



The

House Special

VOLUME XV

JUNE 1995

NO. 6

MANAGEMENT REPORT

o 1995 POOL SEASON

As long as the weather continues to cooperate the pool renovations are expected to be completed in time to open the pool on the Memorial Day weekend, Saturday May 27. The pool will be open from 11 am to 8 pm daily. On Tuesday and Thursday from 5 pm till closing the pool is restricted to individuals sixteen years of age or older. Children under the age of 12 must be accompanied by an adult (21 or older). This adult must remain with the children the entire time they are in the pool area.

PLEASE REMEMBER THAT ROBES OR OTHER SUITABLE OUTER GARMENTS AND SHOES OR SANDALS MUST BE WORN TO AND FROM THE POOL AREA. BATHERS ARE TO USE THE G-LEVEL CORRIDORS TO AND FROM THE POOL/MEZZANINE ELEVATORS. (DRIPPING BATHING SUITS IN BUILDING AREAS SHOULD BE AVOIDED)

The redecoration is proceeding on schedule. Wallpapering has started in East Building on schedule as well as the painting. The remainder of the lighting arrived this week and will be installed without delay. The carpeting installer has advised us to expect installation to start about the first week in June. The art work has been approved and is in the final production process.

o POLICY : NEWSPAPERS

There have been several inquiries concerning "HOW LONG ARE NEWSPAPERS TO BE LEFT TO ACCUMULATE IN FRONT OF UNITS?" Well, we all know that the reason we don't allow messages, etc. to be left on doors is that it may GIVE a signal to a potential thief that no one is home thereby issuing a personal invitation for a break in. Leaving newspapers in front of your unit door sends the same information. Skyline House's current and long standing policy, is to allow 4 days of newspapers to accumulate in front of unit entrances. After that the housekeeping staff will remove and dispose of them without notice. If you are planning to go away we suggest that you advise your newspaper deliverer to interrupt or stop deliveries. Since they don't always respond promptly, if at all, another backup is to ask a neighbor to pick up your papers while you are gone. Conversely if you see your neighbor's papers mounting up and they aren't away, let us know. It wouldn't be the first time someone was sick enough not to be able to answer the door.

o LANDSCAPING

At the last meeting, Ms. Lisa Ruiz, Unit 1002W, was elected Chair of the committee. The first section of Impatiens has been planted in and about the West Lobby Entrance, Main Lobby, selected small spots behind the West Building and the West side of the fountain area. Shortly after this newsletter is printed, expect to see



The

House Special

JUNE 1995

Editor: Law Henderson

Advertising: Skyline House
Business Office
(703) 578-4855

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preceding issue date

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LETTERS TO THE EDITOR: *The House Special* welcomes brief comments from its readers. Please limit your letters to 250 words and include your name and Unit Number. The Association Board reserves the right to refuse incorrect or improper statements.

ADVERTISING: A rate card, showing the costs and sizes, is available from the Business Office. If there are services and/or tradespeople with whom you have dealt, let the Business Office, 578-4855, know so that we may pursue them as advertisers. The appearance of advertisements in *the House Special* does not constitute endorsement by the Association.

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further major plantings in the Fountain Hexagon, Main Driveway Entrance and the center planter at the pool. The major storm of May 18 destroyed a large Bradford Pear tree just outside of the garage exit. Unfortunately we will be losing the remainder of that tree. It will probably be replaced with an ornamental tree. We also accomplished a major pruning of two trees behind the East and West buildings which had become major roosting areas for local birdery. While this will lessen the "smear" problem of where do "birds go into the woods", as long as we have trees and cars coexisting we will have a "smear" problem. We can lessen that problem by **NOT FEEDING THE BIRDS NOT LETTING THEM NEST ON YOUR BALCONY NOT INSTALLING BIRD FEEDERS ...** This area can support birds without resorting to human help. The fewer birds you, feed the cleaner will be your car and your neighbor's.

FLAG
DAY

JUNE
14



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- French Manicure
- Air Brush, Nail Design



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Back Massage Style"
- European Facial
- Paraffin Therapy Treatment
- Wax Hair Removal
- Body Massage (Men/Women)

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"Centrally Ventilated Systems at Each Station"

"Walk in
Welcome"

"We Serve Men and Women"

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Certificates"
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STRANGE NOISES

AND OTHER THINGS THAT GO

BUMP IN THE NIGHT

If you think you hear strange noises like periodic running water you may in fact be hearing exactly that. Probably you or your neighbor needs a new tank flapper in your water closet tank.

If after flushing the commode the tank does not fill with water or fills very slowly or does not shut off, venting water out the overflow pipe, you most likely need to replace the diaphragm in the Fluidmaster.

Possible Solutions:

- 1.) Purchase these parts from a local supplier, such as Hechingers.
- 2.) Have IN-UNIT Maintenance do the work.
- 3.) If you hear the running water and its not yours, notify the office and we'll try to locate the source.

REMEMBER

THE COST OF WATER

IS PART OF YOUR CONDOMINIUM FEE.

Financial Management Committee

Bill Miller, Chair

Management's In-Unit Maintenance proposed procedure is in the final stage of review and revision, and should be completed shortly. Upon completion, the committee will make a final review of the proposed procedure and report their recommended additions or changes to Management. All recommended changes and additions to date have been fully discussed and concurred in at the Financial Management Committee (FMC) meetings at which the General Manager and Association Treasurer were present. It is assumed that the final recommended procedure will be concurred in by the committee and recommended for implementation.

An FMC Subcommittee was appointed at our May 18th meeting to review Management's proposed 1996 budget and make recommended additions and changes as deemed appropriate. Upon completion of the review by the subcommittee, they will present their recommendations to the full FMC for review and approval. The final proposed budget will then be forwarded to the Board of Directors for their approval and implementation.

The following FMC members have been appointed to the subcommittee: Sophie Anderson, Ed Bisgyer, Wayne Krumwiede, Helen Kumor and Liza Ruiz. In addition, Ed Bisgyer has been designated as the FMC Reserve Fund coordinator to work with Management and PPOC in developing the final reserve listing and funding for inclusion in the 1996 budget.

A review of the decorating financial obligations by the General Manager confirms that expenditures remain well within the reserve funds available for that purpose.

The next meeting of the FMC will take place on July 20, 1995 in the East Card Room at 7:00 p.m.

**SECURITY, FIRE & SAFETY
COMMITTEE**

Millie Foley, Chair

The Security Committee met on May 11 with 9 members/visitors in attendance.

We reviewed the incidents which occurred at Skyline House during March and April.

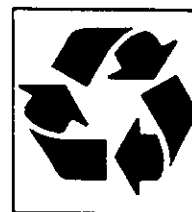
As promised, here are a few safety tips concerning travel during the summer months:

- (1) If someone suspicious approaches your car while it is stopped, honk your horn;
- (2) If your car gets bumped from behind, don't stop. Drive to the nearest public place and call the police;
- (3) Don't pull over for any flashing headlights; emergency and police vehicles use red or blue lights;
- (4) If a passing motorist indicates something is wrong with your car, drive to the nearest service station or public area;
- (5) If you have used an automatic teller machine, count your money in your locked car.
- (6) Don't leave your keys in your car when you get out to pay for gas or use a telephone;
- (7) Always park in a well-lighted area. After you get in your car, buckle your seat belt, keep your car doors locked and windows rolled up as often as practical;
- (8) Last, but not least, have a safe and happy summer.

Our next meeting will be the second Thursday in July, the 13th, in the East Card Room. All residents are invited to attend.

SKYLINE HOUSE RECYCLING GUIDE

SAVE PAGE AND POST



Recyclable	Skyline House Yes	Skyline House NO	Recycle - Where ?
Glass Bottles and Jars	All colors of food and beverage glass jars and bottles. Empty & Rinse, no need to remove labels	* No window glass, mirrors, dishes, lightbulbs, ceramics, ovenware or Pyrex™ * No lids or caps	Loading Docks East & West
Metal Cans	All metal beverage and food cans (aluminum and tin). * Discard lids to avoid injury * Empty and rinse to avoid attracting insects and causing odors * Crush to conserve space.	* No aerosol cans * No Aluminum foil * No pots or pans * No scrap metal * No Pie tins * No metal food cans	Loading Docks East & West
Plastic Bottles and Jugs	Any plastic bottles, milk, water and laundry detergent jugs. (Note neck smaller than body of container) * Empty and rinse * Discard caps and liquids * Must be #1 or #2 (look for number on container)	* No yogurt or margarine cups * No Plastic film, wraps or bags * No pots * No motor oil or antifreeze bottles	Loading Docks East & West
Paper	Newspapers including glossy ads and inserts.	* No Plastic bags from Sunday supplements * No magazines * No telephone books * No junk mail	Loading Docks East & West
Cardboard Clothing/Furniture* Automobile Batteries Large Appliances* Used Motor Oil Scrap Metal Button Batteries & Rechargeable Batteries Computer Paper Household Hazardous Waste such as Paints, Gasoline, Pesticides & Insecticides	A black octagonal stop sign with the word "STOP" in white capital letters.	An additional listing of disposal places in the area is available in the management office. *Large appliances may be disposed of through Skyline House by PRIOR arrangement only. A CHARGE will be assessed for this service. Please contact local charities for possible donation of clothing and furniture.	These items may be disposed of at I-66 Citizens Recycling and Disposal Facility 4618 West Ox Rd, Fairfax or I-95 Sanitary Landfill 9850 Furnance Rd. Lorton. Call (703)324-5068 for further information

**PHYSICAL PLANT AND OPERATIONS
COMMITTEE**

JUNE 1995

Robert Lowry, Chair

At the May 3, 1995 meeting, Gordon Frank vacated the chairmanship and passed it on to Robert Lowry. Here are excerpts from the May 3rd meeting minutes recorded by Ken Grant.

Gordon Frank said that, in looking to the future of the PPOC, he felt that an emphasis in its activities would be to review the status of items from our lawsuit with the developer. He, therefore, suggested that Bob Lowry, who played a major role in the warranty work, consider chairing the PPOC.

Bob expressed his reluctance because he had not been an active member for many years. However, he supported a focus on the warranty work leading to close out of each item or proposals for action. Should the members wish to have him as Chair he could devote some eight months a year to its work and, when out of town, would need to be able to count on someone to chair the meeting. He would prefer having a permanent secretary rather than the present rotational system. As Thursday meetings would conflict with other volunteer work he would ask for Wednesday. In discussion, it was pointed out that Bob was returning from a sabbatical, fresh and with new ideas. At this time a person with engineering rather than administrative background was preferable. A MOTION was passed electing Robert Lowry as **PPOC Chair**.

Bob Lowry took over the meeting and Gordon Frank left the room to the good wishes and expressions of gratitude from all present.

It was agreed that **meeting dates** should be the first Wednesday after the first Tuesday of the month. Meetings will be held bi-monthly with the next one in July. In 1995 the meetings will be July 5, September 6, November 8. Prior to the next meeting, the Chair said he would arrange for a buildings walkthrough on the

warranty items.

Repair of the swimming pool deck is on schedule although it required more demolition than anticipated. It should, however, be complete before the pool opens for the season.

Installation of a **fence above the wall to the north of the West Building** has been completed except for some small remedial work. For stability the uprights were sunk through several courses of brick.

Work continues to improve the **garage lighting** on D level with 3 lights installed last month and completion anticipated by fall. Painting, which has a lower priority than in other areas, will be done later.

Resurfacing of the **bridgeway** has been completed. It was not possible to obtain a darker color. There is one small area which the contractor will patch.

A test on one section of the **garage expansion joint covers**, aimed at overcoming the noise and water problems, will be done to evaluate the procedure when we have warmer weather.

In response to queries regarding the **redcoration of the residential corridors** the General Manager reported that:

- 600 lights were delivered and installation will now start in the West Building;

- painting of walls is underway in the East Building;

- stripping of wall paper in the East Building resulted in the need for some wallboard repairs - papering should start soon;

- smaller mirrors will be installed on the 11th floor West Building to replace the large mirrors which has occasioned adverse comment;

delivery of carpeting is scheduled for the end of May and installation is initially expected to be at the rate of one floor per day, and to increase as the installers become familiar with the corridors.

From these notes it is evident that the continuity of PPOC will remain intact and I hope we will serve the community as well as with Gordon Frank's able leadership.

Opportunity Knocks at the Skyline House

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Unit 511E

Dunford model with 2 spacious bedrooms 2 1/2
bathrooms and separate den. A total of 1705 square
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COVENANTS COMMITTEE

Jack Herzig, Chair

The Covenants Committee met at 8 pm on May 17, 1995. This was the first meeting of the committee since last year. Present were eight members, the Board of Directors representative to the committee, another member of the Board of Directors, the General Manager and an interested observer/advisor.

Mr. Donald Fenton, the General Manager, gave a detailed briefing to the members on the authorities, functions and operations of the Covenants Committee. He also distributed printed materials to illustrate his presentation and to allow the members to be current with the condo Rules and Regulations.

After some discussion, a motion was passed which requested that the General Manager develop a report for this committee which shows the status of offenses reported. The object will be to insure that both management and this committee will be able to track violations from initiation of the complaint to closure when corrective action is completed. Mr. Fenton said this would be done and copies distributed to members for their comments by two weeks from the date of this meeting.

A motion was made and approved that a request be made for funds to support the services of a recording secretary to provide a written record of committee proceedings. It was pointed out this had been a practice for some time and, due to the formal nature of the business of the committee, it would be appropriate to resume such practice.

Another motion was made and passed that the committee meet again in about a month from this date because of the need to develop a more comprehensive understanding of the procedures required to provide improved services to the Board and the residents of our community. The date selected is Wednesday, June 21 in the West Card Room.



Bailey's Making the Grade
A Community Collaboration for Youth

Strategic Planning Session
June 8, 1995
6:00 - 9:00 p.m.

Mason District Government Center
6507 Columbia Pike
Annandale, Virginia

Developing Strategies for Change

Your help is needed in developing creative ways to involve children and youth in community opportunities and support others who wish to provide those opportunities. Every community, regardless of size or resources, must deal with how it will build a strong and healthy environment in which youth can thrive. The starting point and solutions can and should be found in the community. No single answer is adequate, and no single group is solely responsible.



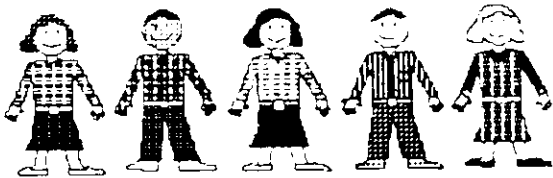
What is Bailey's Making the Grade

Bailey's **Making the Grade** is a process by which all sectors of the community (private citizens, youth, non-profit agencies, businesses, religious institutions, civic groups, government agencies, schools, etc.) can address the needs of its youth. The purpose of the Bailey's **Making the Grade** Project is to coordinate services and community volunteers to serve youth ages 5 to 19 and their families in the Bailey's Planning District. Located in the Mason District portion of Fairfax County, the Bailey's Planning District includes J.E.B. Stuart High School, Glasgow Middle School, Bailey's Elementary School, Glen Forest Elementary School, Parklawn Elementary School, Sleepy Hollow Elementary School, and Belvedere Elementary School.

For more information, call (703) 324-5357.
To R.S.V.P., please call (703) 324-5203 by June 1, 1995.
Light supper will be provided.

The Good Neighbor Group

Co-Chairs: Irene Wolgamot 998-1715
Geraldine Naveau 931-4643



The volunteers for June are:

SKYLINE HOUSE GOOD NEIGHBORS
June 1995

Stephney Keyser 671-8545
Jerry Hudson 845-8141

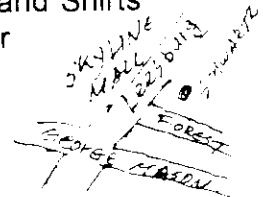
If you need temporary help because of illness, disability or emergency, call the Skyline House good Neighbors. The names and telephone numbers of the Good Neighbors of the Month are posted in the mail lobbies. They are also posted in the *House Special* as are the names of the Chair and the Co-Chair. The Front Desk can also provide these names and phone numbers.

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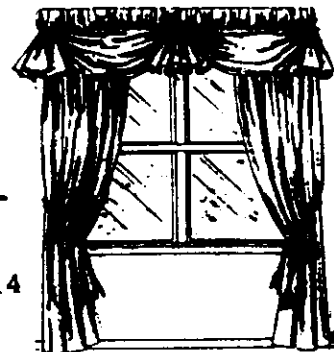
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RULE 24 SWIMMING POOL RULES AND REGULATIONS

For the purpose of these rules and regulations, the term "pool area" is as defined in the Fairfax County Code, that is, "the pool(s) and all equipment and structure appurtenant thereto, including all areas located within the perimeter security fence or barriers." The Skyline House swimming pool meets the definition of a "public pool" as defined by the Fairfax County Swimming Pool and Health Spa Ordinance (Section 69-1 to 69-3-14 of the Fairfax County Code) and is therefore subject to suspension of operation if the life, health or safety of its users is endangered. The Fairfax County Code further provides for the imprisonment for not to exceed thirty (30) days, or a fine, not to exceed One Thousand Dollars (\$1,000), or both, of anyone who violates any provision of the Fairfax County Swimming Pool and Health Spa Ordinance.

For health reasons, all bathers will take a shower before entering the pool. Only a greaseless type suntan lotion may be used. Persons using the pool area are to deposit their papers, cigarettes, cigars, or other refuse in the proper receptacles furnished for the purpose. No person shall use the pool unless it is officially open and the Pool Operator is on duty.

The following rules and regulations apply to the use of the pool area:

A. Unit Owners/Residents and their guests may use the facilities located in the pool area with the understanding that they will comply with the rules and regulations. It will be the duty of Unit Owners/Residents to insure that their guests are informed of such rules and regulations. The Pool Operator and/or Management may evict violators. The Board may bar violators for a period of time to be determined based on a recommendation from the Pool Operator and/or Management as to the nature and seriousness of the violation.

B. Unit Owners/Residents will be admitted on a no-charge basis. At the beginning of each swimming season, Management will issue a given number of pool identification cards based on the occupancy restrictions of Units as set forth in ARTICLE X, Section 3(1) of the BY-LAWS, which provides as follows:

- 4 in a 3-bedroom Unit or in a 2-bedroom and den Unit
- 3 in a 2-bedroom Unit or in a 1-bedroom and den Unit
- 2 in a 1-bedroom Unit

Such cards are transferrable and maybe used for guests. If an identification card is lost, a replacement will be issued by Management at the prevailing rate.

C. On Saturdays, Sundays and National Holidays each Unit Owner/Resident may purchase up to four (4) additional single day guest passes. An aggregate number for the complex is not to exceed twenty (20) guest passes each day. Such passes may be purchased at the Reception Desk in advance on a non-refundable basis and are valid only for the date for which issued. At all other times and within the limits of available space in the pool area, as determined at the time by the Pool Operator, Unit Owners/Residents may purchase, at the prevailing rate, non-refundable guest passes which are valid only on the date for which issued.

D. Prior to seasonal opening, Management will announce inclusive dates and hours during which the swimming pool will be open. Subsequent changes in the dates and hours will be posted on the bulletin boards in each Mail Room Lobby as far in advance as possible. Tuesday and Thursday evenings (between 5:00 PM and closing) use of the pool area shall be restricted to individuals sixteen (16) and over.

E. The pool may be closed at any time due to breakdown, weather conditions or other operational difficulties at the discretion of the Pool Operator.

F. Robes or other suitable outer garments and shoes or sandals must be worn to and from the pool area. Bathers are to use the G-level corridors to and from the pool/mezzanine elevators. (Dripping bathing suits in building areas should be avoided.)

- G. Pool identification cards and/or passes must be shown to the Pool Operator upon entering the pool area and to Management or the Pool Operator upon request.
- H. In order to be admitted to the pool area, children under 12 years of age must be accompanied by an adult (21 or over), who must remain with the children during the entire time they are in the pool area. Babies in diapers must wear rubber pants in the pool.
- I. Unit Owners/Residents will be held responsible for the actions of their children and their guests. The cost of any property damage will be charged to the responsible Unit Owner/Resident.
- J. The Fairfax County Code requires that any person having any skin disease, nasal or ear discharge, inflamed eyes, or any communicable disease be denied admission to the pool area.
- K. Persons obviously under the influence of intoxicants or drugs will not be permitted in the pool area.
- L. Wheeled vehicles, except wheelchairs or similar vehicles serving the same function, will not be allowed in the pool area.
- M. All accidents, regardless of how minor, must be reported to the Pool Operator on duty. First aid assistance and supplies may be obtained from the Pool Operator.
- N. The Association will not be responsible for any loss or damage of personal property on any kind.

CODE OF CONDUCT

- O. No food or drink may be taken into or consumed within the pool area. No chewing gum will be allowed in the pool area.
- P. No glassware of any kind will be permitted within the pool area.
- Q. The volume of any radio, record player, television, tape recorder or musical instrument in the pool area shall be kept sufficiently reduced at all times so as not to disturb others in the immediate vicinity.
- R. No abusive or profane language or breach of peace will be tolerated.
- S. Expectorating or blowing of nose in the pool is prohibited.
- T. Rubber rafts, balls, play equipment, etc., are strictly prohibited. Training devices, such as tubes and waterwings for inexperienced swimmers and children, may be permitted at the discretion of the Pool Operator.
- U. Boisterous or rough play and running at any swimming facility is prohibited by Fairfax County Code.
- V. NO DIVING OF ANY KIND IS PERMITTED.