



The House Special

THE HOUSE SPECIAL IS BROUGHT TO YOU BY YOUR UNIT OWNERS ASSOCIATION

Volume 18, Number 8

August 1998

FROM THE BOARD OF DIRECTORS

By Bob Busby



The Board of Directors and members of the community had a rip-roaring time at the Third Regular Meeting of the Eighteenth Board of Directors held at 7:30 p.m. on Wednesday, July 29, 1998. In fact there was so much to discuss the regular meeting did not end until 10:30 p.m. Then the Board had an hour Executive meeting to clear up some areas regarding the selection of the Deputy Manager as the General Manager and the process for selecting a new Deputy Manager. Yes, by now everyone should know that Don Perper is leaving in order to enhance his career progression in the field of Association Managers. Good Luck Don! The minutes of the meeting are on file in the management office for those who are interested in the exact details. At the end of the meeting community members who wished to speak to the board did so. The questions ranged from garage repairs, work on the decks, parking, security, landscaping and the beautification of the interior of Skyline House.

FROM THE PRESIDENT

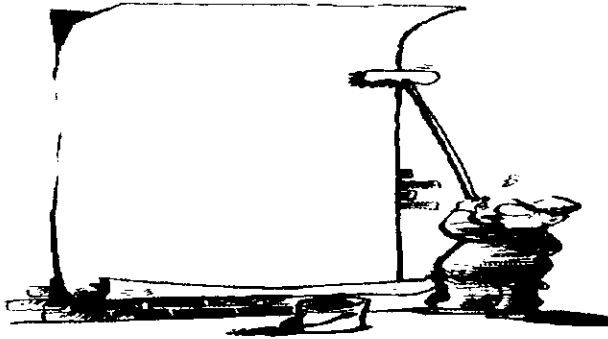
By A. Kevin Fahey

I am sad to report that Don Perper, our General Manager, will be leaving to accept another position. His last day will be August 7, 1998. We have been privileged to have his dedicated service for the past 5 years. Don's background knowledge has been a valuable resource. I especially appreciate the extra effort that he has put forth both at the time that we were seeking a Deputy General Manager. He was also very supportive when I assumed the presidency. In addition, his handling of the garage crisis has been highly professional. I believe we owe Don a debt of gratitude and we wish him the best of luck.

At the executive session following the regular board meeting on July 29, 1998, the Board of Directors voted to offer the position of General Manager to Al Smith. I am delighted to report that Al has accepted the position and will step up on the day that Don departs.

I have been hearing positive reports on the performance of Guardsmark, the new security service. I urge all unit owners to pass on to management and/or the board of directors any observations that you may have (both positive and negative) regarding the performance of the security contract employees.

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I have received complaints about failure to keep the residents advised about two burglaries which recently took place in our buildings. I have tasked management and the security committee to come up with a better way of communicating the occurrence of these unfortunate events to the residents. Anyone having any constructive suggestions is urged to contact the security committee. We have had a neighborhood watch in the past so if anyone is interested in this program and is willing and able to volunteer please advise me, David Mayrose, Robert Busby, or any board member.

I have also tasked the security committee to explore means of preventing visitors, especially at the back of the west building, from coming up and blowing their horns to signal to residents to meet them at the loading dock. This has been a source of great annoyance to some residents. I have heard reports that there have been incidents of people throwing objects off the balconies but I don't know whether these events are connected to the horn blowing. We certainly don't want "condo rage" to join "road rage" as a new phenomena.

I have also observed people throwing lighted cigarettes off the balcony. To those who are inclined to dispose of a cigarette in this manner PLEASE remember that this is not only discourteous to your neighbors below but it is a fire hazard. It is also a criminal offense to throw any objects off the balcony.

These problems would not exist if everyone would simply be considerate of his or her neighbors.

Be a friend! Be courteous!

You may have noticed that the water fountain in front of the lobby is now working. It operates with a timer so that it does not run at night. I directed management to turn on the fountain, however, we still need to solve the problem involving an inadequate basin for proper recycling of the water. I have asked the PPOC to come up with a proposal for a permanent solution to this problem. I asked that the committee report be submitted early this fall so that the matter can be acted upon by the Board of Directors before the end of the year.

I also have directed management to consider, in consultation with PPOC, the feasibility of including plans for a playground in any plans for fixing the garage roof. I believe the association should give serious consideration to the needs of residents with young children.

The Board of Directors is giving consideration to changing the order of business at the Board of Directors meetings to allow comments from the unit owners to precede the regular items on the agenda instead of being left until the end. I would appreciate any comments from unit owners on this idea.


Finally, I urge any unit owner who feels that any particular topic should be considered by the Board of Directors, to please advise management or a board member well in advance of the meeting. Your thoughts are important to the Board of Directors, however, last minute suggestions, complaints, or opinions cannot be dealt with as effectively as those subjects that are considered in advance.

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I and my fellow board members welcome comments from unit owners as well as other residents.

My letter dated July 24, 1998 explained the status of the garage repairs. The Board of Directors will continue to keep the unit owners advised of developments. If you did not receive your letter stop by the management office and ask for a copy.

There will be no Board of Directors meeting in August. I look forward to hearing from interested unit owners before the September meeting.



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EDITOR'S CONTRIBUTION



ABC BASIC COURSE For Association Leaders Saturday July 18, 1998

Edna De Jesus from the management office and Bob Busby from the Board of Directors attended the ABC

six-hour course. The course is sponsored by the Community Associations Institute and is offered at different locations. The course is designed to provide community association leaders and management staff with an introduction to the basics of community association operations. The course was an overview of legal foundations; organizations; finances; problem solving; hiring a professional team; creation and enforcement of restrictions; maintenance and risk control; and insurance. This was a lot of material to cover in one day, but CAI presented them so that it was easily understood by its novice audience. The course was attended by approximately 40 association members from Maryland, Washington D.C. and Virginia.

Edna and I headed for German Town about 7:30 a.m., made it there in no time, registered, and got acquainted with our counter-parts from various other unit owner associations. We discovered that everyone has similar problems to the ones we experience at Skyline House. Of course, some have problems specific to their type of association. Some associations were having duck and geese problems, and all were having some sort of juvenile problems. All in all I had a great time, learned a lot, and got to meet and discuss all types of association situations with others who have experienced similar problems. It was a long day, but Edna and I enjoyed it.

Skyline House Unit Owners, Committee Members, Management and Staff can and do attend training. The Association needs owners to become involved in the various committees that make Skyline House a wonderful place to live. The Physical Plant & Operations Committee (PPOC), Recreation Committee (RC), Security, Fire & Safety Committee (SFSC), Covenants Committee (CC), and the Financial Management Committee (FMC) need new members (with or without experience in the committee area) who are willing to attend the meetings, get involved, be active, and assist in making the decisions that make Skyline House a safe and secure place to live.

Please call the Committee Chairperson and tell him/her you want to be a member. Check the newsletter and the bulletin boards in the lobbies for the dates and times of the meetings. Everyone who is an owner is welcome to be on a committee. If you rent, you are welcome to come to the meetings and see what is going on at Skyline House.

Here is a list of the next committee meetings- hope to see you there!

PPOC Meeting -
August 5, 1998 at 7:30 PM in WCR.

RC Meeting -
August 12, 1998 at 7:30 PM in ECR.

FMC Meeting -
August 18, 1998 at 7:30 PM in WCR.

SFSC Meeting -
September 10, 1998 at 7:30 PM in WCR.

CC Meeting -
September 16, 1998 at 7:30 PM in WCR.

A MANAGEMENT MOMENT...



**By Don Perper & Al Smith
Heads Up!!!**

A Note of Thanks and Farewell

My five years here at Skyline House have truly been a rewarding time for me. I have gained invaluable experience as a manager and have prospered from the knowledge and expertise of so many people including the staff, residents, and board and committee members.

Perhaps what I have cherished most during my tenure here are the many friendships that I have made with you, the residents, owners and staff of Skyline House. Change has never been easy for me and that still holds true now. I believe that each of us has been called to serve in various ways. At this time, I believe it is my time to move on from here to other challenges and opportunities.

As the General Manager of this association, I have had the particular pleasure of working with several Boards of Directors. Each group has been supportive of management and genuinely interested in improving the quality of life for the owners and residents of Skyline House. A special thanks goes out to the Board members and committee chairs for their efforts and cooperation over these past years.

On a different note, the staff! I really do not know where to begin when I speak of the group of men and women who serve this community day in and day out. Betty, Greg, Gerardo, Schubert, Edna, Dionisio, Tania, Anthony, Marilyn, Victoria, Adua, Hank, Antonio, Mary Ann, Mike, and Al to name a few; you all have truly been a blessing to me both personally and professionally and I will always deeply value our friendships and the time that we spent together at Skyline House. A tremendous thank you for your dedication and commitment to excellence. You have made our team a success!

When we hired Al Smith as Deputy General Manager last April, I knew instantly that we had found an incredibly talented and committed professional. Indeed my instinct has proven correct. There is no doubt in my mind that under Al's leadership this association will flourish and accomplish the objectives that lie ahead. I have only the highest regard for Al and know that as general manager he will always serve in the Association's best interest. Best of luck to you Al.

As for me, I am off to work with a leading community management company based in Montgomery County where I will be managing a portfolio of four to five different community associations. I am looking forward to the new challenges that await me.

I thank you all for allowing me to serve this fine community as your General Manager. I pray that you all live happy and content lives and of course that the garage work gets finished. God Bless and farewell.

- Don Perper

BALCONY INSPECTIONS

The Association has started inspecting the balconies and patios of our community. An engineer has been contracted to perform the inspections with the assistance of two Skyline House employees. The purpose of these inspections is to determine the maintenance needs of the balconies. After the inspections are completed, the information gathered from the inspections will be used to plan repairs as needed.

The inspections began with the 17th floor of the West Building and a floor is being completed each day that weather permits. The inspections will begin in the East Building on August 11th with the 17th floor being inspected first.

Watch for a notice under your door at least two days prior to your inspection date.

Your Front Door Lock

Who has keys to your home? If you have not had the door lock changed since moving into your home, you have absolutely no idea who may have a key to your home.

Skyline House has an in-unit service that can change your door lock at a very reasonable cost. Give Tania a call to find out the details.

Cars! Can't Live Without Them....

Whoa Boy! The excitement I remember feeling when I first got behind the wheel of an Oldsmobile. Little did I realize at that time just how involved my life would be with car "issues".

Right now the garage work has inconvenienced all of us living at Skyline House. The lack of "guest" parking is a real hassle to all of us. But some of our neighbors have a bigger problem. Almost 50 parking spaces have been closed due to the garage repairs. Your neighbors that have been displaced

from their reserved parking in the garage are suffering. They have been authorized to park in the "guest" parking spaces. But there are only 40 spaces available. Simple arithmetic shows very clearly that we must enforce the parking restriction in those spaces. Please cooperate; we do not want to tow anyone's car.

The parking crunch has also effected the loading dock areas and the "10 minute" spaces. Cars parked in the loading dock areas have a 30-minute limit.

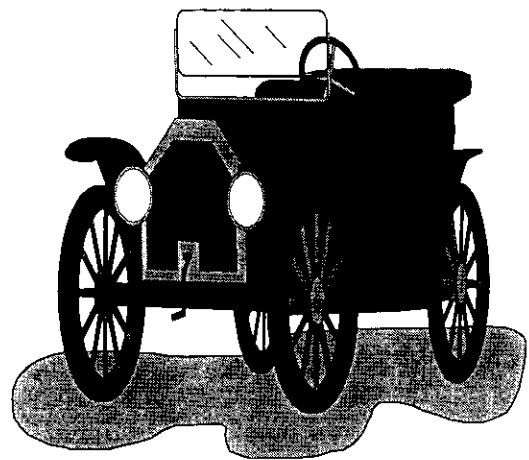
Cars parked longer than the limit will be towed.

Since I am on the subject of cars, I should touch on a couple of other aspects of "car etiquette". Drive slowly through the garage and on the drive areas of our community. The traffic pattern has been changed in the garage and it is much safer at slower speeds.

Consider the person that parked next to you when opening your car doors. Don't dent their car with your door.

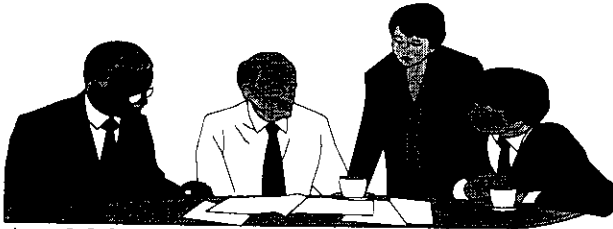
Simply put: be considerate and reasonable and all of us will suffer less through this trying time.

Al Smith
Deputy General Manager



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SECURITY, FIRE & SAFETY COMMITTEE
MEETING (SFSC)



Ann Mehrten - Chair

The Security, Fire & Safety Committee convened at 7:30 p.m. July 16, 1998 in the West Card Room. There were 11 members / visitors present.

The incident reports for May, June, and a portion of July were presented. On July 15 a resident on the East side reported that early that morning a stranger, described as "an Afro-American woman" opened the unit door using a key. Fortunately, the chain was on the door. After being questioned by the resident, the stranger claimed to have mistaken the door for another unit (giving a number combination that does not exist) and departed. This incident is a reminder to all of us to check the condition of your front door lock and change the lock if you did not do so when you moved in. Now that the building is 18 years old, it is impossible to say what may have happened to all the keys used during that time. Skyline House In-Unit Service Program can install Medeco locks. The charge depends on the number of keys ordered, plus cost of lock and installation time. If you do change your locks, give Management one key to put away safely for use in emergencies.

The committee was pleased to have Mr. Oregon Emerson III and Mr. Carl Jeanty from Guardsmark, Skyline House new guard service, attend the meeting.

Carl (A retired Chief Warrant Officer Three formerly with the United States Army Criminal Investigation Command) is the new Unit Manager directly responsible for overseeing the guards working at Skyline House and Mr. Oregon is a Human Resources Specialist. While they were at the meeting we went over incidents typical to Skyline House in the past and reviewed policies and procedures. Having them there so that both sides could answer questions and clarify issues was very informative. There is no doubt in the minds of the Guardsmark representatives about what Skyline House Unit Owners require.

Several residents have approached the committee asking how Skyline House rules and local laws affect residents and guests. In short, any person who legally resides at Skyline House may invite someone here. If the guest are waiting in a public area, they are not considered trespassers since they are invited guest.

Residents are completely responsible for the behavior of their visitors/guests. If someone reports your guests for rowdy or intrusive behavior, it is you, the owner/renter, who will be warned, and, if the behavior continues over a period of time, other action may be taken.

Note: In the event that Skyline House must be evacuated in an emergency, there is a list at the front desk of residents who may need help leaving the building. If you would like to put yourself on the list or suggest that someone should be on the list, leave the name and unit number at the front desk.

The next committee meeting will be Thursday, September 10. All are welcome to attend.



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RECREATION COMMITTEE (RC)

By Tony DiSalvo, Chair



Just a reminder that a Covered Dish Party will be held on Friday, August 14th, West Party Room at 6:30 p.m. No reservation required but you are requested to sign up at the front desk. Full details will be found in the flyer elsewhere in the Newsletter concerning the Covered Dish Party. Liza Ruiz (889-5282) and Sophia Anderson (379-1585) will host this function.

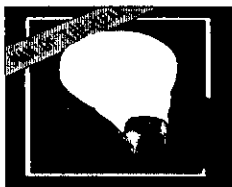
Next Committee meeting will be August 12th, West Card Room, 7:30 PM.

The July TGIF was well attended. Many of the folks who have been out of town are back. A good time was had by all who attended the July TGIF. Two couples who have recently moved into Skyline House attended and we hope they will return.

If you are a new resident and have not attended the monthly TGIF, make this your first and meet your neighbors. YOU are more than welcome and to make it easier, you are requested NOT to bring a plate of hors d'oeuvres, just your own liquid refreshment.

TGIF is scheduled for August 7, West Party Room, 6:30 p.m.

Magazines



Keep the magazines coming to the front desk so they can be donated to the organizations that need them.

Editors Note - New members are welcome on any committee. Join up and participate by bringing new ideas along with your ability to lead and participate and supplement the current RC. The RC is still looking for a co-chair. Come to the August meeting of the Committee or leave a note for the Chair at the Reception Desk for 502E.

GOOD NEIGHBORS COMMITTEE (GNC)

**Co-Chairs - Joan Collins
Toska Prather**



Good Neighbors are available to assist all residents who are in need of temporary help, because of illness or emergency. Call the Good Neighbors of the month if a need arises. The Good Neighbors Group is always looking for additional members. Call one of the **Co-Chairs (Joan Collins at 998-0788 or Toska Prather at 379-7849)** if you wish to join the Good Neighbors.

No one can help everyone, but everyone can help someone.

The Good Neighbors for August 1998 are:

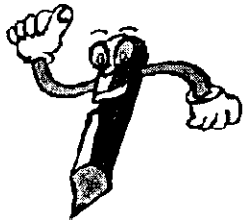
Nadyne McKelvey	379-2046
Charles Roberts	998-6068

Mr. Roberts mentioned the GN's are available to assist residents in a lot of different ways, so give them a call.

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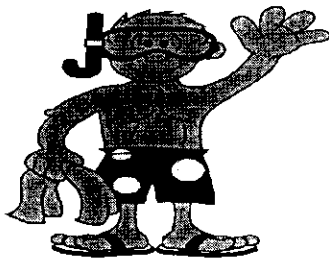
COVENANTS COMMITTEE (CC)

David Kafka, Chair



The Covenants Committee meets on the 3d Wednesday every other month at 7:30 p.m. in the West Card Room. The CC is always looking for new members who want to participate in

the development of rules and the election process at Skyline House.



In the July issue of "The House Special" (page 7), under the heading "Covenants Committee", revised language was published for a new rule on swimming pool attire and a request was made for comments on the revision. As noted in the article, the revision was based on a large number of comments received in response to an earlier published version of the draft rule.

The new language being proposed is as follows:

APPROPRIATE SWIMMING ATTIRE SHALL BE WORN IN THE POOL. APPROPRIATE IS DEFINED AS THE USUAL OR CUSTOMARY ONE-PIECE OR TWO-PIECE BATHING SUITS THAT CONFORM TO LOCAL COMMUNITY STANDARDS; CUT-OFF DENIMS AND DUNGAREES OR OTHER ATTIRE CONSIDERED TO BE STREET CLOTHES ARE PROHIBITED.

Since its publication in "The House Special" no additional comments have been received by the Covenants Committee. In order to move this matter along we are not asking that all the Skyline House Committees provide us with their position on the revised draft rule; perhaps a telephone poll of committee members could be carried out to speed up the process. We would appreciate receiving your responses by August 10, 1998 so that the matter can be taken up by the Board at the earliest possible date.

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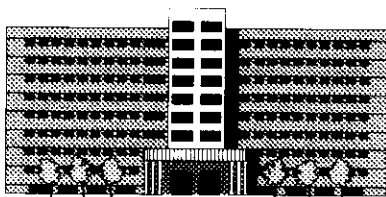
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PHYSICAL PLANT & OPERATIONS (PPOC)

Bob Lowry - Co-Chair
Ken Grant - Co-Chair
Ross MacAskill - Co-Chair



Reported by Bob Busby

The PPOC meets the first Wednesday after the First Tuesday of each month at 7:30 p.m. in the West Card Room. The PPOC is in need of new members who want to get involved in the beautification and restoration of Skyline House. Many unit owners have expressed their concerns about landscaping and other areas which the PPOC is involved. Why not come to the committee meetings, make suggestions, and see if you can get the community to share your wishes in keeping Skyline House a beautiful place to live?

From the PPOC Committee

At its July 18th meeting, PPOC was brought up-to-date by Al Smith on the current status of the garage repairs. The Committee passed a motion for Board consideration to urge that the deck repairs continue at the same time that the ceiling beams that need immediate attention are repaired and that the exploratory work on the rest of the garage ceiling beams is being done.

Members of the Committee had joined with members of the FMC on 6/16/98 to vote on the award of the contract for replacement of the air conditioners in the Exercise Room and in the East building.

The building's supply of wallpaper is not exhausted, and the Committee asked Management for a written report, outlining our options.

A metal cleaner, Sheila Shine, sold on the Internet for \$7.50 was strongly recommended by a member, to all unit owners.

Committee members will meet with Mike Wardman on 7/14/98 to discover what Mr. Wardman found on his first day of inspection of unit balconies on the 17th floor of the West building.

PRIVATE HOUSEKEEPER

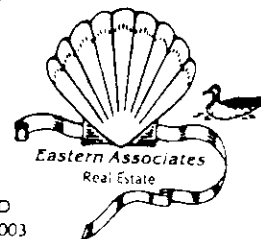
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LIBRARY UPDATE

Barbara Michelman



On June 8th the Skyline House Library opened with an overwhelming show of support and approval from the residents. The library

offers a wide assortment of books including mystery and suspense, romance, adventure, history, biography, classics and more.

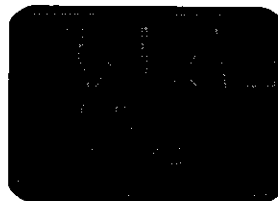


Use your Imagination

Please come and see what these dedicated supporters have accomplished. Borrow a book, or just share a social evening with your friends in what used to be the East Card Room every Monday night from 7:00 to 8:30 PM.



TALES FROM THE LIBRARY



In the July House Special, Betty McLaurin and her efficient staff were inadvertently omitted from the list of people who made a significant contribution to the new Library. It is important that they be recognized and thanked publicly.

I have two happy-ending incidents to share with you...

A resident, about to go on vacation, came to the Library hoping to find a specific out-of-print book that was unavailable at the public library. We didn't have it, so she took several substitutes by the same author. The next day, the book she was looking for was donated to our Library. The lady was notified, the book was processed and she was delighted to be able to take it with her on her trip.

Another resident returned a 1985 paperback book which, unfortunately, had the last few pages missing. We understood her frustration at not knowing how the book ended and called our sister libraries at Skyline Towers and Skyline Plaza, to no avail. Hearing the story, Juanita Meyer went to the Annandale Public Library, found a hard cover copy of the book and brought it to us. We photocopied the missing pages and notified our reader who was delighted with the "happy ending." Many, many thanks, Juanita.

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Our book selection continues to grow with current best sellers by popular authors. Come and browse on Mondays 7:00 to 8:30 p.m., in the new Library which occupies the East Card Room.

FINANCIAL MANAGEMENT COMMITTEE (FMC)

Rick Riether, Chair



The FMC did not provide information to the newsletter this month. The FMC meet the third Tuesday of every month. In August the Committee is meeting on the 18th. All residents are welcome to visit, attend and become members of the FMC. Your association needs your expertise on the FMC as well as on other committees. Come check out the FMC and see how your money is being spent.

Economics Sub-committee

By Betty Weber

An economics sub-committee is being formed as a supporting activity for the budget sub-committee. The budget sub-committee

begins deliberations in the near future on recommendations to make to the Finance Committee regarding the budget for CY 1999.

As everyone knows, the anticipated costs for garage repairs will be substantial. The budget sub-committee must address this issue in their budget recommendations to the Finance Committee.

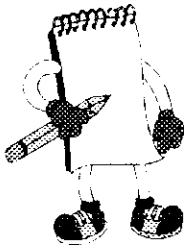
The economics sub-committee was formed to examine the ways we currently do business and to determine what, if any, changes we can make to get a bigger "bang for our buck." Any actions the economics sub-committee can identify that will result in a reduction in our operating costs or will engender efficiencies in our business processes will mean additional monies that can be applied to the cost of garage repairs.

I am heading up the economics sub-committee and I need VOLUNTEERS. Anyone who is interested in joining, please call Betty Weber at (703) 820-3582, Unit 102E. We plan to begin by doing some brainstorming for ideas of ways we can cut costs. If you have often felt that you had a "better idea" on how Skyline House should be conducting business, this committee is for you. Even if you don't want to serve on

the sub-committee, but have some cost cutting ideas, please give me (Betty) a call at home in the evenings or on the weekend.

If anyone has a background in business process re-engineering, industrial engineering, operations research, economics, or any other related background, this would be a good opportunity for you, too, to make a major contribution to your Skyline House property and its environment.

LETTERS TO THE EDITOR



Several letters have been sent to various Board members and to the House Special regarding problems observed by owners at Skyline House.

Members of the Board, Committee Members, and the Management staff at Skyline House appreciate the time and effort spent by the unit owners who researched the problems identified. The Association also appreciates the owners for bringing the problems to the Skyline House Unit Owners Association's attention.

- The areas covered in the letters are security, maintenance, grounds up-keep, garage repairs, visitor parking, housekeeping, and courtesy.

The security concerns brought up should be resolved by the new security provider Guardsmark. All resident owners are welcome to attend and become members of the SFSC. Renters are also welcome to attend any of the committee meetings, and provide input to those meetings. Renters are not allowed to vote or be a member of a committee, but are always welcome to participate.

Maintenance is an area that seems to be a hot topic most of the time. The In-Unit Maintenance Program is in demand by most unit owners. At times the maintenance staff is over-whelmed and work requested may be delayed or even postponed. Just remember,

the In-Unit Maintenance Program is a benefit to resident owners. They do most normal maintenance jobs at a reasonable price. However, they are not always available on a moment's notice, which is why there is an appointment schedule for them. They do the best they can to reach all residents in a timely, efficient manner. You are always welcome to call anyone outside the program for assistance if you are not satisfied with their work or their timeliness.

The Library program is still being developed. There are times when a lot of volunteers are needed and then there are times when there are sufficient volunteers. Donating books to the Library requires patience if you are not able to carry the books to the front desk or the Library yourself. It may take a little time, but if you leave a message at the front desk for "**The Librarian**" someone will get back to you. If you have books or time to donate, leave the information and/or books at the front lobby desk attention "**The Librarian**".

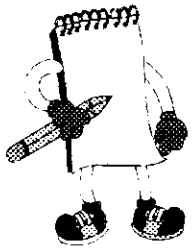
Any suggestions regarding the Skyline House physical makeup such as **Playgrounds** should be provided to the PPOC for discussion. Once the information is provided to the PPOC, and discussed, a decision will be made and presented to the Board.

Comments about the Skyline House **grounds appearance** should be brought to the attention of the front desk when a problem is observed. If owners have suggestions on changing the appearance of the trees, shrubs, flowers etc, and cannot attend the meetings, they need to provide the information to the PPOC.



LETTERS TO THE EDITOR

Concerns by unit owners provided to the



President of the Board and Management will always be considered. Most of the unit owners' concerns should be presented to the appropriate committees for action and follow-up. The committees will

look into the owners' concerns and take action as needed. The owners will be advised of the results. In fact, if the owners come to the committee meetings, they will see what is being done.

Management of the Skyline House Unit Owners Association is accomplished in accordance with the governing documents of Skyline House. Management does as it is directed by the Unit Owners Association Board of Directors. Unit owners should refer any concerns to the appropriate committees or the Board of Directors rather than to Management who can rarely solve problems without Board authorization.

Visitor parking is a problem, has been a problem and will continue to be a problem for some time. At the printing of the newsletter the construction projects in the garage (deck and beam repairs) and in the parking lots (fuel tanks) have caused about 45 + unit owners to be displaced from their normal parking areas. The number of displaced owners changes daily depending on the work being accomplished. Presently about 33 + unit owners are on the authorized list of individuals to park in the areas marked for Guest Parking. A review of guest parking during a weekday about 5 p.m. found the majority of the vehicles parked in guest parking were not technically authorized to park in those areas. Management has been allowing some guest and trades people to park in the guest parking on an as-needed basis. Anyone parking in other than their authorized

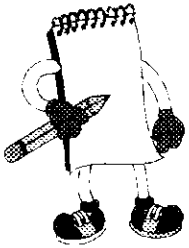
parking area must get authorization from the management office or they will be towed at owner expense. PPOC and management are looking at ways to resolve the parking situation problem. If you have any ideas to help with this frustrating problem, please refer them to the PPOC or Board.

Housekeeping works very hard to keep Skyline House a clean place to live. Any time there is a large group of people living in one location there will be those who do not think before they litter. The trash in the elevators, in the halls and outside the building is caused by that 1% of our residents who is thoughtless about the way our building looks. Any time trash or litter is observed in or around Skyline House it should be reported to the front desk. Housekeeping will do its best to remove the trash in a timely manner.

Children playing in the halls and walking on the planters in the hallways continue to be a problem. Children should be supervised at all times, and should not be allowed to damage or deface our home. Anyone observing damage or defacement of Skyline House property should report the problem to the front desk immediately. Depending on the situation, the observer may want to point out the problem to the individual or parent, but it is advisable not get into an argument with anyone. The best action is observation (provide as much detail as possible about the action and the individual) and then reporting the incident to the front desk. We are not the police but we can observe and report problems as we see them, and Management staff will deal with offenders according to our rules.

Courtesy by management, management staff, and unit owners. Most of the reports received from unit owners point out that the front desk staff, and the management staff in general are not being as courteous as perhaps they could be. The comment most heard is "They work

LETTERS TO THE EDITOR



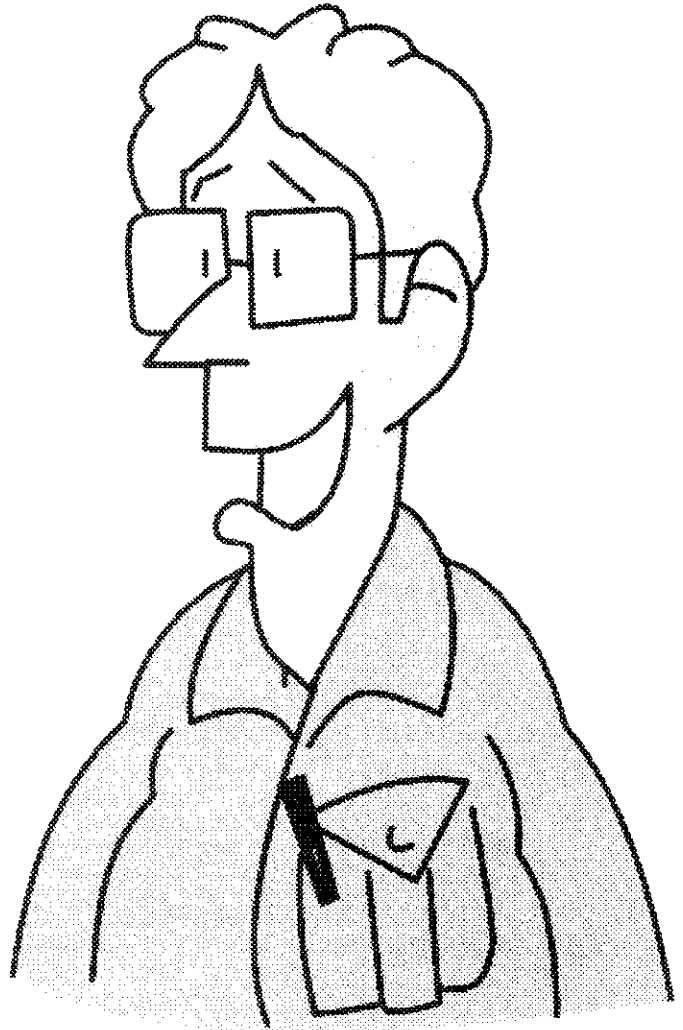
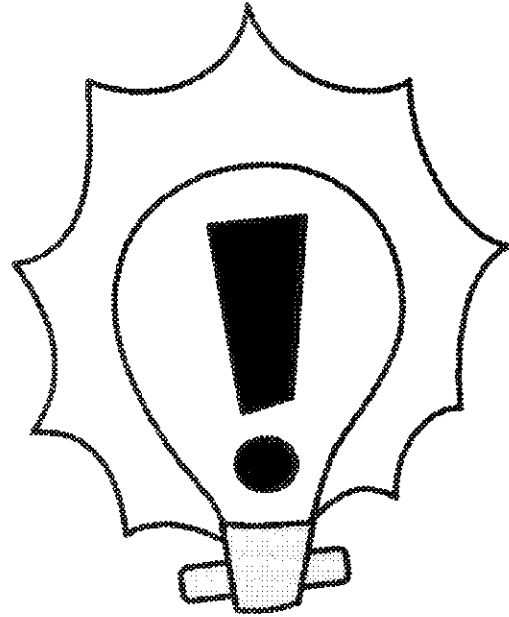
for us, we do not work for them". We all need to work together; being rude to owners, renters, guest, trades people or management and management staff (including the front desk personnel) is not the answer.

None of us are on our best behavior all the time, but we should try to be polite and courteous to everyone we deal with.

From the Editor:

It seems lately that more problems are being identified without solutions being provided. We all have concerns, but we need to participate on the committees so we can find ways of solving and resolving our community problems. It is easy to say our problems are the fault of the committees, the Board of Directors and Management. The only way the Skyline House Unit Owners Association is going to resolve problems is for unit owners to work together by serving on committees and/or providing input to the committees to resolve problems. The letters received point out a lot of deficiencies, but did not provide much in the way of workable solutions.

I appreciate all comments the unit owners have regarding the House Special. The Association is comprised of volunteers who do the best they can with what time, ability and resources they have available. Please continue to let your committee members and Board of Directors know how you feel, but also provide suggestions for resolving the problems you write about which will help all involved to serve you more efficiently and effectively. Everyone, who works here, whether on a volunteer or paid basis wants to contribute to Skyline House's well being. Let's work together to continue to make this the best Association in Virginia!



THE HOUSE SPECIAL IS BROUGHT TO YOU BY YOUR UNIT OWNERS ASSOCIATION

Editor: Robert. Busby
Advertising: Skyline House
Management Office
(703) 578-4855
Fax (703) 998-5827
Copy Due Date: 20th of the month

Published: Monthly

LETTERS TO THE EDITOR:

The House Special welcomes brief comments from its readers. Please limit your letters to 250 words and include your name and Unit Number. The Association Board reserves the right to refuse incorrect or improper statements. Unit owners can schedule to use a computer at the management office in order to provide comments to the House Special.

If you submit your letters to the editor, ads and articles on a disk with a paper copy attached it makes it so much easier to get the item in the newsletter the way you want it.

ADVERTISING: A rate card, showing the costs and sizes, is available from the Management Office. Again, the Unit Owners Association does the best it can to get your ad in the newsletter the way you want it. At times your ad may be enhanced or re-sized due to the amount of space available. The appearance of advertisements in the House Special does not constitute endorsement by the Association.

PUBLISHED BY: Skyline House Unit Owners Association, Inc., 3711 South George Mason Drive, Falls Church, VA 22041-3713, (703) 578-4855.

All articles and paid advertising represent the opinions of authors and advertisers and not necessarily the opinion of the Skyline House Unit Owners Association.

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BOARD OF DIRECTORS

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The House Special is happy to receive and publish ads. All ads are accepted on a first-come, first served and space available basis.

Note: This publication is not able to place advertising are letters in the newsletter unless it is submitted on a computer disk with a paper copy attached. We will do our best with what you, the advertiser, provides the Association. Copies of the newsletter are available at the front desk for those who run ads and request a copy of the newsletter. The association is unable to mail newsletters at the present time.

Keep Smiling And Have Fun, For These Are The Good Old Days.

Editor uses Microsoft Word for the newsletter

The editor can be reached by e-mail at:



annbobbussy@worldnet.att.net

<u>Status</u>	<u>Unit No./Address</u>	<u>Sold Price</u>	<u>BR</u>	<u>FB</u>	<u>HB</u>	<u>LBtr Code</u>	<u>LA Last Name</u>	<u>SBtr Code</u>	<u>SA Last Name</u>	<u>Conrtcd Date</u>
SOLD	707-E 3709 S GEOR	\$90,250	2	1	1	WEI	ROBINSON	RMAX	ALI	03-JUL-1997
SOLD	1503S 3709 GEOR	\$90,000	2	2	0	PCR	WILHITE	WEI	TOMPKINS	13-JUL-1997
SOLD	1310E 3709 GEOR	\$105,000	2	2		WEI	ROBINSON	SKYP	PRIETO	31-JUL-1997
SOLD	507W 3713 GEORG	\$93,000	2	1	1	LNG	MIAN	LNG	MIAN	31-AUG-1997
SOLD	903E 3709 GEORG	\$105,000	2	2		WEI	GALPIN	CENT	ROSEMARKLE	19-SEP-1997
SOLD	407E 3709 GEORG	\$94,000	2	1	1	CENT	* PONCE-MANRIQU	CENT	* PONCE-MANRIQU	26-SEP-1997
SOLD	104W 3713 GEORG	\$87,500	2	2		CARI	FLYNN	RMAX	YOUNG	30-SEP-1997
SOLD	911E 3709 GEORG	\$135,000	3	2	1	CENT	* PONCE-MANRIQU	CENT	ROBARDS	02-OCT-1997
SOLD	907E 3709 GEORG	\$90,000	2	1	1	ESTN	BOYLE	CENT	WREN	09-OCT-1997
SOLD	907 E 3709 GEORG	\$90,000	2	1	1	ESTN	BOYLE	ESTN	BOYLE	09-OCT-1997
SOLD	612W 3713 GEORG	\$86,500	2	1	1	CENT	WREN	CENT	SWOPE	20-OCT-1997
SOLD	802 3709 GEORGE	\$117,000	3	2	1	LNG	SAAH	FIRE	KHATIB	12-DEC-1997
SOLD	311W 3713 GEORG	\$112,000	3	2	1	CENT	* PONCE-MANRIQU	CENT	* PONCE-MANRIQU	03-JAN-1998
SOLD	104E 3709 GEORG	\$87,000	2	1	1	PDO	BRADFORD	AMRG	DAVIS	18-JAN-1998
SOLD	1001W 3713 GEOR	\$75,000	1	1		RMAX	WASZ	AHR	PHILLIPS	28-JAN-1998
SOLD	1706E 3709 GEOR	\$146,000	2	2	1	CENT	* PONCE-MANRIQU	CENT	* PONCE-MANRIQU	03-MAR-1998
SOLD	107E 3709 GEORG	\$81,500	2	1	1	CENT	* PONCE-MANRIQU	LNG	HADEED	05-MAR-1998
SOLD	1113E 3709 S GEO	\$111,550	2	2		ESTN	BOYLE	CBS	D'AGOSTINO	05-MAR-1998
SOLD	1709E 3709 GEOR	\$80,000	1	1		CENT	* PONCE-MANRIQU	CENT	* PONCE-MANRIQU	19-MAR-1998
SOLD	S314 3713 S GEOR	\$119,900	3	2	1	LNG	KAUFMAN	JOBN	SNYDER	28-MAR-1998
SOLD	902W 3713 GEORG	\$129,500	3	2	1	MCE	O'CONOR	CENT	GABER	23-APR-1998
SOLD	1207W 3713 GEOR	\$92,800	2	1	1	CENT	* PONCE-MANRIQU	JOBN	HONG	25-APR-1998
SOLD	T15 3713 S GEOR	\$70,000	1	1		WEI	ROBINSON	WEI	ANDORS	19-MAY-1998
SOLD	106W 3713 GEORG	\$105,500	3	2	1	LNG	FRICKER	WEI	MCCARD	19-MAY-1998
CONT/NO KO	1611E 3709 GEOR		3	2	1	ERA	NAGY			26-JUN-1998
CONT/NO KO	614E 3709 GEORG		3	2	1	CENT	* PONCE-MANRIQU			15-JUL-1998

THE SKYLINE HOUSE SPECIAL

SALES IN SKYLINE HOUSE DURING THE LAST 12 MONTHS

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I ADVERTISE IN: realtor.com, homesekers.com, my web page and three Malls

Gladys Ponce-Manrique
Century 21 New Millennium
 703-379-0335 (Home) 703-556-4222 (Office)



Skyline House

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FALLS CHURCH, VIRGINIA 22041
703 - 578-4855

BOARD OF DIRECTORS AND COMMITTEE CHAIRPERSONS 1998 - 1999

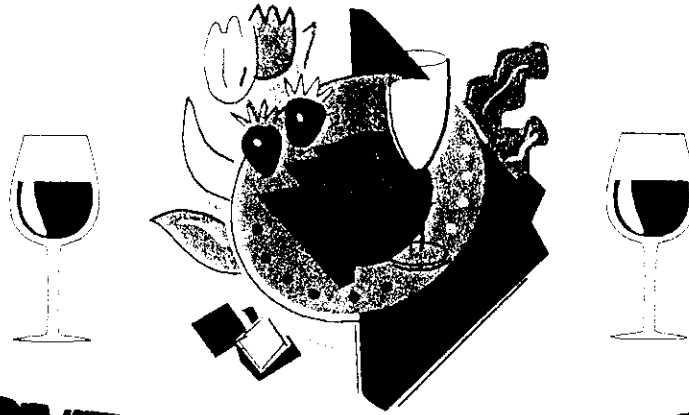
BOARD LIAISON

<u>POSITION</u>	<u>NAME</u>	<u>UNIT #</u>	<u>PHONE #</u>
PRESIDENT	Kevin Fahey	502 W	671-6493
VICE-PRESIDENT	Charlie Roberts	914 E	998-6080
	Community Relations		
TREASURER	Wayne Krumwiede	606 W	998-0251
	Financial Management		
SECRETARY	Virginia Poindexter	306 E	379-7268
	Covenants		
DIRECTOR	Robert Busby	102 W	931-7322
	Recreation		
DIRECTOR	Barbara Michelman	1311 W	931-6093
	P.P.O.C.		
DIRECTOR	David Mayrose	1406 E	845-0234
	Security/Fire & Safety		

COMMITTEE CHAIRS

COMMUNITY RELATIONS			
COVENANTS	David Kafka	210 W	820-0195
FINANCIAL MGMT	Richard Riether	1606 E	998-7005
PHYSICAL PLANT & OPNS	Bob Lowry	705 E	671-3575
	Kenneth Grant	1408 W	931-2556
RECREATION	Tony DiSalvo	502 E	824-1958
SECURITY/FIRE & SAFETY	Ann Mehrten	1315 E	820-8156

EDITOR, HOUSE SPECIAL	Robert Busby	102 W	931-7322
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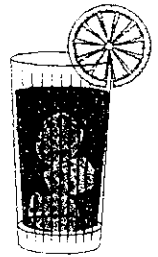


COVERED DISH PARTY

**FRIDAY, AUGUST 14th
WEST PARTY ROOM**

**COCKTAILS 6:30 p.m.
DINNER 7:00 p.m.**

**Rolls, coffee, tea, ice, and glasses
will be provided.**



COME JOIN YOUR FRIENDS

- **Bring your own beverage**
- **Bring a main entree or.....**
- **Bring two of the following:**
 - Salad**
 - Vegetable**
 - Dessert**

COME JOIN YOUR FRIENDS

**COUPLES: Bring enough for 8 people
SINGLES: Bring enough for 4 people**

**IF YOU ARE BRINGING A GUEST(S), PLEASE
BRING FOOD ACCORDING TO THE NUMBER
OF GUESTS.**











There is no charge...but please sign up at the front desk.

PRESENTED BY THE SKYLINE HOUSE RECREATION COMMITTEE

DESKTOP PUBLISHING BY MIKE MOORE

August 1998

SKYLINE HOUSE

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	<div>  Library ECR 7 PM - 8:30 PM </div>	4	<div>  PPOC MEETING 7:30 p.m. WCR </div>	6	<div>  TGIF 7:30 p.m. WPR </div>	8
9	<div>  Library ECR 7 PM - 8:30 PM </div>	11	<div>  RC MEETING 7:30 p.m. WCR </div>	13	<div>  RC Covered Dish Party 6:30 p.m. WPR </div>	15
16	<div>  Library ECR 7 PM - 8:30 PM </div>	<div>  FMC MEETING 7:00 p.m. WCR </div>	19	20	21	22
23	<div>  Library ECR 7 PM - 8:30 PM </div>	25	26	27	28	29
30	<div>  Library ECR 7 PM - 8:30 PM </div>	31				