



THE HOUSE SPECIAL

Volume XXIII, No. 5

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May 2003



Board of Directors President, David Tilson

The first meeting of the 23rd Board of Directors took place on April 23, 2003. This numerical coincidence may have facilitated efficient decision-making because the formal meeting started early and finished in about one hour. This may have been the shortest regular Board meeting in Skyline House history. The major matters discussed were as follows:

Façade Repairs:

Work on the west end of the East building and the east end of the West building is now underway and should be completed by the end of June. The dumpster just outside of the garage exit will have to remain there until about mid-May.

Our consulting engineer is now studying the extent of repairs required on the north and south façades. We should have his report in May. Recommendations from the Physical Plant and Operations Committee (PPOC) and the Financial Management Committee (FMC), based on the consultant's report, are likely to come before the Board in June. Interim repairs to stop leaks through the north or south façades in a few apartments will be done without waiting for a decision about the more comprehensive repair program that may have to be undertaken.

Exercise Room:

The newly equipped and remodeled exercise room is now open for use.

Main Lobby Handicap Entrance:

There was discussion of whether the newly installed handicap access needed some modification to make it function more satisfactorily. Management will look into making any necessary modifications based on consultations with resident users of the facility.

Additional Rental Storage Bins:

Based on the recommendations of the PPOC and FMC, the Board authorized purchase and installation of 26 additional storage bins for rent to residents. When fully rented, these will generate monthly income of \$1700. The investment is \$13,950.

Repair of Garage Expansion Joints:

The Board approved awarding a contract for \$10,530 to the Alfred Chaves Construction Company for repairs to the expansion joints in the garage. This contractor was recommended by the PPOC and the FMC.

Authorization of Non-Judicial Foreclosure:

The Board authorized the Association's Attorney to initiate non-judicial foreclosure proceedings on an apartment that was in serious arrears on condominium fees. This procedure is legal in Virginia and is much less time-consuming and entails lower legal expenses than a judicial proceeding.

The meeting adjourned about 8:10 p.m.

<u>OFFICE DIRECTORS</u>			
PRESIDENT	Dave Tilson	805-W	998-7254
	dtilson@metronets.com		
VICE PRESIDENT	Budd Coutts	1607-E	931-3165
	bcoutts@metronets.com		
SECRETARY	Linda Council	1716-E	998-7519
	Linda.Council@usdoj.gov		
TREASURER	Wayne Krumwiede	606-W	998-0251
	wayncowk@juno.com		
DIRECTOR	James Loome	1414-E	820-6241
	jimbelle@erols.com		
DIRECTOR	Johnnie Moore	1105-W	998-5650
	johnniemoore@worldnet.att.net		
DIRECTOR	Judith Peterson	1707-E	671-4543
	peterson@metronets.com		

COMMITTEE CHAIRS/CO-CHAIRS

COMMUNITY RELATIONS

COVENANTS, Joseph Livingston	814-W	931-6923
FINANCIAL MGT, Wynfred Joshua and Chuck Ruby	1414-W 1006-W	820-4471 578-0896
PHYS PLANT/OPS, George Beams and Kurt Bedenbaugh	710-E 1004-E	578-9507 671-8930
RECREATION, Tony DiSalvo	502-E	824-1958
SEC/FIRE & SAFETY, Terry Sakellos	204-E	820-0455

MANAGEMENT OFFICE

Gusbey Silva, General Manager	gusbey@shuoa.org
Darryl Hall, Deputy General Manager	darryl@shuoa.org
Greg Grimm, Chief Engineer	gregg@shuoa.org
Tycia Haight, Bookkeeper:	tycia@shuoa.org
Tania Saib, Resident Services Coordinator	tania@shuoa.org
Terezinha Renosto, Admin. Assistant	terezinha@shuoa.org

CHIEF WEB DEVELOPER

Joyce Routt	webmaster@shuoa.org
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EDITOR

Louise Albin	lalbin@metronets.com
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LETTERS TO THE EDITOR

THE HOUSE SPECIAL welcomes brief comments from its readers. Limit your letters to 250 words or less and include your name and unit number. The Association Board reserves the right to refuse incorrect or improper statements. Committee reports must be submitted to the Editor by the 23rd of each month or NLT 3 days after mtg.

Information for *THE HOUSE SPECIAL* may be sent by e-mail to the Editor, dropped off at the Management office or the reception desk.

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Gusbey Silva
General Manager

Security Camera System:

The contractor installed the new cameras in the West Penthouse and all the West-building cameras are now connected to the new monitor located at the Front Desk. The new exterior cameras will be installed in the back and the west side of the West building during the first week of May. Immediately thereafter, the new cameras will be installed in the East building.

Façade Repairs:

SPS estimates that this façade repairs project will be completed by the end of June. An overhead protection has been built on the northwest side of the garage plaza by the mezzanine exit to allow residents the use of the sundeck while the work is being performed. In order to store all needed material for this project, a portion of the grass by the outside of the brick wall located in front of the East building has been fenced in.

As you were informed previously, a dumpster was placed outside the garage on the left of the exit door. These measures were necessary due to the small area located between the two walls being worked on.

Please drive carefully when exiting the garage. Remember that the driveway is a two-way road and that you should always exit from the right side.

Exercise Room Rehabilitation:

This project included the installation of new carpet in both rooms: the aerobic equipment room and the weight/resistance equipment room, and the replacement of the ceramic floor in the steam-room. The new equipment was delivered on Thursday, April 17th, and the exercise room reopened on Friday, April 18, 2003.

A maximum of 10 persons will be able to use the exercise equipment at the same time, six using the aerobic equipment and four using the weight/resistance equipment. Management has increased the number of keys available at the Front Desk to ensure that the exercise room may be used to capacity.

Except for water, please refrain from eating and drinking in the exercise room.

Guest Parking – Skyline Office Buildings:

In the past, residents were advised to request their guests to park across the street by the Skyline office buildings after 6:00 p.m. and on weekends if no spaces were available on Skyline House property. After receiving complaints from concerned residents about their guests receiving towing warning notices, Management contacted the Office Building Administration. We were informed that Charles E. Smith sold the buildings, and even though the new owners do not enforce towing, it is private property, and any person parking in their property will do so at his/her own risk and expense.

Power Wash of Balconies:

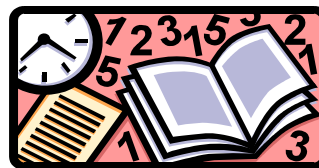
Power washing of the entire Skyline House balconies and patios will begin on Monday, May 5, 2003, on the south side of the East building on tier 13, and it will go around the building. The contractor estimates that it would take about two to three days to complete one side of the building. Power washing on the West building will begin on Monday, May 12th, on the south side also on tier 13.

We recommend that you remove all items from your balcony. Neither skyline House nor the contractor will be responsible for any soiling or damage to items that have not been removed.

Carpeted balconies will not be power washed.

Balcony Etiquette:

Now as the good weather approaches, I would like to remind our residents that clotheslines, clothes racks, or any other similar devices are not to be used to hang any items on your balcony.



Editor
Louise Albin

Joyce Routt, Skyline House Webmaster submitted the following information:

Vickie Dahduli in 212W sent an e-mail to the Webmaster with information about the article in the March Newsletter about car thieves. I checked out the information and found that it is considered a hoax. I know in my business, these hoax e-mails are considered to be a virus because everyone sends them to their friends clogging up the e-mail systems. Anyway, the following is an article about the hoax.

Vin Numbers and Car Thieves:

A chain letter is circulating claims that you should cover the VIN number of your car so that car thieves can't use it to duplicate your keys and steal your car.

Is it possible that a thief could use the VIN number to get duplicate keys for your car?

Yes, it is possible. However, unless they find a car dealer who is willing to order them without a title or registration plus ID, then the VIN number alone will do them very little good. Now, granted some car dealerships may replace keys without proper ID, but not many. It is also true that there have been some car theft rings that were very sophisticated and could forge a new title that would look legit. Since making a new title that doesn't look suspicious, then showing up in-person at a reputable dealership to trick them into duplicating keys is a bold and risky move; it seems unlikely a thief would want to put himself in such a vulnerable position. If you look into it, there are very few examples of car theft rings operating in this way. The latest example, in Atlanta, was targeting high-end vehicles at dealerships rather than those in private ownership (presumably because the target vehicle is more likely to be in the same spot for a longer period of time).

Key Point: The vast majority of cars are not stolen this way.

The two most common tools for stealing your car are your own key, or a screwdriver. I've seen several sites that claim that at least 70 percent of the car thefts are by non-professionals. Your car's VIN number is your best protection for getting the vehicle back. It should probably be written or scratched into your car in more places, not less.

I visited many law enforcement sites about car theft, and they say nothing about covering your VIN number to discourage thieves, but instead these sites encourage you to write your VIN number all over the car, including on your most valuable car parts and etching it onto all the windows of the vehicle. After a car is stolen, if the thief wants to resell the car, then the first thing a car thief wants to do is get rid of the old VIN number and replace it with a new one. They will create a title to go with it and then resell (fence) the vehicle. Many law enforcement officials believe that thieves will not steal any vehicle that has the VIN number etched on all the windows because they will have to replace these windows before they can get rid of your car. This will cost them a great deal of money and significantly slow the turn-around on processing your car and fencing it. If you etch the number on the car parts it will make chopping it more time consuming.

You can make up your own mind. Although covering the VIN number might give you peace of mind, it is unlikely to protect you from most thieves.

Security, Fire and Safety Committee

Terry G. Sakellos, Chairman



This coming month Skyline House will complete installation of the new and improved security cameras and monitors for the safety of our residents and property. Additional cameras will be installed to monitor the parking lots behind the East and West buildings, as well as additional cameras on the Penthouse level.

We will have a representative from Fairfax Emergency Management team here to give us a presentation and take questions on Emergency Preparedness. Please mark your calendar to attend the meeting on June 4th at 6:00 p.m. in the East Party Room. I encourage all residents to attend.

The next Security, Fire & Safety Committee meeting is scheduled for May 14, 2003 at 7:00 p.m. in the West Card Room.



Financial Management Committee

**Wynfred Joshua & Chuck Ruby
Co-Chairmen**

The Financial Management Committee (FMC) met on 22 April 2003 to review the March financial statements and other relevant issues. The summary figures for the month of March 2003 are as follows:

Total Income: \$267,638,
Total Expenses: \$167,538,
Reserve Contributions: \$91,109,
Net Income before taxes: \$8,991.

Members did not find any major discrepancies between expenditures and budgetary projections, nor in the expenditure documents themselves. Our financial situation is in line with our budgetary expectations. We are concerned, however, that we are facing major expenditures to repair the north and south façades of the buildings. We are currently working on the east and west façades, which will be completed by summer. Our consulting engineer is preparing his report on what needs to be done to fix the north and south façades. We expect him to submit that report shortly. At this point, we are already engaged in some emergency repairs. We may have to postpone other projects in order to cover the costs for the north and south façade maintenance.

The FMC supported the PPOC in endorsing the installation of additional storage bins. Although the expenses of \$13,950 are not included in the budget, we expect that the cost will be recovered in eight months, after which the

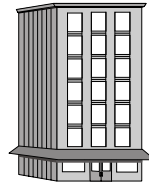
project should generate a monthly income of \$1,210. More important is the service we are providing our residents by having additional storage space available.

The FMC also endorsed the PPOC's recommendation to award the contract for repairing the expansion joints to Alfred Chavies for \$10,530. Skyline House has consistently had a good experience in working with Chavies. Expansion joints on 3 levels of the garage --A, B, and C -- will be repaired, rather than just on the A level. Warrantee will run for 5 years.

The FMC joined the PPOC in recommending that Mason and Mason undertake a reserve study for Skyline House facilities and equipment at a cost of \$7,350. This is in line with the recently passed condo law stipulating that a study of the Reserves be undertaken every 5 years.

At the last Board meeting, the FMC was asked to review the Merrill Lynch proposal for investing Skyline House Reserves. We are convening a small committee to address this issue and expect to report our conclusions next month.

The FMC recommended that the Board allow the General Manager to hire a computer consultant to identify the hardware, software, and programs that Skyline House needs to ensure an effective computer infrastructure. We need to upgrade our current system. Our current accounting package is based on DOS and is not compatible with Windows 2000. To buy an upgrade for the current system is throwing good money after bad. We currently have budgeted \$25,000 for computer support. The FMC believes that the General Manager is the appropriate person to articulate the computer needs for the operation of Skyline House. We made a recommendation accordingly to the Board that, as long as the costs were below \$5,000, told the General Manager to go ahead. Otherwise, she has to go to the Board to obtain their approval.



Physical Plant And Operations Committee George Beams And Kurt Bedenbaugh

The Committee met on April 10, 2003. The following subjects were discussed:

Façade Repairs to End Walls:

SPS has begun the façade repairs on the west wall of the East building and on the east wall of the West building. It is estimated that this project will be completed by the end of June 2003. An overhead protection will be built on the west side of the garage plaza by the mezzanine exit to allow residents to use the sundeck while the work is being performed.

Security Camera System:

The contractor has already installed the new cameras in the West Penthouse and is now in the process of connecting all West building cameras to the new monitor. The new cameras will be installed in the East Penthouse followed with the installation of the new monitor for the East building. Installation of the exterior cameras will be completed when the weather improves. Gusbey further added that completion of the entire project is expected by the end of April. The cable installation to the first floor will be at no expense to the Association.

Exercise Room Rehabilitation:

After the installation of new carpet in the exercise room, new ceramic tile in the steam room, and delivery of new exercise equipment, the exercise room was reopened Friday, April 18, 2003.

Elevator Lobbies' Wallpaper Replacement:

The project to replace the wallpaper around the passenger elevators was completed the last week of March 2003. The wallpaper was replaced in all passenger elevator lobbies, in the residential corridors of both buildings, and in the S level of the East building.

Garage Entrance Door Repairs:

The garage doors' curtain replacement was completed during the third week of March 2003. Black curtains with yellow safety strips replaced the originally installed gray curtains. These new curtains will better hide the wear and tear from heavy usage and will also be more noticeable to residents entering and exiting the garage.

Main Lobby Entrance Handicap Access:

The installation of the handicap access at the Main Lobby entrance was completed on Wednesday, April 2, 2003. Residents now have the choice of entering the building at the Main Lobby entrance using their key in the lock located on the rail next to the handicap push plate or the original lock located on the doorframe.

Storage Bins:

The Management Office is recommending to the PPOC for the Board's approval to have 26 new storage bins constructed to accommodate the residents' needs. The total cost for the bins is \$13,950. This project will generate an additional monthly income of \$1,700. The amount paid to fabricate the additional bins will be recuperated in eight months. The bins will be installed in the storage room located on the G level of the East building. Currently, we have 23 rental storage bins in storage room No. 4. The first eight bins were built in the year 2000.

Motion: The PPOC voted to recommend that the Board approve the purchase and installation of 26 additional storage bins by Chesapeake Iron Works' cost proposal in the amount of \$13,950.

Replacement of Damaged Expansion Joint in the Garage – Levels A, B & C:

Management had obtained a written Scope of Work from Gardner Engineering to replace the deteriorated expansion joint on garage level A – 78 linear feet, level B – 13 linear feet, and level C – 26 linear feet for a total of 117 linear feet of joints. The Scope of Work involves the contractor to furnish all materials and labor, to chip and grind out the old epoxy from the existing expansion joint system, and replace it with new epoxy.

Motion: Based on their price and past excellent performance for the repair of expansion joints in the garage, the PPOC recommends that the Board accept the Alfred Chavies Construction bid in the amount of \$10,530.

Reserve Study:

Gusbey clarified to the Committee that Management and the Association maintains an annual Reserve study, but the Virginia State Law requires that a professional consultant perform the Reserve Study. The last study was performed for the Skyline House Association in 1997. Management has obtained three cost proposals from companies ranging from \$7,350 to \$11,250.

Motion: The PPOC recommends that the Board accept the Mason & Mason bid in the amount of \$7,350 for performing a Reserve study of the Skyline House Reserve fund. The general consensus of the Committee was that although a meticulous Reserve study is maintained by our Association, the consultant may or may not discover something unfamiliar and suggested that we go with the lowest bidder, especially when the firm Mason & Mason was recommended by our consultant engineer.



Covenants Committee
Joseph Livingston, Chairman

On March 21, 2003, the Covenants Committee held a special meeting to complete the review of the Skyline House Unit Owners' Association's Rules and Regulations. Some revisions were made and are included in this issue of the House Special for your comments. Please submit your comments to the Management Office as soon as possible.

RULE 16 DECORATIONS

A. Seasonal decorations are permitted on unit doors and balconies. For special occasions, decorations of any kind, including lighting, are not permitted

except by application to and permission from Management.

RULE 17 STORAGE ROOMS

- A. Any **unit owner/resident**, at his or her own risk and without liability or responsibility on the part of the Association, may use the assigned storage space for the storage of **items consistent with Rule 20 B, Fire Safety.**
- B. **Any items left outside storage bins will be considered abandoned and will be disposed of by Management.**

RULE 18 PARKING / VEHICULAR RESPONSIBILITIES

- C. Guest Parking
3. A maximum of ten (10) minutes parking is permitted on the two sides of the octagon so marked. **Vehicles parked in violation are subject to towing without warning at owners/operators risk and expense.**
- E. Garage and Privately Owned Spaces
6. **All residents (owners and renters) shall register their vehicles at the front desk and obtain the appropriate permanent decal or temporary pass. These vehicles on Skyline House Unit Owners' Association property must display an authorized, valid Skyline House Unit Owners' Association decal or temporary pass in a prominent location.**
- F. Garage Entry Door Operation
1. Unit **owners** are issued one garage access control card for each assigned garage parking space that will enable operation of the garage door. Additional cards may be purchased only by the owner or designated agent at the prevailing rate*. **If a card will no longer**

operate the garage door, the charge for a new card will be at the prevailing replacement rate*.
Additional and replacement cards and automatic door openers may be purchased only by unit owners or designated agent from Management at the prevailing rate*.

G. Legal Responsibility

If a **unit owner/resident** or any member of his family, tenants, guest invitees or licensees shall illegally park or abandon any vehicle which is then removed or caused to be removed from the premises, or moved on the premises, the **unit owner/resident** shall hold the Association harmless for any and all damages or losses that may ensue, and expressly waives any and all rights, notices and resources in connection therewith that he/she may have under the provision of State, County or City laws or ordinances. Vehicles of violators of any parking rules or regulations shall be towed away at the owner's sole risk and expense with the exception of **Police, Fire or Public Health or other Emergency** vehicles which are properly identified, and the Association shall not be liable for any inconvenience, damage or expense that may be suffered or sustained in connection therewith.

RULE 19 TRASH DISPOSAL

- A. **Nothing** shall be left on the floors of the disposal rooms. All trash shall be bagged, tied and placed in the trash chute. Newspapers and other items for recycling **shall** be taken to the collection areas as designated by Management.

- C. Lighted objects and clothes hangers **shall not be** thrown down the chute.

RULE 22 MASTER TELEVISION ANTENNA

- B. Antennas for reception of radio, **television signals and satellite dishes**

may not be placed or installed beyond the confines of a unit.

**RULE 23 PARTY ROOMS
(REQUIREMENTS FOR
PRIVATE USE)**

G. Noise

2. ***No stamping of feet, jumping or any other kind of noise made by the impact on floors will be permitted.***

RULE 24 SWIMMING POOL

General

The Fairfax County Code requires that any person having any skin disease, nasal or ear discharge, inflamed eyes, or any communicable disease be denied admission to the pool area. Any child using the main pool must be toilet trained.

Boisterous or rough play and running at any swimming facility is prohibited by Fairfax County Code.

The following rules and regulations apply to the use of the pool area:

- D. On Saturday, Sunday ***or days National Holidays are observed*** each ***unit owner/resident*** may purchase up to four (4) single day guest passes. An aggregate number for the ***pool*** is not to exceed twenty (20) guest passes each day. Such passes may be purchased at the ***reception desk*** in advance on a non-refundable basis and are valid only for the date for which issued. At all other times and within the limits of available space in the pool area, as determined at the time by the ***pool operator, unit owners/residents*** may purchase, at the prevailing rate*, non-refundable guest passes which are valid only on the date for which issued.

- G. Robes or other suitable outer garments and shoes or sandals shall be worn to and from the pool area. ***However, street shoes will not be worn on the pool deck.*** Bathers are to use the G-level corridors to and from the pool/mezzanine elevators. Dripping bathing suits in building areas should be avoided.

- H. ***Upon entering the pool area, all persons shall surrender their passes to the pool operator on duty and sign the pool log book. Passes should be picked up when leaving the pool area.***

- I. In order to be admitted to the pool area, all children under the age of 12 shall be accompanied by a person 16 years of age or older. There shall be one person of at least 16 years of age to be responsible for every two children under the age of 12, who shall remain with the children during the entire time they are in the pool area. ***Children under age three are not permitted in the main pool; they are permitted in the kiddie pool provided they are wearing rubber pants and are supervised by an adult.***

- K. ***Appropriate swimming attire shall be worn in the pool. Appropriate swimming attire is defined as clothing expressly designed for swimming that is freshly laundered, sanitized and snug fitting.***

- L. ***Persons under the influence of intoxicants or drugs will not be permitted in the pool area.***

CODE OF CONDUCT

- H. ***There is no smoking within the pool area. Smoking is permitted in the sundeck area only.***

RULE 25 OTHER FACILITIES

- A. **Card Room** and Exercise Room.

2. Use of the rooms by minors (*under age 18*) is expressly forbidden unless accompanied and supervised by an adult.

B. Billiard Rooms.

2. Use of **billiard rooms** by persons under age **18** is expressly forbidden unless accompanied and supervised by an adult. A **resident** shall be **21** or older to sign for the billiard equipment and key to the **billiard room**.

The next regular meeting of the Covenants Committee is scheduled for May 21, 2003 at 7:00 p.m. in the West Card Room. The agenda will include a review of the exercise room hours, and consider recommending possible changes in those hours.



Neighborhood Watch Judith York, Coordinator

We're still waiting for warmer weather, but the volunteers are making their rounds and reporting repairs in the maintenance log as well as in their monitoring reports. If you need some exercise, want to keep Skyline House looking attractive, and are willing to volunteer one hour a week to our program, please give me a call on 703-671-2267. We welcome new and past volunteers.

Some of the doors to the building are still being left open which may allow unauthorized personnel to enter the building and trespass on our premises. Some doors remain ajar due to the wind, carpet, or a needed adjustment on the door closer. We ask that everyone pitch in and help by pulling or pushing the door closed after you pass through it and report any maintenance problem with the door at the front desk. Thank you for keeping our home safe and secure.

Listed below are some useful telephone numbers:

- Streetlights that are burned out (Dominion VA Power – 1-888-667-3000)
- Traffic signals that malfunction or are damaged (VA Dept. of Transportation – 703-383-8368)
- Street maintenance that includes potholes, dead animals, drainage, curb or gutter damage, damaged stop signs, or snow removal (VA Dept. of Transportation – 703-383-8368)
- Street signs in Fairfax County – blue and white ones with street names (Dept. of Public Works – 703-934-2840)

(Source: *Mason District Newsletter, FCPD*)

Thank you for assisting your Neighborhood Watch in keeping your neighborhood safe.



Recreation Committee Tony DiSalvo Chairman

The April TGIF was not too well attended. A number of our regulars were back. Still missing some old faces and, of course, we welcome new residents.

If you are a resident and have not attended the monthly TGIF, make this your first and meet your neighbors. To make it easier, you are requested NOT to bring a plate of hors d'oeuvres, just your own liquid refreshment.

The next TGIF is scheduled for Friday, May 2, 2003, at 6:30 p.m., in the East Party Room. The June TGIF is scheduled for June 6th in the West Party Room.

The next Committee meeting is scheduled for Wednesday, June 11, 2003, at 7:00 p.m. in the West Card Room.

COMING EVENTS:

TGIF: Friday, May 2nd, at 6:30 p.m. in the East Party Room.

TGIF: Friday, June 6th, at 6:30 p.m. in the West Party Room.

Recreation Committee Meeting: Wednesday, June 11th, at 7:00 p.m. in the West Card Room.



Good Neighbors Committee Co-Chairs

Toska Prather 703-379-7849
Ann Preston 703-931-7679

Good Neighbors for May

Helen and Law Henderson 703-416-7703
Gwen Petijean 703-820-2460

The Good Neighbors are available to assist all residents who are in need of temporary help due to illness or emergency. We are always in need of new members to assist those in need. If you are interested in serving your neighbors, please call one of the co-chairs and join us.

INFORMATION FROM MASON MATTERS!

SPOTLIGHT BY starlight Series Summer 2003 Schedule

All performances are free and begin at 7:30 p.m. at the Mason District Park amphitheatre, located at 6621 Columbia Pike.

June 1 Falls Church Concert Bank
June 4 HOTS Jazz Orchestra (Ragtime)
June 6 Claudia Gargiulo Quartet
(Venezuelan/Argentinean)
June 8 City of Fairfax "Concert Band"
June 11 Cephas & Wiggins (Blues)
June 13 Korean Dance and Music
June 15 Hexagon (Satirical Show)

June 18 Razz 'm Jazz 'm
June 20 US Navy Band "Country Current"
June 25 Little Bit of Blues
June 27 Swing Shift (Swing)
June 29 Alban Chorale

July 2 La Salle Dance Orchestra (Swing)
July 6 US Navy Band "Commodores"
July 9 Herb Smith Band (Blues)
July 11 Road to the Isle (Scottish/Irish)
July 13 Fairfax Symphony "Summer Band:
July 16 Federal Focus Jazz Band (Jazz)
July 18 Arte Flamenco (Dance & Music)
July 20 Fairfax Symphony "Summer Band"
July 23 Bruce Ewan & Andre Christovam
(Blues)
July 25 Hesperus (old-Time)
July 27 Blue Highway (Bluegrass)
July 30 New Columbia Swing Orchestra

Aug 1 Mariachi Los Amigos
Aug 3 Laurie Delk Bank (Blues Jazz)
Aug 6 The King's Combo (Blues)
Aug 8 Fairfax City Alte Kameraden
German Band
Aug 10 Bull Run Cloggers
Aug 13 Beall Street Jazz Band
Aug 15 Navy Band "The Cruisers" (Rock)
Aug 17 Washington Balalaika Society
(Russian Music)
Aug 20 Army Blues Band (tentative)
Aug 22 Pan Masters Steel Orchestra
(Caribbean Music)
Aug 24 Alexandria City Band
Aug 27 Village Jazz Band (Jazz)
Aug 29 Irish Breakfast Band
Aug 31 Happy Feet (Clogging/Tap)

SPECIAL EVENTS AT SKYLINE HOUSE May 2003

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2 TGIF 6:30 PM EPR	3
4	5 LIBRARY OPEN 7:00-8:00 PM ECR	6	7	8 PPOC 7:00 PM WCR	9	10
11	12 LIBRARY OPEN 7:00-8:00 ECR	13	14 SECURITY, FIRE & SAFETY 7:00 PM WCR	15	16	17
18	19 FIN MGT 7:00 PM WCR LIBRARY OPEN 7:00-8:00 ECR	20	21	22	23	24
25	26 MEMORIAL DAY LIBRARY CLOSED	27	28 BOARD OF DIRECTORS 7:00 PM WCR	29	30	31

**Skyline House Unit Owners' Association, Inc.,
3711 South George Mason Drive
Falls Church VA 22041-3711**