

The House Special



Volume 32 Issue 11

Skyline House

November 2012



BOARD OF DIRECTORS

President, Maria Elena Schacknies

On November 13 at 7 p.m. in the West Party Room we will have our last training/informational session on the five proposed changes to the By-Laws. Every owner is invited to participate. The previous meetings have been most beneficial in getting the feedback to improve the explanations of what the proposals mean and what they are intended to accomplish:

- (1) **To facilitate Unit Owner voting by replacing the notarization requirement for proxy voting with the easier requirement that the ballot be witnessed by someone who knows the Unit Owner.**
- (2) **To facilitate collection of claims for losses caused by other Unit Owners/residents by removing an obstacle in the By-Laws to collection actions by the insurer of the Unit Owner who suffered the loss.**
- (3) **To control rapidly increasing water costs by promoting conservation, and to distribute water costs more fairly based on actual usage in each unit, by sub-metering water use within each individual unit. (This change would authorize the Board to study sub-metering, which would be implemented only if it proved to be feasible and cost-effective.)**
- (4) **To improve the financial integrity of Skyline House by increasing the charge for late payment of condo fees so as to encourage timely payment.**
- (5) **To Maintain the value of the total Skyline House property by facilitating additions, alterations, and improvements to the common areas through increasing the authority of the Board to initiate projects costing \$100,000 or less, and reserving Unit-Owner-Approval voting for more expensive projects.**

These are **condensed summaries** of the content and purpose of the proposals. All of this information has been **explained in detail** in the newsletter and will again be treated even more comprehensively through formal mailings to Unit Owners. These meetings are helpful to the Board in understanding Unit Owners' concerns and addressing these concerns effectively in the written explanations and through other available means.

Under new Business, we will discuss how to provide an efficient and effective orientation to Board members. The Board is composed of seven members who are elected for a staggered three-year term. Every year Skyline House Unit Owners elect two board members. We need to produce a booklet for Board members that describes **the roles and responsibilities of** (1) officers and directors of the Board, (2) the various committees and other volunteer activities (Good Neighbors, Welcome Wagon) and the Garden Club, and (3) Management, as well as **how all these components interact**. This entails a lot of work, but the job needs to be done. Our discussion should yield a better idea of what needs to be included and how we can achieve this goal.

The 2013 election calendar is as follows:

- January 2nd through February 8th: nominations will be accepted at the Management Office.
- February 22nd: nominations will be mailed out to owners.
- March 12th: Meet the Candidates event.
- March 26th: Annual Election and Board Meeting.

We hope that we will have many great candidates for this election. The ballot for the 2013 election will include the nominees and the five proposals to amend the By-Laws. Owners will be able to vote early; their proxies must be notarized. I encourage Owners to attend the Meet the Candidates event on March 12th. It is critical to be able to ask the candidates questions and get to know them before the vote.

The Board approved the Covenants Committee recommendation to reduce the overnight guest parking limit from 60 to 30 days per year. The new rule (# 3) under Guest Parking (Rule 18: Parking/Vehicular Responsibilities) states: "The number of days that guests may park overnight in guest parking spaces will be limited to a maximum of 30 days per year. Vehicles in violation are subject to being towed without warning at the owner's risk and expense."

The Board approved a contribution of \$100 to the Mason District Police Citizen's Advisory Committee. Our Association is a member of the CAC, and this contribution is to recognize those police officers who go above and beyond the call of duty in protecting all of us. Our condominium association is by no means the only one in the area that is making this contribution.

With Hurricane Sandy in the very recent past, it is appropriate to express sympathy for those living elsewhere who were negatively affected, and to be grateful that, with very minor exceptions, we were spared. We lost one tree and experienced a few minor leaks. I like to think that our escape was not due entirely to luck. As Al Lambert, Co-Chair of the Physical Plant and Operations Committee reminded me, "We forget the positives in life and tend to remember the negatives. About a week ago, the Association had the annual pruning of trees, which served as a preventive measure. Previously there had been caulking around windows, installation of sump pumps, and a host of other scheduled maintenance initiatives that contributed to weathering the storm in a dry and secure environment. Maybe the condominium fee is a worthwhile investment in our safety, security, and the protection of our home." Good point and well said, Al!

The storm also reminded us that in times of emergency, some of us step forward on a moment's notice to perform a valuable civic duty on behalf of others. Thus, during the height of the rain and wind, Bob De Mayo, the Chair of the Safety, Security, and Neighborhood Watch Committee, gathered a group of Neighborhood Watch volunteers to augment the Front Desk and Courtesy Officers by systematically patrolling the common areas of our buildings. They discovered window leaks in the penthouse and provided assurance that the weather had not caused other visible problems indoors that needed immediate attention. We all owe our thanks to Bob, Gladys and Luis Manrique, Mike Hanson, Norm and Marilyn Baker, Annick Trottier, Al Lambert, Howard Haymes, and Linda Council.



MANAGEMENT

General Manager, Michelle Brown Slaughter

Balcony Panel Project--East Building: Hi-Rise Windows

Hi-Rise Windows completed the remaining balcony panels on the South George Mason Drive side of the East Building and de-mobilized their swing rigs as of October 15th.

Elevator Repair Project

Avery is making mechanical repairs on the East garage elevators. Renovation of the interior cabs on the West elevators will begin Monday, Nov. 5th. Due to slight delays, all repairs are expected to be completed by or before end of the year. Notices will continue to be posted as the contractor informs us when the elevators will be out of service.

Garage Repair Project

Whitlock, Dalrymple, Poston & Associates (WDP), our consulting engineers, completed the final Request for Proposals (RFP) package which was approved by the Physical Plant and Operations Committee (PPOC) and the Board. A mandatory pre-bid conference and site visit was held at the property on Friday, October 26th. It was attended by Management staff, two PPOC members, and three of the seven contractors that were invited to bid. Technical questions are due by 5:00 p.m. on November 2nd. All bids are due by November 9th at 10:00 a.m. Final contractor selection will take place on November 9th. Management is also in the process of planning the logistics for cars to be moved during the repairs. We will post notices as soon as we receive more information.

Façade Window Leaks

During the week of October 15th, Eastern Waterproofing mobilized their swing stages and began investigative repair work on the 13 units with window leaks. They will conduct water tests on each unit. Smislova, Kehnemui & Associates (SK&A), our consulting engineers for this project, will inspect each unit after water testing to advise on the need for any further repairs. This project is expected to be completed by the end of November, weather permitting.

Trash Chutes and Compactors (West & East Buildings)

The trash chutes and compactors were power-washed in both the West and East Buildings between September and October. This cleaning will be conducted annually in order to maintain the cleanliness of the chutes and compactor rooms. Due to a severe leak in the East Building trash compactor, a welding company was called to repair a large hole found in the compactor's floor.

Electrical Switch Gear Project

Every three years we are required by the National Electrical Code (NEC) to perform electrical service and maintenance on our switchgear and electrical equipment, which includes panels, boards, and connectors. This work was pre-scheduled and performed on October 31st. The testing required five-to-15-minute temporary power outages throughout the buildings, including units and common areas. The 32-year-old switch which controls the meters for 36 units on the East Building failed. As a result, the power was turned off, leaving tiers 7 and 8 without power for an extended period. In order to repair the switch, the contractor requested that Dominion Power shut down all of the power in the entire East Building; this shut-down lasted 30 to 45 minutes that evening. Once repairs were completed, Dominion turned the power back on for the East Building. The Association must replace the switch and meter assemblies early next year.

General Repairs

A floor drain was installed in the East Penthouse for a unit that incurred a leak from the common area. Five common-area heat pumps were replaced. Repairs were made to the West Building circulating pump (seals, gaskets and bearings). Missing flashing, the result of storm damage in August, was replaced on the East Penthouse roof.

Attorney Fees for Unit Owner Collections

\$2,723 was paid to the Association's attorney in September for delinquency collections, which included three judicial foreclosures (of which one paid but is pending legal fees), and seven other delinquent units.

Attorney Fees for Other Services

\$400 was paid to the Association's the attorney in September for general legal services, including advice regarding two Unit Owner complaints.

REMINDERS:

1. Owners, please advise your tenants (renters) to contact you first when they have an issue or concern about their unit that may require your permission for service.
2. The heating season is upon us. If your heat pump is more than 15 years old, it needs to be replaced. Please call the office to schedule installation of a new heat pump before the dead of winter sets in and you find yourself without heat!



TREASURER'S COMMENTARY

Treasurer, Charles K. Roberts

In the region where I grew up, my family was of the minority political party. Victories were rare for the candidates my parents supported, and successive defeats at the polls were normal and even expected. I grew used to being in the minority. Looking back, I think it shaped a number of choices I made--such as enlisting in the Marine Corps--and my general mindset of suspicion of majority views and resistance to going along with the crowd.

However, here at Skyline House, there is one choice in which I am pleased to have joined the majority, and if you are not yet a member of this majority, I encourage you to join those of us who already are.

In the first ten days of October, 285 of 556 unit owners paid the regular assessment by automatic bank draft, also known as ACH. They comprise 51 percent of Association membership. All Association members should appreciate their commitment to assure timely payment of their shares of the regular assessment. As Association Treasurer, I strongly encourage Unit Owners who have not already done so, to sign up to pay the regular assessment by automatic bank draft. I myself signed up recently, and I can tell you that it's a nice feeling not be concerned about whether my wife or I wrote a check and remembered to drop it in the deposit box in the lobby. For those of you who travel, it will be nice not having to worry about overseas mail service or whether your property manager or that cousin who said he would take care of it while you were gone actually did so.

And it saves the Association money! The cost to send a payment coupon book to each of the 271 owners who are not on automatic bank draft (ACH) is \$2.30, for a total of almost \$625. It's so easy to sign up. Just see Lucy in the Accounting Office and complete the *Authorization Agreement for Preauthorized Payments* form. Attach a voided check to the form and you're done. That's it, quite simple! Start to finish, the sign-up process takes just a few minutes. If you want to begin paying by automatic bank draft in December, you should complete the paperwork by November 20th. Of course, you can begin paying your monthly condo fee in this easy way at any time in the future, but allow sufficient lead time for the paperwork to be processed. Three weeks in advance of the month in which you want to start is optimal. Once you're on this system, the condo fee will automatically be transferred from your bank to Skyline House on or about the 5th day of each month.

Think about it. It makes good sense.



INFO FROM THE ENGINEER

Chief Engineer, Greg Grimm

Trash Chutes

When disposing of your trash, please be sure all garbage is in a bag that is closed and sealed tight. The chutes in both buildings were recently cleaned, and this will help keep them clean. It also keeps debris from splattering onto the photo electric eyes, which causes the compactors to cycle and run constantly, when there's no trash to compact. All of these steps help to keep our expenses down. Please do not send children to the trash chutes who are too small to carry the trash bag down the hall (as opposed to dragging it) and to throw the trash bag down the chute.

Heating Season

Heating season is here. If you have not checked the operation of your heat pump, please do so. Also be sure that your filter is clean to help your unit operate efficiently.



PHYSICAL PLANT & OPERATIONS

Co-Chairs, Gary Akin & Al Lambert

The Committee met on October 11 at 7:00 p.m. in the West Card Room. The following items were discussed and/or recommended for further action:

Procurement Policy: The committee completed review of the revised Procurement Policy and Procedure. A copy of the revised policy has been submitted to Management and the Financial Management Committee (FMC) for review before going to the Board with recommendation(s).

West Lobby Door: Mr. Akin went over what was discussed at the previous meeting and indicated that the white paper had been put together. He also presented guidelines for this discussion as a starting point. The Committee and guests continued to discuss this topic at length. Mr. Akin asked the Committee to vote on whether to continue pursuing this issue. A motion was made to continue discussing this item and addressing the issues related to the West lobby door. The motion was seconded and passed. The white paper is in process of being coordinated with the Skyline House Manager and Committees for their comments and recommendations. Discussions will continue regarding this matter at the November PPOC meeting.

Water Collection System: Mr. Akin explained that a water collection system had been recommended at the Board meeting. Ms. Sally O'Brien indicated that she had brought this item before the Board and further explained the idea is to collect rain water to conserve resources and to use the rain water on the landscaping. Mr. Lambert asked if Ms. O'Brien could write up a general concept paper regarding the proposed water collection system to be presented to the Committee. This item will be further researched to determine the benefit of such a system.

Non-Emergency Penthouse Lights (Energy Saving): Mr. Lambert proposed that a concept paper on this topic be included in the Committee package for the next meeting and the newsletter. A motion to do so was made and seconded, and it passed.

Subsequently, the passed motion was redirected by the Board President as follows: "The proposed narrative for the Energy Savings will not be included in the next newsletter. The PPOC will discuss this proposal as written at the next PPOC; then it will be presented to the Security and Safety Committee and FMC before it comes to the Board with recommendations."

Monthly Walk-Around: Mr. Lambert reported that the next walk-around will take place on the last Thursday of the month, and that the Committee will inspect all rooms on the G-level of the West Building.



FINANCIAL MANAGEMENT

Chair, Wynfred Joshua

The Financial Management Committee met on Tuesday, October 23. For the month of September total income was \$438,068 with expenditures of \$204,248. Total income less expenditures amounted to \$233,820. The monthly Reserve Contribution was \$116,214, leaving an income before taxes of \$117,606.

Our total income for September exceeded the projected budget primarily because of a \$94,989 gain from the sale of a Treasury bond. We sold this 30-year bond because we wanted to lock in the profit we had made. If interest rates were to rise, which they inevitably will during the 30-year life span of the bond, our gain would decline and eventually evaporate. Therefore, as with the two bonds sold in August, we sold the bond, thereby pocketing the gain, and we bought a new Treasury bond with a life span of 16 years. Now we have three new Treasury bonds, all maturing in 2028, and importantly, each of the three bonds carries a higher interest rate than the one it replaced. We are providing some detail about the bonds sale and subsequent acquisition of new Treasuries, because we were specifically asked to do so in view of the mistaken impression in some quarters that the sale occurred to cover a possible deficit. We took the action solely to protect our gains. The new bonds are in our Merrill Lynch portfolio.

Because of the above gains--a total of \$402,187--our tax bill will be greatly increased from our normal \$20,000 to close to \$180,000. Our taxes will be paid from the gain leaving a profitable balance of more than \$200,000. The balance will most likely be moved to our working capital account by the auditor. Our auditor estimated we need to pay 30% for federal taxes and roughly 6% for state taxes. These additional taxes are not yet reflected in the September expenditures, because we just started to pay extra tax in October and will do so every month until we have covered what we owe. The deadline for paying our taxes is 15 March 2013. Thus, next month our total expenditures should be significantly higher. The important point here is that funds are available from the gains we made.

As to current expenses, legal costs incurred for collecting late condo fees were above budget, particularly now that our attorney is handling judicial foreclosures on three delinquents. Year-to-date legal expenses exceed the amount budgeted for the year by \$28,000. Regarding utilities, our electricity bill came in slightly under budget; the water and sewer account is running almost \$2,000 over budget. Other accounts were more or less in line with what we had budgeted.

As to delinquent payments, \$48,255 was the total past due at the end of September. Almost \$37,000 of this was from owners who were more than 60 days behind, including three against whom Skyline House filed judicial foreclosure. One of the three, however, has paid his debts and now has a credit balance of some \$800. The efforts to collect late payments explain why the attorney bill is over budget.

To clarify a misunderstanding, the FMC briefly discussed the Recreation Committee's plans to distribute gift certificates and prizes at its Halloween Party. The funds required for this come from a fund that had previously been privately raised by Committee members when Tony DiSalvo was the Committee's chairman. When Tony gave up the chairmanship, there were still funds left over. These funds were placed in a separate account that was administered by the Skyline House General Manager, but they do not belong to Skyline House. These funds do not come from condo fees, but belong to the Committee; neither Management nor the Board nor the FMC can use these funds. Only the Recreation Committee can decide what to do with the money. So once the Recreation Committee was reestablished, it regained the authority to

decide how to use the funds and possibly even to raise additional funds. We are delighted that we have a functioning committee again and can look forward to some social activities for our community.

The FMC devoted some time to reviewing a draft from the Physical Plant and Operations Committee (PPOC) of a revised procurement policy. Several members suggested additions and modifications. These will be submitted to PPOC. Once the two committees agree on the content and wording of the document, it will be submitted to the Board for its consideration.

The next meeting of the FMC will be held on Monday, November 26. All members of the Skyline House community are invited.



SECURITY, SAFETY AND NEIGHBORHOOD WATCH

Chair, Robert J. “Bob” De Mayo

I represented Skyline House at the monthly Citizen’s Advisory Committee (CAC) meeting on October 2nd. The CAC Chairman eloquently solicited donations from the member associations to help pay for the awards for the Officer of the Month (OOM). PFC Steven Atkins and PFC Lisa Meekins were awarded the September OOM for their outstanding work in doggedly and successfully investigating a “trespasser” on some local school grounds.

The new CAC Officers slate was presented and will be voted on at the November 6th meeting. An informative lecture on Drunk Driving was presented by 2Lt. Chuck Riddle. He emphasized that the Chief of Police takes this violation very seriously. Thus far in 2012 there have been 1700 arrests for DWI with an additional 60 for driving under the influence of drugs. DWI is up in the county. ***Mason District is in the lead this year (same as last year) with 520 current arrests!*** Why? The answer is that we have a very dense residential population with high-rises and a number of major cross-roads (e.g., Rt. 7) that pass through our Mason Police District. He informed us that DWI is a very time-consuming police event and that it is also the most contested crime. In Virginia, the penalties are very severe. The message is clear to motorists in this State: DON’T DRINK & DRIVE!

I also attended the October 13th Open House at the Mason District Government Center Police Station. Fairfax County agencies had quite a few booths handing out all sorts of county information on safety, security, and emergency actions. The Command Communications van and the Police Station hosted citizen tours. The Moon Bounce was there for the kids, and there was ample food and drink for all. I was greeted by our District Supervisor, Ms. Penny Gross, as well as Lt. Archie Pollock, the Deputy Commander of the station, and I thanked them for sponsoring this enjoyable community event!

The Management Officer reported no major incidents since our last report to the Board. Neighborhood Watch patrol reports detailing maintenance/repair items were followed up on by the Management Office. Of note, a motorcycle stolen last month from our garage was reported as recovered in Baltimore last week by its owner.

The Neighborhood Watch (NW) conducted a no-notice, ***“Headlights On in the Garage”*** safety campaign by handing out flyers to drivers in the garage on Saturday, 13 October, between 1:00 and 3:00 p.m. Those with headlights on were thanked for their due diligence and safety concerns in observing our House Rule mandating “headlights on”! Those entering the garage without headlights on were reminded to turn them on immediately upon entering the garage – and ***not wait*** until they automatically come on at a higher level. It was explained to those latter folks that such waiting puts residents who park their cars immediately inside the entry door “at risk,” especially when little children or the slow-moving elderly are present. Other drivers just zipping through the garage towards the exit without headlights were also reminded and given a flyer. All six violators were reported to the Management Officer for follow-up notification. Any three-instance violator of

such House Rules will be referred to the Covenants Committee for a formal hearing. Only one of the 60+ drivers stopped was verbally rude to the volunteer Neighborhood Watcher and refused an information flyer. The “no-notice” flyer campaign in the garage will continue.

NW patrols continue their car decal checks, which indicate many residents mistakenly put them in other places rather than on the left-rear passenger window behind the driver’s seat. Both Security Officers and Neighborhood Watch volunteers have stated that this lack of cooperation and attention to instructions has resulted in many hours of their time wasted searching all over the glass areas on a car for the decal. Many times it is discovered placed on the tinted rear window, making it almost impossible to detect. The SS&NWC recommends notifying the vehicle owners of the misplaced decals, requesting that they replace them, and reissuing new decals to be placed in the proper location.

Finally, a draft policy statement on reporting security incidents to residents will be sent from the SS&NWC to the Management Office for review within two weeks. Hopefully, content, form and format can be agreed upon to be finalized at the Committee’s November meeting.



RECREATION COMMITTEE

Chair, Sharon Milton

Calendar of Events for the Recreation Committee 2012-2013

We want to share a long-range schedule for events to be presented by the Recreation Committee for the enjoyment of Skyline House residents. Needless to say, the details have yet to be worked out for some of the far-off events. But residents should know that the Committee is very serious about creating fun at Skyline House well into the future. These purely social events provide a time and place for residents enjoy each other’s company, and thus help to build Fellowship and a sense of Community in our condominium.

October 12, 2012, 7:00 p.m.: TGIF in the West Party Room. Light snacks, beverages, and socializing.

October 31: Halloween Party. Residents of all ages were welcome. Children had to be accompanied by a supervising adult. Adults and children were asked to come in costume.

Guests were asked to register ahead of time at the Front Desk; the cut-off date for registering was changed to October 26th. The Recreation Committee absorbed the cost of games and prizes.

November 5: Recreation Committee meeting at 7:00 p.m. in the West Card Room.

November 9: TGIF at 7:00 p.m. in the West Party Room.

November 22: Thanksgiving Celebration. This traditional Thanksgiving dinner for people who are not going to be with family this year will take place **if** residents demonstrate sufficient interest. A sign-up sheet will be available at the Front Desk from November 5 through 15. Turkey, dressing, and gravy will be provided; guests will bring a side dish or dessert to share. If enough people sign up, we will confirm that the celebration is taking place by posting an announcement on the bulletin boards.

December 3: Recreation Committee meeting at 7:00 p.m. in the West Card Room.

December 14: Holiday party, pot luck, and music. There should be a place on the sign-up sheet for the holiday of choice, so that décor can reflect personal choice. More details will be provided later.

December 31, 2012 - January 1, 2013: Traditional New Year’s Eve Party. Attendance will be limited to residents who sign up in advance. More details will be provided later on.

January 7, 2013: Recreation Committee meeting in the West Card Room at 7:00 p.m.

January 11: TGIF at 7:00 p.m. in the West Party Room. Light snack, coffee and other beverages.

February 3: Super Bowl party if the large-screen TV can be provided for the West Party Room. Details will follow at a later date.

February 4: Recreation Committee meeting at 7:00 p.m. in the West Card Room.

February 12, 7:00 to 11:00 p.m.: Mardi Gras Party with costumes, music, and snacks. If enough people want it, we stay till midnight for a breakfast brunch. Details will be provided at a later date.

March 4: Recreation Committee meeting at 7:00 p.m. in the West Card Room

March 15, starting 6:00 p.m.: St. Patrick's day pot luck supper; guests bring dishes to share.

April 1: Recreation Committee meeting at 7:00 p.m. in the West Card Room

April 12: Spring Fling starting at 7 p.m. in the West Card Room. Snacks, beverages, and music.



GARDEN CLUB

Chair, Howard Haymes

A few people have donated plants from their balconies, and further donations are welcome. Just contact me at hankel1@gmail.com. Free pick-up of plants is provided by the Garden Club. If residents spot poison ivy growing on the grounds of Skyline House, they are asked to report this to me, at the above e-mail address, describing the location as precisely as possible. Funds remaining in this year's garden club budget will be used for planting additional fall colorful plants. For the third year in a row, the Garden Club will not be requesting a budget increase. Thus the budget will remain unchanged for a third straight year.

GOOD NEIGHBORS

Good Neighbors assist residents in need of temporary help due to illness or emergency. Services provided are typically short-term and in the local area. For example, picking up mail or prescriptions or making small grocery purchases.

Anyone experiencing a medical emergency should call 911 immediately.

NOVEMBER

VIRGINIA FISSMER 703-379-2901

TOSKA PRATHER 703-379-7849

Good Neighbors welcomes new members to assist those in need. If you are interested in serving your neighbors, call Coordinator Toska Prather or Virginia Fissmer. Their contact information is listed in the newsletter directory.



COMMUNITY RELATIONS

Chair, Janice L. Hill

The Community Relations Committee (CRC) met on Thursday, October 18, at 7:00 p.m. in the West Card Room with six members attending.

Members were reminded that Mason District Supervisor Penny Gross is joining the CRC at the November 15th meeting. Announcements will be included in the newsletter as well as posted on bulletin boards and on the website.

In the October newsletter, the CRC asked residents to provide ideas, suggestions and feedback to assist with our 2013 programs. As of October 18, we received no responses. We have begun preliminary planning for a winter/spring program for the community on “high level wellness” focused on the body, mind and spirit. More information on this program will be provided in 2013.

We continue to seek your ideas, suggestions and feedback and invite you to join us at an upcoming meeting (third Thursday of every month).

THE FOLLOWING EVENT IS SPONSORED BY THE COMMUNITY RELATIONS COMMITTEE

EVENT: AARP DRIVER SAFETY CLASS

DATE: November 27 and 28

TIME: 10:00 a.m. to 3:00 p.m. both days

PLACE: West Party Room

COST: \$12 for AARP members and \$14 for nonmembers. Veterans over 50, including active-duty personnel, can attend the class **free**.

INSTRUCTOR: Wayne Krumwiede, 606W, 703-998-0251

SIGN UP AT THE FRONT DESK!

The class covers rules-of-the-road laws in Virginia. It will also address:

- Effects of aging on driving
- Changes we experience as we age
- The most common crash situations
- How to reduce the chances of having a crash
- Understanding today's roads, vehicles and other road users, and thinking about how other users drive.
- When driving may no longer be safe.

Virginia requires insurance companies to provide a reasonable **discount** for people taking this course. (What is reasonable is up to the insurance company.)

You're Invited

Mason District Supervisor Penny Gross to meet with the
Skyline House Community Relations Committee

Thursday, November 15, 2012

7:00 p.m.

West Card Room

Do you have questions about Fairfax County, schools,
transportation, business development, etc. Supervisor
Gross will be here (Skyline House) to talk to you!

MAGAZINES KINDLY REQUESTED

Thank you very much to the Skyline residents who have been faithfully donating their magazines via the collection box located at the Front Desk. Your contributions are routinely distributed to Alexandria Hospital and other medical facilities such as Chemotherapy and Dialysis Units and Cardiology and Specialized Medicine waiting rooms. Your donated magazines provide much needed distraction for patients awaiting or going through difficult medical procedures and help to break up some very long hours for family members and friends accompanying and visiting those patients.

Please remember to donate your current (please no old/outdated) magazines to the Front Desk. If you have any questions regarding this much appreciated program, please call Marilyn Baker at 703-671-6759.

SKYLINE HOUSE SURVEY RESULTS

Management received a total of 206 completed surveys from 166 resident owners, 25 absentee owners, and 15 tenants. 82 unit owners provided mortgage lender information, 78 with full mortgage lender information which included the loan number. 41 residents provided Management with information regarding disabilities of household members who require assistance by the fire department in cases of emergency. 56 residents responded they use the fitness center at Skyline House. We would like to thank all residents and unit owners who completed the survey.



ATTENTION SKYLINE HOUSE RESIDENTS: HOLIDAY FOOD DRIVE

I will be organizing the food drive this year as I have done in the past for the Thanksgiving and Christmas holidays to assist some less fortunate families in the Fairfax County area, referred to me by the Annandale Christian Community for Action (ACCA).

- A food collection box will be set up outside the Accounting Office beginning on Monday, November 5th. Food deliveries will be made to the families during the week of November 19th.
- In December the food drive will start on Monday, December 3rd, with those food deliveries made to the families during the week of December 17th.

Only gift cards to local grocery stores will be accepted if you would like to make a donation to assist in purchasing perishable items. If you would like to do so, please drop the gift card off in the Management Office.

As in the past, the best way to collect items is to divide food items into groups according to the first letter of your last name:

If you would like to make a donation, please check the list below:

If your last name begins with:

A-H

Canned Foods (Vegetables, Cranberry Sauce, Fruit, Soup etc.)

I-O

Drinks (Juice, Tea Bags, Coffee, etc.)

P-Z

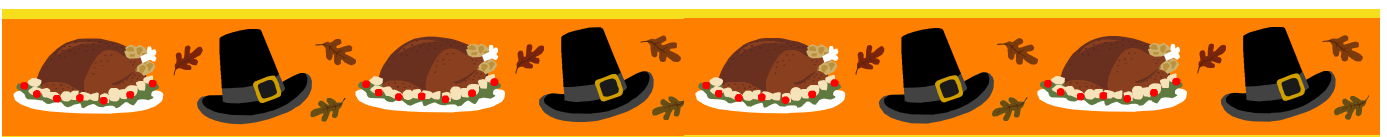
Boxed Items (Cake Mix, Mac and Cheese, Sugar etc.)

Also paper/plastic and condiment items are always needed.

Please remember to check the dates on any canned and boxed items. I have to dispose of anything that has expired.

Thank you for helping those who without this assistance may not have a Holiday dinner.

**Tycia Haight
Deputy General Manager**





SKYLINE HOUSE CALENDAR

NOVEMBER 2012

(WWW.SHUOA.ORG)



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5 Recreation Committee 7:00 p.m. W. Card Room Library Open 7:00 – 8:00 p.m. East Penthouse	6	7	8 Physical Plant and Operations Committee 7:00 p.m. W. Card Room	9 TGIF 7:00 p.m. W. Party Room	10
11	12 Library Closed	13 By-Laws Meeting 7:00 p.m. W. Party Room	14 Security, Safety & Neighborhood Watch Comm. 7:00 p.m. W. Card Room	15 Community Relations Committee 7:00 p.m. W. Card Room	16	17
18	19 Library Open 7:00 – 8:00 p.m. East Penthouse	20 Covenants Committee 7:00 p.m. W. Card Room	21	22 Thanksgiving Feast 5:00 p.m. W. Party Room	23	24
25	26 Financial Management Committee 7:00 p.m. W. Card Room Library Open 7:00 – 8:00 p.m. East Penthouse	27	28 Board Meeting 7:00 p.m. W. Card Room	29	30	
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