

THE HOUSE SPECIAL

NEWSLETTER OF THE SKYLINE HOUSE UNIT OWNERS' ASSOCIATION

FEATURED ARTICLES



THE GATEWAY OF ALEXANDRIA

SO WHAT’S THE HOLD UP?

Have you been driving north on Leesburg Pike during the day when suddenly there is a slow-down of traffic? After crawling along, eventually you encounter construction once you’ve passed the border of Fairfax County. The cause is a new City of Alexandria community development called The Gateway. Described as a Transit-Oriented Development (TOD), The Gateway Alexandria, which is six miles from the Capital Beltway, five miles from downtown D.C. and four miles from both Old Town Alexandria and the Pentagon, has been under construction since 2016. It is situated as well in the north central section of Alexandria at the city’s boundaries with Fairfax and Arlington Counties. Sometime in 2017, the site will be served via a new Bus Rapid Transit station in addition to the current Metrobus and DASH bus service.

Once completed in 2019, The Gateway Alexandria will be a three-building, mixed-use property featuring 352 multi-housing units, 74 of which will be affordable units; 110,000 square feet of ground-floor retail space anchored by a Harris Teeter grocery store; 87,000 square feet of office space; and below-grade parking with 820 spaces for the entire development, including 320 spaces for residential use.

The Gateway Alexandria is being built on the site of the former Jefferson Hospital and its medical buildings, which is proximate to the Northern Virginia Community College and the Department of Defense offices at Mark Center. This mixed-use development will be located on 5.2 acres at the corner of King and North Beauregard Streets and one half mile from Interstate 395. According to city officials, the development is intended to create a dynamic community with a grocery-anchored retail hub lining a walkable promenade.

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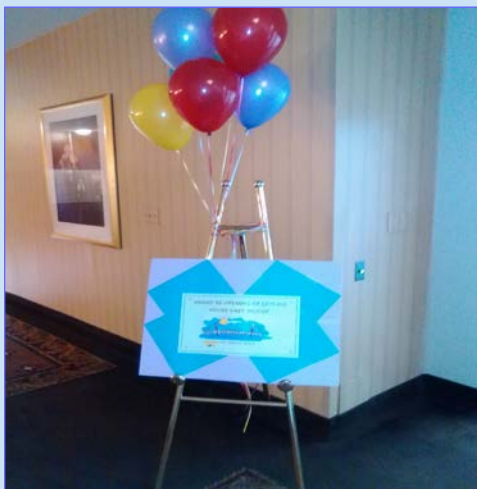
On Friday, June 16, the refurbished passage between the East Building and Garage was open at last!



EAST BRIDGE TO GARAGE

BY MICHELLE BROWN SLAUGHTER
GENERAL MANAGER

Fairfax County officials inspected the restoration work of the canopy and supports, approving its use by residents on June 9th. Flashings at the garage entrance required re-installation and additional flashing was installed at the garage exit and entrance. Brick masonry repairs were completed and ceiling lights installed. Still to be accomplished are metal coverings for the floor bolts and checking for water leaks from the brick structure below the outdoor mezzanine deck.



TECH TIPS

WI-FI SECURITY

The first rule of Wi-Fi networking is don't leave your network unprotected. WEP, WPA, and WPA2 are three different kinds of security protocols which have different levels of encryption.

Wired Equivalent Privacy (WEP) has been the most widely used protocol and was officially declared a standard in September 1999; however, WEP is easy to crack. The Wi-Fi alliance retired WEP in 2004, but because it is still widely used, it's still supported.

Wi-Fi Protected Access (WPA) replaced WEP and was designed as a firmware upgrade to WEP. WPA is better than WEP, but not by much. The next generation, Wi-Fi Protected Access II (WPA2), is the most recent offering in Wi-Fi security. WPA2 made it onto the official list in 2006 and since then has been actively developed.

[Warning: If your eyes cross at techie talk, then skip this paragraph. WPA2 uses industry standard algorithms for encryption which makes it much more secure than previous ones. Because of the way WPA2 operates, if someone wants to hack into a network, they need physical access to one of the devices and even then it can take hours. Unfortunately, because WPA2 is based on WPA, which is in turn based on WEP, it too is subject to some of the same vulnerabilities. Thanks to continual updates, however, the possibility of outside intrusions are diminished.]

If you still use a WEP router, it is a good idea for you to buy a more secure WPA2 router from your favorite electronics store. These are also available from Cox. Installation is not very difficult, but a Cox technician (or a friendly neighbor) can help you out.



PRESIDENT'S REPORT

BY RICHARD PORTER, PRESIDENT

[REPRINT FROM MAY 2017 BOARD MEETING]

- ✓ On time
- ✓ Per specs
- ✓ Under budget

That must be our motto for all projects. It means holding our vendors and contractors to account. That is how we deliver value and quality for the money we pay in condo fees and to our staff.

This becomes particularly important when we face major work as we do this year. While we have good reserves at about \$6 million, in the next year we will spend \$3 million on planned major roof and HVAC work. As noted, this is all covered in our reserve budget. And we will rebuild the reserve budget at about \$1.5 million per year. That is why it is very likely we will face normal condo fee increases next year so that we stay on schedule for covering needed but foreseeable repairs without resorting to special assessments.

That is also why we need quality and alert Management, both to negotiate good deals on our behalf, and to insist on performance as promised. When we don't stay "woke," we find quality slips and deadlines are missed. When we do stay alert, we can affect major savings, as we are supposed to, for example with regard to the roofing and HVAC work. It now would appear this will be accomplished for hundreds of thousands of dollars less than originally anticipated. These savings, and others, will more than cover the new expense we will have to incur to have all balconies inspected in the coming year.

So I end as I began. Our motto must always be:

- ✓ On time
- ✓ Per specs
- ✓ Under budget

[NOTE: There were no reports for June or July.]

SECRETARY'S MINUTES

BY MANUELA GUILL, SECRETARY

The following resolutions were approved by the Board during meetings held on June 28 and July 26, 2017:

Res. 37-05: To award a \$38,500 contract to SK&A for 100% inspection of balconies;

Res. 37-06: To award a \$26,059 contract to Capital City Painting Company to replace all flooring on the East Penthouse level, including the coat closet and service area;

Res. 37-07: To award JFW Consulting Engineers a contract not to exceed \$2,250 to review seven reserve study proposals and submit the top three choices with recommendations;

Res. 37-08: To award a contract at \$22,000 to JFW Consulting Engineers to provide oversight for the rooftop Air Handler Unit Project;

Res. 37-09: To award a contract at \$6,500 to Simpson, Gumbertz & Heger (SGH) for a rooftop structural analysis prior to replacing Air Handler Units;

Res. 37-10: That the Board of Directors approve making the East Party Room and Library accessible to adult residents during specified days and hours on a 90-day trial basis beginning September 1, 2017.

Reminder: Minutes of regular and special meetings of the Skyline House Board of Directors may be requested from the Secretary of the Board. Copies of minutes from recent meetings are also available to read in the Management Office during normal business hours.

NOW ALSO AVAILABLE UPON REQUEST!

A comprehensive set of five (5) documents that encompass all Resolutions approved by SHUOA Board of Directors since 1979 is available to owners upon request from the Board Secretary. These Resolution Records have been recently reviewed and updated, and repackaged from one continuous chronological document into separate records correlating with each decade. Due to the sizeable volume of each document, individual copies can be offered only in electronic form. Owners must have access to a computer with basic Adobe Reader software in order to open the files.

- Resolution Record for 1979-1989
- Resolution Record for 1990-1999
- Resolution Record for 2000-2009
- Resolution Record for 2010-Present (Active)
- Cross-Reference Index by Category (Active)

TREASURER'S COMMENTARY

BY KAREN JOHNSON, TREASURER

- ❖ Operating budget shows a net surplus of income minus expenses relative to what was budgeted in May plus the first four months of the calendar year.
- ❖ Worth noting--legal fees collected were almost \$1,000 over budget in May and almost \$5,000 over budget yr-to-date.
- ❖ A more important issue is the outcome for expenses. After setting aside the In-Unit COGS item, because of related offsetting income flow the program generates, and the adjustment to bad debt allocation made on the advice of our auditor, expenses were estimated at \$5,500 under budget in May and \$3,600 under budget yr-to-date.
- ❖ As of May 31, 11 unit owners were delinquent with \$30,223 total outstanding; 153 units (28%) were renter occupied. As of June 30, 16 unit owners were delinquent with \$37,217 total outstanding; 152 units (27%) were renter occupied.
- ❖ Under periodic maintenance items, spending has been about \$25,000 out of \$50,000. Replacement items totaled about \$1,340,000. So far outlays have reached about \$270,000.
- ❖ Planned spending in 2017 on reserved items in our budget is \$1,473,403 which is very close to the expected allocation to reserves. So far, outlays have been almost \$315,000.
- ❖ One final category in the reserve budget is spending on consultants. Outlays so far have been about \$22,000 out of \$85,000. The major work being undertaken now will result in spending allocated funds over the remaining 6 months of 2017.
- ❖ A reserve budget is a statement of planned spending. The sources of funds that finance this spending are the annual allocation to reserve holdings in the operating budget and the accumulated total of reserve assets held by the Association. The relationship between the reserve spending in any one year and the annual allocation for that year is not necessarily linked. Some years, spending is less than the allocation, but reserves still can increase. Other years, spending exceeds the allocation, but reserve holdings may decline. Obviously, we never want to face a situation where our spending needs exceed our total of available reserve funds, if at all possible.

FINANCIAL MANAGEMENT

BY JUNE BAKER, COMMITTEE CHAIR

- ❖ May 2017 totals: \$386,456 income; \$228,347 expenses; \$122,989 reserve contributions; no tax payments; \$35,120 net income.
- ❖ June 2017 totals: \$385,250 income; \$285,276 expenses; \$122,989 reserve contributions; \$5,750 tax payments; \$28,765 deficit of net income after tax payments. Note: Actual net income for 6 months after taxes is \$79,402, far exceeding the budgeted amount of \$18,790.
- ❖ A combined \$11,000 of HOA assessments which were prepaid by 17 prior owners who have sold and moved was carried forward. Management is contacting these individuals in order to refund their balances. For those who do not respond, their money becomes unclaimed property and will be turned over to the Commonwealth of Virginia.
- ❖ For some years, the In-Unit Maintenance Program revenue has not been completely covering the actual costs of material and labor, leaving a deficit. While the deficit is not huge, the auditor suggests that we calculate the actual labor costs (in terms of salary plus benefits) specifically for big ticket items like HVACs and water heaters. The purpose of the program was never to make a profit, but at least trying to break even while being able to charge residents below-market prices. Potential solutions will be discussed at the annual budget meetings.
- ❖ June variance report showed that actual revenue was within budget; legal fees and interest income were greater than that budgeted; while in-unit maintenance income was less than budgeted. Actual amounts of the following accounts were below or within budget estimates: Expenses, Payroll, Payroll Tax and Benefits, Utilities, Administrative Costs, Maintenance Costs, and Supplies. Contract costs were about \$2,000 higher than budgeted.
- ❖ August is the usual time for the FMC to lead multiple meetings to review operating and reserve budgets. Recommendations for the 2018 budgets are compiled for the Board of Directors to vote on in October 2017.

PHYSICAL PLANT & OPERATIONS







BY BRYANT STUKES & DIANE YEAGER
COMMITTEE CO-CHAIRS

-  Four landscaping companies submitted detailed redesigns of the traffic circle at the building entrance. Greenstreet Gardens, which submitted two versions at \$17,764 & \$12,176, had the most promising. More information still needs to be obtained before any decision is made, such as cost of maintenance. **Owners can view both design concepts in the Management Office.**
-  Garage floors are expected to be power-washed in either August or September.
-  Discussions on the replacement of the deteriorated Skyline House street sign near the bus stop shelter will be deferred until September.
-  JFW will be project manager for the rooftop air handler replacement and upgrade project.
-  Simpson, Gumbertz & Heger (SGH) will assess the condition of structural components relevant to the relocation of air handlers on the roof, analyze the capacity of existing roof framing to support the new air handlers, and provide drawings and specs for strengthening new openings through the roof deck.
-  JFW will review the seven Reserve Study proposals in order to (a) narrow the field to three companies which will then be invited to make presentations and (b) make an overall recommendation as to which proposal is best.
-  During the week of June 16, contractors cleaned all unit windows and in-house staff cleaned common area corridor carpets.
-  The number of leaks into the garage from above indicate that the next major project to consider should be renovation of the pool and mezzanine deck area. The planning phase is expected to take place in 2018 so that work can start in 2019. The garage itself is due for a periodic structural inspection in 2018.

FURNISHINGS & DESIGN

BY TREMAYNE BUNAUGH
COMMITTEE CHAIR

FUTURE DÉCOR PLANS

-  Select a florist shop which would provide flower arrangements not to exceed \$300 per month to place on the new display table in the central lobby area (*photo below*).
-  Identify suitable furniture for the lobby's connecting passage way.
-  Research pool furniture vendors to possibly replace old furniture in 2018.
-  Identify artwork to place along the East/West Lobby Level galleries.
-  Review the closeout documents of the 2017 Lobby Redecoration Project.
-  Begin initial research phase of the 2018 Residential Corridors Redecoration project.



Newsflash: On July 31st, Fairfax County maintenance workers began a long-requested repair project to replace the broken and uneven sections of the public sidewalks along South George Mason Drive in front of Skyline House property!

SECURITY, SAFETY & NEIGHBOR'D WATCH

BY DIANE ZIERHOFFER, COMMITTEE CHAIR

At its July 10th meeting, the committee discussed the actions taken during the East building fire on June 29, 2017. Safety procedures in the event of a fire were once again reviewed. These included reminding disabled or mobility-impaired residents to register with the Management Office so that first responders know their locations. Secondly, reminding residents not to call the front desk since they are busy assisting first responders. Additionally, noting that if the alarm sounds on your floor, exit the building where indicated by signs, but do not gather in the lobby.

The committee also discussed extreme hoarding behavior. This is characterized as the accumulation of anything that contributes to a dangerous or unhealthy living situation for the person(s) living with or around the hoarder's unit. If you know of someone in Skyline House whose behavior in this area reaches a serious threshold, contact Management and/or the Fairfax County Department of Code Compliance at (703) 324-1300.

Recently, the light poles along the driveway behind the West Building were out of service for 12 days causing a potential safety and security concern. Apparently, there had been a short in the electrical lines. These were repaired on July 19.

PARKING REMINDER FOR RESIDENTS & GUESTS

Rule 18.E.2.b. Vehicles bearing a Skyline House decal are authorized to park for a maximum of 30 minutes to off-load items or passengers. Vehicles parked longer than 30 minutes in either the East or West loading dock areas may be towed without warning at the vehicle owner's risk and expense.

TIP FOR REMOVING WINDOW WARNING STICKERS

Instead of towing a vehicle, Securitas may place a bright-colored adhesive warning sticker on the driver's side window. To remove it, use products such as *Goo Gone* or *un-du* which have an oily base not harmful to surfaces and a plastic (not metal) scraper.

COVENANTS

BY BERT BARROIS, COMMITTEE CHAIR

It has come to the attention of Association committees and Board members that some residents at Skyline House have been employing makeshift window coverings. There has been no specific rule set for 37 years on the type of window treatments allowed, nor requirements for their proper maintenance. Therefore, it has become very apparent that a new rule, similar to one used by our neighbors at Skyline Plaza condominiums, be introduced. In June and July, the committee worked on drafting a new rule on "Truly Hideous Window Coverings (THWC)." Although no one wants to become the interior design police, THWCs make our building look unappealing and lessen the property's overall resale opportunities. A photo gallery of actual THWCs from our building has been posted for a few weeks on the bulletin boards in both mail lobbies. Below is the draft rule that the committee presented to the Board in July. The Board decided to table the motion until the September meeting in order to give it further consideration.

"Draperies, curtains, blinds, and all other window treatments shall complement the overall harmony and design of the condominium. They shall be installed and maintained in a neat manner. In no case shall makeshift materials such as newspapers, gift wrap, cardboard, clear or colored plastic sheeting, aluminum or other metallic foil, bed sheets or bedding be used as window treatments."

Did You Know About....?

Summertime Appropriate Outerwear

All persons shall be properly attired with foot wear and street clothes when appearing in the lobbies, galleries, corridors, elevators and other common areas within the buildings. Fitness apparel and swim wear shall include suitable cover-ups for moving between units, lobbies and recreational facilities.

Rule 7.A. Conduct and Behavior in Common Areas

MANAGER'S UPDATES

BY MICHELLE BROWN SLAUGHTER
GENERAL MANAGER

JUNE 2017

Roofing Update: The Association's attorney reviewed the AIA contract for Raintree Services to begin work. The project will begin with the East cooling tower, the lobby roofs, and the roofs to the mezzanine exercise room and pool changing rooms. Scaffolding over the new East bridge canopy will remain in place to protect it during construction.

Roof and Corridor HVAC Project Update: Consulting Engineer JFW set a schedule for mechanical work to begin on July 15th and to receive other proposals by August 3rd. Orders and procurement should be done not later than October 13th with installation and start up by December. Completion is anticipated by January 15, 2018.

Reserve Study Proposals: Management obtained an estimate from JFW for cost and time on seven proposals to perform a Study of Reserves. JFW estimates the work will take between 5-15 hours at \$150/hour. Once this is done, the top three bidders can give presentations to committees. The deadline to complete the bidding process and award a contract is September 30th with the reserve study being conducted throughout early 2018.

IT Proposal – Commonwealth Digital (subsidiary All Covered): The www.shuoa.org website domain registration was renewed and its hosting transferred to GoDaddy. Migration from XO Communications to Office 365 was completed.

Cummings & Associates (CAA): As of June 28, all but two committee chairpersons and one Board Member had been interviewed. The draft summary report is almost completed.

MANAGER'S UPDATES (CONT'D)

Vendor Bankruptcy (West Lobby Mail Entrance Door):

Beck Doors filed for bankruptcy and, consequently, the \$11,000 deposit for purchase and installation of the new West Lobby Entrance Doors was lost. The attorney will be investigating how best to obtain a refund. In the meantime, the process of bidding for the replacement project has begun again.

Collections Update & Legal Expenses: As of June, five units owed \$23,814 for delinquencies over 60 days past due, and six units owed \$6,409 for delinquencies 10-60 days past due, for a total of \$30,149 in past due assessments. The attorney was paid \$2,297 for routine delinquency collections and \$374 for legal advice in May.

JULY 2017

Roofing Update: Several roofs will be repaired and/or replaced over the next six months by Raintree Services. Work is expected to start in August. The rooftop equipment will be replaced simultaneously. Barring any major delays, this project is expected to run from August through February 2018.

Balcony Inspections: SK&A (engineering consultants) plan to inspect 100% of all unit balconies beginning soon through 2018. The purpose is to determine the condition of balcony floors, walls, and railings, but primarily to evaluate any deterioration from water infiltration and other items. Management will notify each unit prior to the scheduled date of the inspections in accordance with our rules and regulations. Be assured that an Association staff member will accompany the contractor into each unit.

IMPORTANT: If residents cannot be available at home when their inspection is scheduled, it is necessary that they provide Management with a key to access the unit. If a resident has recently changed their locks and not yet provided an emergency spare to the office as required by Skyline House rules, an extra key and admit slip specifying this purpose must be left with front desk personnel before the day of the inspection.

COMMUNITY NOTICES – BUILDING FIRE

On Thursday, June 29th, the East building fire alarm sounded in the early evening hours on the 6th, 5th and 4th floors due to a fire that started in the kitchen of a fifth floor unit. No one was injured, but water damage resulting from the actions of emergency responders affected 14 units on the East side from the fifth floor down to the S level, to include the bike storage and compactor room ceilings. ServePro company professionals quickly arrived at the request of the Chief Engineer and began immediate mitigation actions continuing throughout the night. The company is currently compiling a repair proposal for all areas. After the Association's insurance adjuster came to assess damages on July 6th, affected owners and renters were provided with claim information and instructed to contact their individual insurance companies. Management continues to interact with various insurance agents and to keep everyone informed.

On Monday, July 24th, representatives from the Association's insurance agent, USI Insurance Services LLC, located in Falls Church made an hour-long presentation with questions and answers at the beginning of the Financial Management Committee meeting which was open to all residents. It was explained that while personal homeowner's or renter's insurance is not a requirement under SHUOA By-Laws, nor under state legislation, it is highly encouraged to procure in order to cover such things as improvements and betterments to units, personal property, and personal liability. **USI brochures explaining the differences and the roles of the HOA Master Policy versus Personal Insurance can be picked up at the Management Office.**

To end with an uplifting story which came out of this unpleasant incident, the General Manager would like to recount an act of kindness from an owner who arrived home to find it in disarray with multiple fans inside his unit. Upon visiting the office to inquire about the cause, his first concern was for the safety of the family where the fire occurred. This same owner then helped out his distraught new neighbor by paying for lunch delivery to her and the movers as she was moving into her condo where the recently installed wood floors had been ruined as well!

FACILITY FACTS & INFORMATION

BY GREG GRIMM, CHIEF ENGINEER

The widespread water damage which occurred after the recent fire underscores the reason why all residents should get one or more water leak detectors for their units. Detectors alert a resident to when a leak happens, for example, from water heaters and pipes inside the HVAC/utility closets, or should a leak originate from another unit.

Residents can purchase leak detectors from big box stores such as Lowe's or Home Depot, but, for your convenience, these simple but effective devices can be obtained at the Front Desk for a nominal cost. Residents could save themselves and their neighbors from costly repairs by investing in a reasonably-priced 12-18 dollar alarm mechanism.

Besides the floor of the utility closet, extra detectors could be placed near large appliances or any other water source which may fail at any time. All the detector needs to function is one 9-volt battery which must be replaced whenever a warning chirping sound indicates a low battery charge. To stop the high pitch alarm after moisture is detected, just dry off the bottom of the unit. It will be ready to use again and again.

DAMAGED CORRIDOR FIFTH FLOOR EAST



RESIDENT LOUNGE OPEN ON SEP 1ST

PPOC ANNOUNCES A NEW HOUSE AMENITY!

Beginning on September 1st, 2017, the East Party Room and Resident Library on the East Penthouse Level will be open for adult residents' use on a 90-day trial basis through November 30th. Days and hours are limited to those shown in the table below and only when not in conflict with a scheduled party room rental.

The party room is intended as an alternative space for residents who wish to read, play card or board games, and have quiet conversation. There will be no television or Wi-Fi connection provided in the room during the trial period. The library can be accessed on an honor system to freely borrow and return books. The East Penthouse restrooms will be unlocked during open hours only.

Residents are requested not to bring food and drink into either room. Both the party room and the library will be periodically monitored by Skyline House staff and Securitas guards. A house phone connected to the front desk is mounted on the wall outside of the party room near the elevators in case of an emergency or other special need.

Once the trial period has ended, various committees will consider any documented incidents or misuse of the two rooms and make recommendations to the Board of Directors about whether or not the resident lounge should become a permanent amenity. Comments and feedback on this initiative may be sent to the Committee Chairs of PPOC or Covenants, any Board Director, or to the General Manager and Deputy General Manager.

Schedule of Availability

Saturday	12 pm — 6 pm*
Sunday	12 pm — 6 pm**
Monday	11 am — 8 pm
Wednesday	11 am — 8 pm
Thursday	11 am — 8 pm

* Except when parties are scheduled for that evening

** Except when parties have occurred the evening before or are scheduled for that evening

SKYLINE HOUSE STAFF CHANGES

RETIREMENT!

Betty McLaurin, our Housekeeping Supervisor, retired as of June 30, 2017 after tirelessly giving 36 years of service to Skyline House! She simply said it was time to go. Being the very private person that she is, Betty requested that there be no fanfare to mark the event. Luckily for us all, you will still see her around the building because she plans to help out at the Front Desk whenever needed.



A Temporary Housekeeping Supervisor, Ana Segovia, has been brought on board through Labor Finders, a job-placement service. While no one could be expected to fill Betty's well-worn shoes, Ana arrives with her own special skills having gained several years of supervisory experience working with Service Masters, an emergency restoration company, and in the hotel industry. Please give Ana a warm welcome when you see her around the property!



ANA SEGOVIA

FANTASTIC SKYLINE HOUSE VIEWS

NEW PROFESSIONAL PHOTOGRAPHS TAKEN FOR FUTURE SHUOA WEBSITE



BOARD OF DIRECTORS | COMMITTEE CHAIRS

President Richard Porter, Unit 1005E, 414-870-0499
rporter@shuoa.org or rporter325@aol.com

Vice President Sarah Kreger, Unit 301W, 703-593-3806
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charley.roberts@prodigy.net

Financial Management: June Baker, Unit 211E
703-824-3619, j baker_traveler@hotmail.com

Physical Plant & Operations:
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tbstukes@gmail.com

Diane Yeager (Co-Chair), Unit 1605W, 703-623-4103
yeagerd@georgetown.edu

Covenants: Bert Barrois, Unit 512E, 703-931-2395
bert.barrois@gmail.com

Security, Safety & Neighborhood Watch:
Diane Zierhoffer, Unit 102W
zierhofferdm@hotmail.com

Furnishings & Design: Tremayne Bunaugh, Unit 1605E
SHUOAdecor@gmail.com

Community Relations: Mark Gilliat, Unit 607E
571-236-2749, mgilliat@netzero.net

Recreation: Sheri Stroud, Unit 214E, 571-551-6447
shervo@cox.net

Exercise Rooms: Vacant

Garden Club: Vacant

SHUOA MANAGEMENT & STAFF

Central Phone | Front Desk: 703-578-4855

General email: info@shuoa.org

Office Hours: 8:00 am – 6:00 pm | Monday-Friday

- Closed 2:00 – 3:00 pm on Fridays
- Closed on National Holidays except Columbus Day & Veteran's Day
- Closed Friday after Thanksgiving & half-days before Christmas & New Year's Holidays

General Manager Michelle Brown Slaughter
michelle@shuoa.org

Deputy General Manager Tycia Haight
tycia@shuoa.org

Chief Engineer Greg Grimm
greg@shuoa.org

Accountant Huajun "Lucy" Bei
lucy@shuoa.org
Hours Open: 9:00 – 11:00 am & 4:00 – 6:00 pm

West Building Resident Services Coordinator
Noemi Najera | noemi@shuoa.org

East Building Resident Services Coordinator
Donte Wilkins | donte@shuoa.org

SCHEDULE OF RECURRING MEETINGS

Annual Meeting & Election: 4th Tuesday every March

Board of Directors: 4th Wednesday except Mar/Aug/Dec

Financial Management: 3rd Monday except Mar/Aug/Dec

Physical Plant & Operations: 2nd Thursday except Aug/Dec

Covenants: 3rd Wednesday every other month

Security, Safety & NW: 2nd Wednesday every other month

Either Currently Inactive or on 'As Needed' Basis

Community Relations | Recreation | Furnishings & Design
Exercise Rooms | Garden Club

NOTE: All meetings begin at 7:00 pm in the Association Meeting Room, West Penthouse Level, unless otherwise specified. For agendas, changes to or cancellations of meetings, check West and East bulletin boards or contact the designated Committee Chair for more information. Calendars and agendas are available to download or print from the homepage of SHUOA's website.

QUICK REFERENCE PHONE NUMBERS

Yellow Taxi Fairfax County: (703) 534-1111

MetroAccess (for disabled): (301) 562-5360

Schedule 1-7 days in advance

Fairfax County Police

FOR EMERGENCIES CALL 911

For Non-Emergencies: 703-691-2131

For Out-of-Area Emergency: 703-691-2233

For Crime Solvers:

703-691-8888 or 1-866-411-TIPS

SWIMMING POOL

Mezzanine Level

Weekends: 10:00 am – 8:00 pm

Weekdays: 11:00 am – 8:00 pm

Closed after Labor Day, Sept. 4, 2017

Extra Guest Passes at Front Desk:

\$5.00 each

GOOD NEIGHBORS

The Good Neighbor Program was established to assist residents who are mobility-impaired or housebound with non-emergency needs. Volunteers can arrange to drive residents to routine medical appointments; pick up prescriptions, mail and packages; and shop for groceries. Current volunteer(s) are posted on West and East bulletin boards, or residents may contact the program coordinators directly for further information:

Alina Gonzalez at (703) 379-5391, Unit 1013W
agonzal42@yahoo.com

Virginia Fissmer at (703) 379-2901, Unit 601W

SKYLINE HOUSE LIMITED AMENITIES

Mezzanine Level Exercise Room

Females: Mon/Wed/Fri 10:00 am – 3:00 pm

Males: Tue/Thu/Sat 10:00 am – 3:00 pm

All other hours open to everyone

Residents' Library, East Penthouse Level

Open Mondays 7:00-8:00 pm except Holidays

Children's Playroom, East Penthouse Level

Mondays – Fridays | 9:00 am – 3:00 pm

MANUELA GUILL, EDITOR [PRO TEM]

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