

The House Special



Volume 30 Issues 8 & 9

Skyline House

August/September 2010



BOARD OF DIRECTORS

President, Norman Baker

DO YOU PARK IN AN OUTSIDE PARKING SPACE?

READ IMPORTANT, TIMELY INFORMATION FOR AUGUST 9TH - 12TH
IN THIS ISSUE'S MANAGEMENT REPORT RIGHT AWAY

July Board Meeting

The Board of Directors met on Wednesday, July 28, 2010. It was a long, busy evening, during which the Board:

approved a Management, Physical Plant and Operations Committee and Financial Management Committee recommendation to award to NVM Contractors a contract for asphalt resurfacing of the East and West building parking lots and driveways (a big thank you to Board Vice president Maria Elena Schacknies assistance obtaining alternative parking for those vehicles displaced by the project August 9th through 12th. See important parking information elsewhere in this issue);

instructed Management to work with the PPOC to prepare a Request for Proposal for an Energy Management Audit;

instructed Management to work with the PPOC to identify areas inside the garage which can be designated as assigned motorcycle parking spaces at a monthly rental charge of \$45. (This action will, in the near future, end the current practice of providing a few motorcycle spaces at no charge but will also make a greater number of spaces available to those who own a motorcycle and will generate needed additional funding for the budget;

agreed to seek volunteers to serve on an Ad Hoc Committee to organize and conduct a 2010 Skyline House Holiday Party;

and, convened in Executive Session to consider specific appeals of three unit owners for certain actions by the Board and subsequently approved the agreed upon responses to those appeals.

Owner Opportunity

I want to draw to the attention of all **resident owners** an offer located elsewhere in this issue which might be of great interest to you. As part of our agreement with the company (Hi-Rise Windows) selected by the Association to replace the panels located under the balcony and exterior windows (funded from the Association's budget), the same company will be permitted to market their services to all unit owners, to replace in-unit window frames and glass as well as balcony doors with a new glass door (all at owner cost). To properly market their services and products the company wants to completely redo one unit which owners can then visit to see firsthand what they will be buying. One fortunate **resident owner** will be selected to have all of their unit's windows and balcony door replaced **at a significantly reduced price** to them in return for allowing their unit to serve as the in-house mock up which other Skyline House owners can visit as they consider contracting with Hi-Rise Windows. If this opportunity is of interest to you, see the detailed announcement elsewhere in this issue.

August and September

As in past years, I remind everyone there will be no Standing Committee meetings or a Board meeting in August. Our Committees will next meet during the month of September and the Board will next convene on Wednesday September, 22nd. Given the August schedule, this issue of the House Special will serve as the August and September issue and includes ONLY a September calendar but also other information (such as Good Neighbors) for both months. The next issue of the House special will be published in October 2010.

Still, there will be much work ongoing in August. Members of the Financial Management Committee, along with Management and members of the Physical Plant and Operations Committee and the Board, will meet to develop the Association's 2011 Operations and Reserves budgets. I offer, in advance, my, the Board's, and the community's thanks to the hard-working individuals who will grapple with the intricacies of our budgets during long evenings. For those who might not realize it, an important result of those meetings will be the determination of the 2011 condo fee change which the Board will consider later this year. Budget development is no small task for the dedicated group of individuals who tackle this project each year.

Finally, I wish everyone a continued safe and enjoyable summer and remember, if you need good summer reading material, our in-house library will be open Monday evenings in August. "Check out" the library's amazing free-to-residents inventory 7:00 p.m. to 8:00 p.m. Mondays. The library is located in the East Penthouse and staffed by dedicated resident volunteers.

A CALL FOR VOLUNTEERS 2010 SKYLINE HOUSE HOLIDAY PARTY

THE BOARD OF DIRECTORS VOTED AT ITS JULY 28TH REGULAR MEETING TO ESTABLISH AN AD HOC COMMITTEE TO ORGANIZE AND CONDUCT A 2010 HOLIDAY PARTY. THE BOARD IS SEEKING EXPRESSIONS OF INTEREST IN LEADING THE COMMITTEE AS CHAIR (OR CO-CHAIR) AS WELL AS THE SERVICE OF ADDITIONAL VOLUNTEERS TO ASSIST IN PLANNING AND CARRYING OUT THE EVENT.

PLEASE EXPRESS YOUR INTEREST AND IDEAS TO ASSOCIATION TREASURER CHARLEY ROBERTS AT CHARLEY.ROBERTS@PRODIGY.NET WITH SUBJECT LINE "HOLIDAY PARTY" OR CALL HIM AT (703) 998-6080.



MANAGEMENT

General Manager, Gusbey Silva

Skyline House Welcomes New, In-House Maintenance Technician Mr. Marques Dixon



We are pleased to introduce Mr. Marques Dixon,
our new In-House Maintenance Technician.

Marques brings with him over six years of apartment building Maintenance experience, having served as a Maintenance Technician at Armstrong Management and the Bozzuto Group.

Marques is a local 'fella' from Arlington. He has been doing maintenance work since completing high school. Marques plans to soon start working towards an HVAC Certification. He is very excited to be part of our Skyline House family!

Balcony Concrete Repairs and Railing Replacement Project

The installation of the new rails was completed by the end of June. The tile repairs needed on all tiled balconies started immediately after and were completed early July. All balconies in the eight tiers were power washed prior to demobilization. The consultant engineer inspected and approved all tiers, with minor punch list repairs that were immediately accomplished by the contractor. Residents of these tiers were asked to inspect their balcony floors, window, rails, etc. and to report any concerns by no later than Monday, July 26th. Management has already inspected all the items reported by residents and a list of items in need of repair/correction will be provided to the Contractor in order to arrange the necessary repairs to be completed this month.

The contractor completed the demobilization of the equipment from the tiers and proceeded with the removal of the overhead protection and fencing around the front side, during the second week of July. The demobilization of all equipment from the property was completed by Friday, July 23rd.

The landscaping restoration needed in the south side of the West Building, as a result of the Balcony Project, was completed at the end of June. The landscaping restoration needed as a result of this year's balcony repairs will be completed by no later than September 2010.

July 13 Storm Lightning Strike

During the July 13th storm a lightning strike resulted in damages to the East Passenger Elevators, Fire Alarm system, Door Access Control system, Roof A/C unit, and the door operator for the bridge glass doors. After receiving estimates for repair of these damages by the end of the week, it was estimated that the total amount would be over \$30,000. For this reason Management filed a claim with the Associations Insurance carrier on Friday, July 16th. The Insurance Agent inspected all the damaged equipment on July 20th, and approved the claim subject to our deductible amount of \$10,000. Those repairs, up to the deductible, will be paid for with Reserve for Replacement funds.

ATTENTION!!!!

DO YOU PARK IN AN OUTSIDE PARKING SPACE?

URGENT TIMELY INFORMATION AUGUST 9TH - 12TH

Alternative Parking During Asphalt Resurfacing of All Outside Parking Lots

IT'S MANDATORY VEHICLES ARE MOVED OR THEY'LL BE **TOWED.**

The resurfacing of all outside driveways and parking lots will be performed during the week of August 9th. **All cars MUST be removed** from the outside lots while this project is taking place. The resurfacing will begin in the back of and on the west side of the West Building and will be ongoing in that area for three days (two nights) Monday - Wednesday, August 9th - 11th, to include all Reserved Parking Spaces 1 through 67 and Guest Parking Spaces 25 through 40.

On Wednesday August 11th, the contractor will begin resurfacing the front driveway and Guest Parking Spaces 1 through 24 PLUS all Reserved Spaces 68 through 113 located behind the East Building. The work in these areas will be performed over two days (one night), Wednesday and Thursday, August 11th and 12th.

ALL VEHICLES MUST BE REMOVED FROM THE WEST PARKING LOTS BY 8:00 A.M. ON MONDAY, AUGUST 9TH OR THEY WILL BE TOWED AT OWNER EXPENSE. THOSE VEHICLES CAN BE RETURNED TO SKYLINE HOUSE AFTER 5:00 P.M. ON WEDNESDAY, AUGUST, 11TH.

ALL CARS MUST BE REMOVED FROM THE EAST PARKING LOTS BY 8:00 A.M. ON WEDNESDAY AUGUST 11TH OR THEY WILL BE TOWED AT OWNER EXPENSE. THOSE VEHICLES CAN BE RETURNED TO SKYLINE HOUSE AFTER 5:00 PM ON THURSDAY AUGUST, 12TH.

Thanks to Maria Elena Shacknies, the Association's Board Vice President, **ALTERNATE PARKING IS AVAILABLE DURING NIGHT TIME HOURS.** Please park your cars overnight across the street in the parking lots located **BEHIND** the **BLACK** Skyline Office Buildings 1, 2, 3, **NOT EARLIER THAN 6:00 p.m. EACH DAY** and remove them promptly **NOT LATER THAN 8:00 a.m. EACH DAY.** To access these lots, go directly across S. George Mason and up the ramp towards the Skyline Health Club then turn left at the first stop sign. If you do not remove your car by 8:00 a.m. you will be charged a fee of \$5 per hour for a maximum of two hours, then there will be a charge of \$19 for the day. If you absolutely need parking for your car during the day, contact the Management Office.

ATTENTION ALL RESIDENT OWNERS
BE THE FIRST OWNER IN THE 'HOUSE' TO HAVE
ALL OF YOUR UNIT'S WINDOWS/FRAMES AND
BALCONY DOOR REPLACED AND, HAVE IT ALL
DONE AT A SIGNIFICANTLY REDUCED PRICE

Hi-Rise Windows, in conjunction with the Association, seeks a Skyline House **Resident Owner** to make their unit available to serve as a finished, observable, sample of Hi-Rise Windows products and services to replace unit windows/frames and balcony doors.

For the selected resident owner, Hi-Rise Windows proposes to:

Furnish and install new windows/frames (in the living room plus up to four other rooms) and a new glass balcony door all of which will serve as a mockup for other owners to visit and view.

The Windows will be Thermal Windows Series 526, Std Bronze Color

The Door will be Series 1400F in-swing Terrace Door, Std Bronze Color

The Glass will be Low E energy efficient

Standard color bronze (Caulking will be bronze in color)

Warranty: Panels 5 Year; Workmanship 5 year

All materials, equipment and labor necessary to complete this project are included in the price.

Cost to selected owner is only \$3000 for all the windows (living room plus up to four other rooms) and the new balcony door. That amount is \$2,650 less than a similar installation will cost thereafter for the smallest unit in Skyline House.

The selected resident owner must agree to all of the following in order to receive this offer:

To make your unit available to Hi-Rise Windows to display to other Skyline House unit owners the installation and quality of their products and services as those owners consider contracting with Hi-Rise Windows for the same.

To allow access/visits to your unit for three (3 hour) open-house sales events (one during a weekday, one during a weekday evening and one during a Saturday) plus additional ad hoc visits scheduled in advance during the eight week sign up period.

Hi-Rise Windows representatives will be present during all three open-house sales events and will also accompany visiting owners at all other times as scheduled.

All aspects of this Agreement will be entirely and solely between the selected unit owner and Hi-Rise Windows (not the Skyline House Unit Owner's Association).

If you are interested in being selected as the only unit owner to take advantage of this reduced pricing for a complete replacement of your windows/frames and balcony door and then committing your unit to serve as the representative sample for other owners to view, please contact the Management Office (during business hours) or the Front Desk (during all other hours) to fill out an application to be considered (the deadline for applying for this offer is Close of Business, Tuesday, August 31, 2010).

Your application completion date and unit size, location and accessibility will be factors in the final selection decision to be made by Hi-Rise Windows and the Association's Representatives.

Payment: 30% (\$900) deposit will be due at the time the agreement is signed. The balance (\$2100) will be due upon completion of the installation.

If this application process does not identify an appropriate unit/owner for selection by August 31, 2010 Hi-Rise Windows and the Association will determine some other mockup alternative.



INFO FROM THE ENGINEER

Chief Engineer, Greg Grimm

Has Your Air Conditioner Stopped Working?

Have you had an instance when your air conditioning stopped working, and you have no idea what to check?

First -- Check that your filter is clean.

Second -- Reset the unit by turning off the power at the circuit breaker in the kitchen for thirty seconds. (This breaker is usually labeled "heat pump").

Third -- After you reset, depending on your unit type and thermostat type, your unit should restart after five to seven minutes, and begin cooling a few minutes later.

If, after following these steps, your system is still not working, call the Management Office for additional help, or, if after hours, contact the front desk.



SECURITY, SAFETY AND NEIGHBORHOOD WATCH

Chair, Robert J. "Bob" De Mayo

The Security, Safety and Neighborhood Watch Committee (SS&NWC) met July 14, 2010 in the West Card Room. A new member, Ms Gladys Manrique, was welcomed as was a recently ill member, Ms Sally Miller. The committee was informed that I was now reviewing the Incident Logs for the previous month before each meeting for anything relevant to the SS&NWC. During my latest log review, I did note an occasional, shocking display of rudeness - including foul language - directed at the Front Desk receptionist and Security Officer from visitors/residents approaching the front desk for whatever reason. It simply should not be tolerated.

I reaffirmed our Security Officers are doing a superior job! They conduct two complete "walk-arounds" and "sweeps" of our grounds and garage on the night shift, displaying a strong security presence and projecting a frequent deterrence posture, especially with the golf cart. During the day, a walk around is also conducted, including a thorough garage sweep and oversight of visitor parking. During the previous reporting period, on at least six occasions, the Security Officer called tow trucks for unauthorized cars in visitor parking; each time the errant vehicle's driver showed up before the tow truck and took off. Once again, a great job by our Security Officers!

Security Officer Justin Nichols has departed; Officer Darnell Smith has joined us and assumed some of his predecessor's duties. We will miss the exceptional diligence of Justin as well as his friendly and warm greetings to all residents. Officer James Wanu has also joined us; and I congratulate him for his conscientious follow-up on some recent incidents, as well as his meticulous written incident reports which are invaluable for Management follow-up.

Several of our SS&NWC members recently participated in our sister-committee PPOC "Walk-Around" of the garage. In addition to maintenance and repair items, safety issues were discovered such as a missing floor drain cover (tripping hazard), many egregious oil drip spots in and adjacent to 14 parking spaces (slipping hazard), old/inoperative ceiling fans (engine exhaust dissipation and fresh air flow) located throughout several garage levels, and some traffic flow signage which needed refreshing. Bridging the common issues between our committee and others will be my continued focus.

In our Management Report only three drivers (hooray!) were cited for driving the "wrong way" in the garage during the prior month. Management conducted routine follow-up.

Key Fobs: From a security viewpoint, Management tracks individuals attempting access to Skyline House who do not have security key fobs. In all cases, House Rules state that anyone without a key fob must sign-in at the front desk and be sponsored for access. While little children are not an issue when escorted, both teens and mature adults without key fobs must sign-in at the

Front Desk register. Management will monitor this issue and reaffirm to their staff that the sign-in House Rule is enforced.

Neighborhood Watch (NW): Five NW reports were submitted last month. Some were for oil stains on the garage floor, others for cars displaying no apparent decal. In each case of the decals, the Security Officer followed up; when no decal was verified, a letter was sent to the occupant reminding him/her to register their vehicle. No vehicles were towed. A NW Quarterly Roll Call was taken. Watchers are reminded that they must attend at least one SS&NWC meeting per calendar quarter to remain current.

Security Camera Update: Some new security cameras and new DVR's have been installed by the House Engineer. Unfortunately, due to a lightning strike in the Skyline House proximity just a week prior to our meeting, electrical problems persisted. The SS&NWC will follow-up at our next meeting on the camera upgrade and possibly take a short tour to view the installed new cameras and new DVRs firsthand. As a follow-up to our short discussion on the recent lightning strike, a committee member asked that Management look into frequency of such strikes in our immediate area as well as if our lightning rods are adequately placed for safety. A report is due at our next meeting.

Issues: I recapped our long-standing West Mail Lobby (WML) security issue that, de facto: we have two entrances, one at the front manned 24/7; one at the WML not manned 24/7. The SS&NWC has made suggestions on remedial actions (e.g., placing the Security Officer in the WML with a desk) and underscored this security gap many times in the past to the Board and Management. No major actions have been taken, except for a security camera placed on the WML doorway and adjacent galley. Several committee members urged that we bring this to a formal recommendation to the Board and I agreed. I will prepare a draft recommendation with proposed courses of action for the committee to review/modify during our next meeting and then vote for a formal recommendation for action.

Our wind-up discussion centered on the PPOC's recent action on asphalt resurfacing and the need for a new speed hump to be installed on the curved roadway on the far side of the West building leading from the rear to the South George Mason Drive exit. I summarized our previous SS&NWC activity and discussion on this item: Last year the committee examined the traffic issue in-depth; it was determined that a safety issue exists to both pedestrians and vehicles in this "two-way blind spot"; an attempt was made to remedy it by moving signage (YIELD & SLOW) around but then put this emotional issue aside for further thought until the asphalt contract evolved. With an option now on the table for one "speed hump" within the resurfacing contract; the issue was before us for recommendation. Size and dimensions of the "speed hump" (not a "bump" which is higher) was discussed and vetted by the committee; some members furnished pictures of other "humps" in different locales. All members concurred that it would be both a smart and preferred remedy for this "2-way blind spot" (i.e., entering vehicles and exiting vehicles) to safely slow traffic. A recommendation to the Board for adoption and inclusion in the resurfacing contract was agreed upon by the committee.



FINANCIAL MANAGEMENT

Chair, Wynfred Joshua

The Financial Management Committee (FMC) met July 26, 2010. Income for the month of June was \$340,164 with expenditures of \$188,004. Total income less expenditures amounted to \$152,159. The Reserve Contribution was \$107,446, leaving a surplus of \$44,713 before taxes.

As was expected, our electricity bill was again less than the monthly allocation – almost \$7,000 less -- but we anticipate these bills to rise again for the next three months, after which they will again decrease. This is the trend we observe every year. We may still end the year with a deficit in our utilities accounts, but hopefully surpluses in some of the other accounts can offset this.

Legal fees continue to run over budget, almost \$900 more for the month of June 2010. Indeed, so far this year we have spent some \$10,000 more than budgeted for legal advice, not counting the property damage settlement we had to pay. This may reflect our litigious society and accordingly, we asked Management to increase our legal account for next year.

We are pleased to report delinquencies in condo fee payments have decreased. June ended with a total of roughly \$35,000 in past due payments or some \$10,000 less compared with the previous month. 15 owners were delinquent for up to 30 days for a total of some \$7,000; 6 owners owed about \$26,800 for more than 2 months. Our attorney handles collection from the latter group. Two owners still face an assessment of almost \$1,600 for covenants violations. Compared to other condominiums, however, our Association has a relatively modest degree of arrears, particularly if the downward trend continues.

Owner and rental occupancies remained the same; 22% or 124 apartments are rented, while the remaining 435 units are owner occupied, although some are vacant.

The FMC considered the PPOC's recommendation to create specified garage spaces for motorcycles and to charge a monthly rent. We agreed that this was a reasonable move and would give us additional control over parking in the garage. We recommended to the Board, therefore, adopting such an action and charging between \$40 and \$50 per month per space.

The FMC also recommended the Board award to NVM Contractors a contract for asphalt resurfacing of the East and West building parking lots and driveways in the amount of \$101,120. Funds are available in the 2010 reserve budget. Labor and materials are guaranteed for one year. The FMC endorsed the PPOC's selection of NVM in view of the company's past performance with the installation of pavers at the circle and because it offered the best price.

Our Committee discussed the possibility of holding a Holiday party in December. Several FMC members volunteered to organize such an event for 2010. Funds are still available from fund raising activities of the former Recreation Committee. The FMC requested the Treasurer to submit such a proposal to the Board.

As is customary, the FMC will not meet in August, but sub-committees will be reviewing drafts of the Operating Budget on Monday, August 9th, and of the Reserve Budget on Thursday, August 12th. The next regular FMC session is scheduled for Monday, September 20th. At that time we plan to go over the entire 2011 budget and determine what the condo fee should be for next year for recommendation to the Board. We urge members of the Skyline House community to join us and give us the benefit of your advice.



PHYSICAL PLANT & OPERATIONS

Chair, Al Lambert

Greetings! The July meeting of the Physical Plant and Operations Committee (PPOC) addressed a plethora of projects. Two significant projects involved 1) bids for asphalt resurfacing around both the East and West Buildings and 2) a Need Statement for the conduct of an energy audit. Also discussed were 3) motorcycle parking spaces, 4) results of the garage Walk-Around and 5) the Garden Club budget.

The asphalt resurfacing will include all parking lots and driveways, stripe marking and the installation of another speed hump as one drives around the west end of the driveway curve toward the traffic light. The project will include replacement of wheel stops, curbs and gutters as necessary. The two contractors bidding on the project were NVM Contractors (\$100,820.00) and Chamberlain Contractors (\$104,700.00). The Request for Proposal (RFP) for asphalt resurfacing had envisioned the project taking two years. This year the proposed resurfacing would have occurred around the West Building and next year, after the façade construction, the East Building would be done. NVM offered to give the association an additional 5% discount from the quoted price (\$100,820.00) if the entire project could be completed this year. With that incentive and since NVM already offered the lowest price, provided excellent references and had previously installed the circle pavers in front of the lobby, the Committee voted to recommend they be awarded the contract with the stipulation that the Security Committee recommend a design and location for the speed hump.

The PPOC is reviewing energy savings initiatives with the goal of reducing our utility costs which are approximately 20% of the Operational Budget. Gary Akin, a Committee member wrote an Energy Audit Needs Statement for Management to use to solicit requests for proposals from consultants. The document was unanimously approved and recommended to the Board for

approval. Without this comprehensive document addressing the totality of the Association's energy needs and issues it would have been virtually impossible for consultants to submit a proposal.

The Committee then discussed identifying additional motorcycle parking spaces, in order to offer owners rental space. During the Garage-Walk-around a total of fifteen spaces were identified as possibilities for conversion to motorcycle parking. Committee members will choose approximately ten of these spaces for conversion and forward the locations to the Board for approval. The Committee also recommended the following actions:

Notification to all residents that free motorcycle parking will no longer be provided.

The Finance Committee will be asked to recommend an appropriate monthly parking fee.

Resident owners of existing motorcycles will have priority in being assigned a parking space.

Management will identify and issue a decal for each registered motorcycle.

Management will establish an appropriate identification marking for each designated space.

Have you noticed the attractive arrangement of flowers on the right side of the driveway as you exit our property? Our thanks and appreciation goes to members of the Garden Club for choosing a superb location and a nice selection of flowers. PPOC recommended to the Board that the Garden Club be allocated additional monies from the landscaping contract budget line item. Remember that half the cost of our contracted landscaping work is for labor and the contractor also charges a mark-up for the purchase of flowers and shrubs. Our Garden Club eliminates the labor cost and there is no mark-up on the purchase of flowers because our Chairperson Howard Haymes obtains discounts when purchasing flowers, supplies or shrubbery.

Finally, the scuttlebutt is the PPOC found the long lost "Sweeper" during the Walk-Around. The "Sweeper" is a miniature version of a full size street sweeper. A variety of circumstances has precluded its use in 2010, but its reappearance in the garage should occur in the near future. Along with helping to keep the garage floor clean, it is used in the winter months to remove salt, the ingredient that causes deterioration of the concrete floor.

Beginning in September the Committee will conduct a Walk-Around the first Thursday of each month at 7:00 p.m. (That event had previously been scheduled on the last Thursday of each month.) The next event will be held on September 2 which will include a return visit to view improvements made to employee break-areas and the contractor and cleaning supply storage rooms. The exercise room will also be included in the Walk-Around. This is an opportunity for residents to propose changes in the exercise room, to suggest new equipment, and to discuss other concerns and issues.

As always, I welcome your feedback on this article or any matter pertaining to the PPOC.

The PPOC will not meet in August. The next meeting will be on Thursday, September 9, 2010, at 7:00 p.m. in the West Card Room.



COVENANTS

Chair, Joseph Livingston

The Covenants Committee's next meeting is scheduled for Wednesday, September 15, 2010 at 7:00 p.m. in the West Card Room. As always, all Unit Owners/residents are invited to attend the Committee's meeting.

MAGAZINES FOR ALEXANDRIA HOSPITAL

Don't forget to bring your magazines to the front desk so Tony DiSalvo can deliver them to Alexandria Hospital. Please do not hold the magazines for long periods of time before doing so as they become outdated. The magazines are much appreciated by the Hospital's patients, visitors, and volunteers. Any questions call Tony at 703-824-1958.

AUGUST GOOD NEIGHBORS

Good Neighbors assist residents in need of temporary help due to illness or emergency. Services provided are typically short term and in the local area. For example, picking up mail or prescriptions or making small grocery purchases.

Anyone experiencing a medical emergency should call 911 immediately.

JULIA BATES 703-845-0746

WAYNE KRUMWEIDE 703-998-0251

Good Neighbors welcomes new members to assist those in need. If you are interested in serving your neighbors, call Coordinator Toska Prather or Virginia Fissmer. Their contact information is listed in the newsletter directory.

REMINDERS FOR ALL OWNERS AND RESIDENTS

THE FOLLOWING ARE EXCERPTED FROM THE RULES AND REGULATIONS.

PLEASE BE SURE YOU ARE AWARE OF THEM AND ARE ABIDING BY THEM.

RULE 15 G. Balconies and patios shall not be used for storage.

RULE 18 A. Parking or standing in posted fire lanes is prohibited. Vehicles in violation are subject to being towed without warning at the owner's risk and expense.

RULE 18 D. Parking is prohibited in loading docks and compactor access areas. Unauthorized vehicles are subject to being towed without warning at the owner's risk and expense.

Exceptions are:

- 1. Vehicles authorized by management to park for a specified period of time.**
- 2. Vehicles bearing a current Skyline House registration decal which may park for a maximum of thirty (30) minutes.**

RULE 18 E. 6. All residents (owners and renters) shall register their vehicles at the front desk and obtain the appropriate permanent decal or temporary pass. These vehicles on Skyline House Unit Owners' Association property must display an authorized valid Skyline House Unit Owners' Association decal or temporary pass in a prominent location.

SEPTEMBER GOOD NEIGHBORS

Good Neighbors assist residents in need of temporary help due to illness or emergency. Services provided are typically short term and in the local area. For example, picking up mail or prescriptions or making small grocery purchases.

Anyone experiencing a medical emergency should call 911 immediately.

FRAN STAMM 703-998-8221

VIRGINIA FISSMER 703-379-2901

Good Neighbors welcomes new members to assist those in need. If you are interested in serving your neighbors, call Coordinator Toska Prather or Virginia Fissmer. Their contact information is listed in the newsletter directory.



SKYLINE HOUSE CALENDAR

SEPTEMBER 2010

(WWW.SHUOA.ORG)



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2 Physical Plant & Ops. Comm. WALK AROUND 7:00 p.m.	3	4
5	6 Library CLOSED	7	8 Security, Safety and Neighborhood Watch Comm. 7:00 p.m. W. Card Room	9 Physical Plant and Operations Committee 7:00 p.m. W. Card Room	10	11
12	13 Library Open 7:00 – 8:00 p.m. East Penthouse	14	15 Covenants Committee 7:00 p.m. W. Card Room	16	17	18
19	20 Financial Management Committee 7:00 p.m. W. Card Room Library Open 7:00 – 8:00 p.m. East Penthouse	21	22 BOARD MEETING 7:00 PM W. Card Room	23	24	25
26	27 Library Open 7:00 – 8:00 p.m. East Penthouse	28	29	30		
GOOD NEIGHBORS: VIRGINIA FISSMER 703-379-2901 and FRAN STAMM 703-998-8221						

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THE HOUSE SPECIAL is published by Skyline House Unit Owners' Association, Inc.,
3711 South George Mason Drive, Falls Church, Va. 22041-3711 The House Special is printed by Dan Daniels Pioneer Press

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3711 South George Mason Drive
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