



The

House Special

VOLUME XI

JUNE 1991

NO. 6

REPORT FROM THE PRESIDENT

David Tilson

About 100 unit owners attended the town meeting on May 6 where they learned that the appeal to the Virginia Supreme Court of the dismissal of our warranty suit against the developer of Skyline House was unsuccessful. We are now proceeding with our suit against Hyatt and Rodes, our former attorneys, whose filing errors resulted in the dismissal of our suit against the developer.

Most of the time at the town meeting was spent in discussing two issues: mandatory annual inspection of plumbing and other water-related equipment in all units, and replacement of the telephone switchboard and associated equipment. Both of these matters are yet to be acted on by the board.

The proposal to make annual inspections mandatory was recommended by the physical plant and operations committee. The purpose is to rely on preventative maintenance to reduce the probability of water damage to other units and to common elements resulting from burst hoses and other plumbing equipment failures. Based on straw poles taken at the meeting, it was clear that more than 90% of the unit owners who attended, favored mandatory inspections, and almost as many favored having the unit owners be financially responsible for replacing hoses or

making other repairs deemed necessary by the inspectors. Those who opposed mandatory inspections did so on two grounds: (1) it was an invasion of privacy for those unit owners who do not wish to have skyline house employees inspect their units, and (2) it was not legal. I stated that I had been informed by our association attorney that both virginia condominium law and our by-laws, in his opinion, give the board the authority to require mandatory inspections for the purposes we have in mind. (A copy of his opinion is posted on the bulletin board).

The discussion of the replacement of the telephone system revealed that there is insufficient information available to the unit owners -- as well as the board -- to make a clear decision. That the present system must be replaced is beyond question. The central issue is whether all of the services now available -- including both the intercom system and secretarial service -- should be maintained because to do so will be very costly. There appeared to be a consensus that a much clearer array of choices for service packages and their costs should be made available to unit owners before seeking an expression of their preferences.

At the May 15 Board meeting, Ed Bisgyer, who is serving as acting Treasurer until June, discussed the final report from our auditors for 1990. The report finds that our records and financial condition are

(Continued on Page 2)



The House Special

Editor: Law Henderson

Advertising: Skyline House
Business Office
(703) 578-4855

Copy Due Date: 20th of the month
preceding issue date.

Published: Monthly

LETTERS TO THE EDITOR: THE HOUSE SPECIAL welcomes brief comments from its readers. Please limit your letters to 250 words and include your name and unit number. The Association Board reserves the right to refuse incorrect or improper statements.

ADVERTISING: A rate card, showing the costs and sizes, is available from the Business Office. If there are services and/or tradespeople with whom you have dealt, let the Business Office, 578-4855, know so that we may pursue them as advertisers. The appearance of advertisements in THE HOUSE SPECIAL does not constitute endorsement by the Association.

PUBLISHED BY: SKYLINE HOUSE UNIT OWNERS' ASSOCIATION, INC., 3709-13 So. George Mason Dr., Falls Church, VA 22041, (703) 578-4855.

PRINTED BY: Curry Printing and Copy Center
Alexandria, VA

BOARD OF DIRECTORS

President
Vice President
Treasurer
Secretary
Director
Director
Director

David Tilson
Ed Bisgyer
Wayne Krumwiede
Helen Henderson
Millie Foley
Dolores Littles
Sam Blumberg

(Continued from Page 1)

in good shape. Most of the recommendations for improvements have already been carried out. He also noted that our financial performance through April of this year is exceptionally good -- primarily because our expenditures have been much lower than budgeted. There are several reasons for this, among which is the exceptional skill of our General Manager. He also said that his remarks at the last meeting about withdrawals from reserves may have been misinterpreted. We have drawn upon our reserves properly for purposes for which they were established, and have borrowed against them primarily for one purpose: to pay for the excess costs of balcony repair on the West Building. These loans will be partly repaid this year and will be fully repaid by the end of 1992 out of the special assessment for balcony repairs.

The General manager, Don Fenton, recommended approval of several contracts: (1) for cleaning the trash chutes in both buildings, in the amount of \$1,500; (2) for emergency repair of a broken sanitary sewer line below a unit in the West Building which will require evacuation of the residents for at least a week, for time and materials cost estimated at a minimum of \$5,000 plus additional expenses that may bring the total to \$10,000 or more; (3) for a special infrared survey of the roofs of both buildings to locate the sources of leaks, at a cost of \$5,400; and (4) with ADP, Inc. to handle our payroll effective July 1, 1991, at an estimated annual cost of \$2,000. All four contracts were approved by the Board.

Mr. Fenton reported that Media General has run into some technical problems in completing the wiring of both buildings. This may entail a delay of at least two months in starting cable service for all units

(Continued on Page 3)

(Continued from Page 2)

except those on the terrace and first floor.

He also reported that the balcony and spandrel restoration is underway and that all necessary authorizations from Fairfax County have been obtained by the contractor, despite the contrary contention of one unit owner who has asserted that a building permit was necessary and has pressed his views on county officials.

With respect to the redecoration project, Mr. Fenton reported that a letter from the carpet manufacturer has been received certifying that no toxic materials are used in the manufacture of the carpeting. The carpeting will not be delivered until the end of June, but all of the painting, papering, and drapes will be completed before the carpeting is installed. The furniture will be delivered as soon as the carpeting is installed.

³¹ Ms. Verna Gura, representing the PPOC, read a memorandum prepared by Ed Ing, Chairman of the PPOC, containing its recommendations on the condominiums telephone system. In essence, this memorandum reaffirmed a previously-stated PPOC position that all the services provided by the present system, including intercom and secretarial services, be retained by a replacement system. If the Board wishes to determine whether the unit owners are willing to incur the costs for doing so--because those costs are certain to exceed by a considerable margin the amount now available in the replacement reserve account for the telephone system--it should conduct a written opinion survey of the residents using a questionnaire prepared by the PPOC. In the discussion that followed, it was clear that the Board was not prepared to act on the PPOC's recommendations for several reasons, including the inadequate exploration of alternatives (including services

offered by the telephone company to individual subscribers), the fact that a thorough analysis of the realistic options and their costs had never been prepared, and because a useful opinion survey cannot be undertaken until such an analysis is made available to unit owners. Moreover, the questionnaire that had been prepared was seriously biased. It was agreed that management will identify independent consultants who could make such an objective analysis for us. Proposals will be sought from them and one will be selected to do the study for us.

Fran Blumberg, chair of the Covenants Committee, reported that the Covenants Committee recommended that the rules be changed, as recommended by the General Manager at the last Board meeting, to require that unit owners submit leases to management prior to move-ins, and that lease renewals likewise be submitted to management prior to their effective date. The purpose is to insure that all leases contain the necessary information to require compliance with Skyline House rules. The Board adopted the Covenants Committee's recommendation.

(Continued on Page 4)

FAMILY DENTIST



DR. JEROME W. SPECHLER
•Cosmetic Dentistry •Children's Dental Care
•Dentures •Crowns •Emergency Dental Care
Office hours by appointment (including Saturday)

LOCATED IN THE SKYLINE COURT TOWNHOUSES
(across from Skyline Mall)
3610 Forest Drive, Alexandria, Va. 22302
578-4221

(Continued from Page 3)

The final discussion was on the issue of mandatory inspection of units. One unit owner inquired whether the policy implied management entry into units without permission of the unit owners. I assured them that--except in emergencies--the policy would be to make an appointment with the unit owner for the inspection. Another unit owner made a strong plea for making this a voluntary program, noting that there were likely to be few, if any, unit owners who would not voluntarily request a free inspection of their unit, but that the issue of invasion of privacy implied by a mandatory inspection policy was very troublesome to him. Another unit owner, a retired attorney, insisted that there was no legal basis for mandatory inspections of unit. He questioned the validity of the legal advice we are receiving from the Association's attorney. (As noted above, the Association's attorney has sent me a written opinion that has been posted on the bulletin board.)

YOUR RESIDENT REALTOR®



JUANITA MAYER

9 years of experience
marketing **SKYLINE HOUSE** units

For fast sales at best prices,
call me at 931-1713 anytime!
Or leave a message in Box 713 W
at the **SKYLINE HOUSE**
Reception Desk

REALTY
CENTRAL inc. 691-2121

RECREATION COMMITTEE

Carroll Thompson, Chair

Skyline House's 10th Anniversary Party held on May 4th was well attended and a great success. We welcomed former residents Pat and Harry Dews, Roxie Clemens and friend Paul who returned to renew old acquaintances. Everyone had a good time.

The deadline for input to *The House Special* requires that this be written prior to the Atlantic City trip on May 23rd but experience leads me to believe that this will be another fun trip to Casino Town on the Boardwalk. Usually the weather is great and contributes to the enjoyment of all. Thanks to Mimi Frank for all her effort on this activity.

The Western Barbeque is scheduled for June 22nd. Its success last year warrants its repetition. See the flyer on page 11 and also at the Front Desk.

Many of you know I have resigned as Chairman of the Recreation Committee effective on May 31st. Having served in that position since May 1985, I feel that it is time for me to step aside. This has been a very rewarding experience, giving me the opportunity to meet and know many residents. Whatever successes we have enjoyed during these years is due in a large part to the cooperation and effort of the committee members and the residents of Skyline House. My appreciation is extended to the several Boards of Directors and Management teams for their support through the years. I thank each and everyone of you for your encouragement and help.

Each Recreation Committee member, past and present as well as any interested resident is urged to attend the next meeting on Wednesday, June 12th. Organization and future plans will be discussed.



IRA KERN
REALTOR®

Condominium Specialist
Long & Foster Executives Club

LONG & FOSTER, REALTORS®

Alexandria/Landmark
5140 Duke Street
Alexandria, Virginia 22304

Office: (703) 823-3800
Res.: (703) 578-1666



PACO SHANÖL

FREE NEXUS TRAVEL PAK OFFER **\$7.50 Value**

Bring this ad when you visit PACO SHANÖL - get a hair service and receive a free hair care travel pak

Our Internationally trained staff offers services in:

**Hair Design
Hair Color
Permanent Waves
Manicures
Facials**

for that elegant
PACO SHANÖL
LOOK

Call (703) 998-7226 for an appointment or
drop by your neighborhood Skyline hair salon
3811D South George Mason Drive
Falls Church, Virginia 22041



ATTENTION

WHOLESALE RATES
COMMERCIAL OR RESIDENTIAL

CARPET INSTALLATION

REPAIR AND RESTRETCHING

VINYL AND HARDWOOD FLOORING

PAINTING AND DRYWALL

24 HOUR SERVICE
CALL (703) 256-9128
ASK FOR BOB LOWRY

Fox Realty Property Management



Check Us Out, We're the Best !!

JoAnn Sisel
Property Manager

Sales & Rentals

739 - 9595 * 379 - 8498

115 N. Alfred St., Alexandria, VA 22314

**PHYSICAL PLANT & OPERATIONS
COMMITTEE**

Ed Ing, Chair

The PPOC spent most of its May 2nd meeting to analyze the replacement of the condominium telephone system and to draft a survey of residents' needs. This is a major subject which the committee has discussed at each meeting over the past eight months. The committee finally recommended that the Board obtain bids to keep the present telephone service capabilities, particularly the in-house intercom for residents' communication with the front desk. The committee also recommended that the Board survey residents on condominium telephone needs. These recommendations were based on the following:

This Spring, a PPOC subcommittee sat in on management meetings with different telephone equipment vendors. Except for one Company, the vendors gave only a ballpark guess of the cost for replacing all existing service capabilities. The vendors assumed that the cost was more than a condominium association was willing to pay; also that the condominium management prefers a basic telephone system that would eliminate the in-house intercom as well as in-house secretarial capabilities. Save for one, none of the vendors addressed the issues raised by the PPOC in its initial report to the Board last October.

In that report, the PPOC requested that the Board direct management to outline (1) current condominium requirements for a telephone system, (2) the ability of the different systems to meet these specific needs, and (3) the costs and durability of the different systems. To provide some guidance for management's analysis, the PPOC set out four basic communication needs which ought to be addressed. Such an analysis would provide the Board and the PPOC with a basis for

reviewing the replacement telephone system proposed by management.

That analysis has not been produced, in part because hard price figures have not been obtained. Equipment vendors can provide specific equipment and price proposals only if they know what service specifications are needed. The condominium has not established the specific phone service capabilities it wants.

Over the eight sessions that the PPOC has discussed replacing the telephone system, the committee has been extremely reluctant to propose that the condominium association eliminate current phone service capabilities for residents. The only valid reason for dropping the intercom and secretarial service capabilities is the equipment cost, but the exact cost has never been established.

A key service for residents is the in-house intercom which allows them to call the front desk for information or assistance. The in-house intercom also allows the front desk to announce visitors and packages or to call the resident in the event of an emergency, like a water leak. If the intercom capability is dropped, a resident could reach the front desk only by dialing the front desk number like an outside call; and the front desk would receive the resident's call like any other outside caller. Similarly, without an in-house intercom, the front desk will have to notify the resident of visitors by dialing the unit number like an outside call. Since communication between the front desk and residents will no longer be on the in-house intercom, C&P Telephone Company will bill either the resident or the condominium for each call. These calls will incur a message unit charge like any outside call.

In contrast, in-house intercom calls do not incur a C&P charge, because

the intercom is a private system. Also, with the in-house intercom, even if the resident is on the phone, the front desk attendant can still ring the unit. The resident will hear the ring and know that the front desk is trying to reach the unit. The resident will then hang up the outside call, switch on the secretarial, and answer the front desk. But when the in-house intercom is eliminated, if the unit has only one phone line without C&P call-waiting and if the resident is on that line, the front desk cannot get through; the emergency or the guests will have to wait until the front desk attendant can call again and can reach the resident.

Secretarial answering service is important for some residents and not important for others especially those who have bought private answering machines. An argument for dropping secretarial service is the inability of the front desk attendants to devote full attention to answering calls. At busy times, the front desk attendant will miss picking up secretarial calls. Nevertheless, the front desk still logs a fair number of secretarial messages -- 4 to 6 a day. Furthermore, the problem of attendants tied up with too many calls happens with commercial answering services too. As for the problem of desk attendants who cannot understand foreign callers who speak no English, the committee did not believe that the problem is so great that it justifies dropping existing secretarial answering service for the whole community. It was also pointed out that the condominium developer publicized this service and this service has been provided since the condominium opened.

The sole vendor with a firm bid to duplicate the existing telephone service gave very high price. But that vendor also provided significantly lower prices for different alternatives.

Specifically, the initial \$312,000 proposal could handle intercom service as well as secretarial service; this price included \$100,000 to replace the telephone in each residential unit with a new secretarial phone similar to the message light phones in hotel rooms.

If the condominium association chose to eliminate secretarial service and provide only in-house intercom service, the same vendor could provide a system costing \$239,000. This price also included \$80,000 to replace the intercom telephone in each unit. Replacing each unit's telephone is not required, but the vendor strongly recommended installation of new, compatible phones. If the unit telephones were not replaced, the price would drop.

The annual maintenance fee for a new intercom and secretarial system, it was noted, would be more than the present \$14,000 yearly maintenance for the existing AT&T system. The \$24,000 maintenance fee for a new replacement system, includes \$12,000

(Continued on Page 8)



PIES ON THE RUN™
Great taste delivered with haste

Home-cooked lunch and dinner pies
From our door to yours

Call 941-A-PIE

\$1.00 OFF
COUPON



Offer good on purchase of any pie.
Not valid with any other offer.
Limit: One coupon per person.

FREE DELIVERY
(limited delivery area)

941-A-PIE
Barcroft Plaza
8347 Columbia Pike
Falls Church, Virginia

2/90

(Continued from Page 7)

for switchboard maintenance and another \$12,000 for residential telephone maintenance. If the condominium association did not replace unit telephones, the annual maintenance fee for the new system would be reduced by half. Alternately, the switchboard as a major piece of equipment could be placed under a maintenance agreement, but the coverage of the unit phones can be waived because the individual phones are less costly to replace. This would cut the maintenance fee.

Since no other equipment vendor provided cost figures to compare with these prices and since the only reason to eliminate secretarial and intercom service capabilities is the cost, the PPOC did not have a

concrete basis to justify cutting back present condominium telephone service for residents.

The PPOC therefore recommended that the Board seek other bids to duplicate present condominium telephone service capabilities; the Board, the PPOC, and the community will then know what the actual costs are for comparable equipment among competing vendors.

If the Board wanted to gauge the community's desire for secretarial and intercom service and the community's willingness to pay for the equipment costs, the PPOC recommended that the Board authorize a survey of residents using the survey form and questions which the PPOC had prepared.

**PAINTING
SPECIALISTS**

INTERIOR **EXTERIOR**

DIXIELAND DECORATORS

LICENSED **RADIO**

INSURED **DISPATCHED**

**CALL FOR
FREE ESTIMATE
971-9300**

COMMUNITY RELATIONS COMMITTEE

Sophie Anderson, Chair

The Committee met on Tuesday, May 7, in the West Card Room however, the attendance was not what we anticipated. In order that this committee may provide a service to the residents of Skyline House we must have a viable input. Won't you please meet with us at our next meeting on July 2 and let us know what programs and features you are interested in.

On May 13th we hosted a program presented by Giant Food Stores on Live Plants. A large variety of blooming plants were displayed and

discussed then followed by a question and answer session. Each attendee went home with a plant, a gift of Giant Food Stores which carries, on display, almost any house plant a person would want. In addition to the plants on display, the store also provides services for weddings and parties.

An insurance information program was held on May 21, and was fairly well attended. The program was presented by a representative of Morgan and Cheves who explained the Association's Master Policy insurance coverage and stressed the need for residents to supplement the Association's policy.

W. GREEN'S

COMPUTER SERVICES AND SOFTWARE COMPANY

- o COMPUTER CONSULTANTS
- o SUB-CONTRACTS ACCEPTED
- o COMPUTER SETUPS
- o PC MAINTENANCE
- o COMPUTERIZED HOROSCOPES
- o SOFTWARE/HARDWARE INSTALLATION
- o PROFESSIONAL WRITING: SF171/SKAPS
- o DATA BASE DEVELOPMENT
- o DATA BASE MANAGEMENT
- o DESKTOP PUBLISHING
- o CUSTOM DESIGNED PROGRAMS
(to meet your needs)
- o DISCOUNT SOFTWARE (PUBLIC DOMAIN)



REASONABLE RATES: EVENING AND SATURDAY
APPOINTMENTS AVAILABLE
CALL: (703) 671-8223

MAGIC MAINTENANCE

Minor Plumbing & Electrical
Kitchen Appliances
Water Heaters
Washer/Dryers
Heat & A/C
Clogged Drains Cleaned

Your Home's Best Friend

ED BARSTOW

10 yrs. Chief Engineer
at Skyline House

(703) 803-9395

LOOKING FOR A CAREER AT HOME?

BECOME A FAMILY DAY-CARE PROVIDER!

You can care for the children of other working parents. Earn a paycheck and stay at home with your child. You'll be doing something good for yourself, your family, and your community. Call us for training, resources, and information on becoming a permitted family day-care provider. Contact the Fairfax County Office for Children at 359-5860. DO IT NOW.

WESTERN BARBECUE



SATURDAY, June 22, 1991

Cocktails: 6:30 p.m. (BYOB)

Dinner: 7:00 p.m.

SKYLINE PARK, adjacent to swimming pool

\$12.95 Per person

CHECKS MUST BE RECEIVED NO LATER THAN MONDAY, JUNE 17 OR SOONER.

DRESS: casual, western motif

MENU

Minced Pork BBQ
Baked Beans
Applesauce
Rolls & Butter

BBQ Chicken (qtrs.)
Potato Salad Cole Slaw
Potato Chips Pickles
Iced Tea Coffee
Sweets Tray

SPONSORED BY THE SKYLINE HOUSE RECREATION COMMITTEE

Western Barbecue, Saturday, June 22, 1991

Make non-refundable checks payable to: Skyline House Recreation Committee.

Name(s) _____

Unit # _____ Phone # _____ No. in party _____

My check is enclosed for \$_____ (\$12.95 per person)

Place reservation slip and check at front desk for Tony DiSalvo, 502E. Any questions call 824-1958. Reserved tables are available. If possible reserve a table for ____ persons.

COVENANTS COMMITTEE

Frances Blumberg, Chair

The Committee meeting was held on April 18 in the East Card Room and the minutes of the February 21 meeting were accepted as written.

There were 4 illegally parked vehicles towed during the month of March and there was one reported incident of driving without lights in the parking garage.

At the suggestion of Management, the Committee discussed changing the wording of Rule 3, Part C of the Skyline House Rules and Regulations. After the discussion it was moved and seconded that the phrase "....within ten days after execution..." be deleted and replaced with "...in the case of new occupancy, prior to occupancy and in the case of renewal, prior to the effective date of renewal..." The new wording will read as follows: "C. Unit owners will furnish copies of executed lease agreements and renewal of leases to management, as the agent for the Board of Directors, in the case of

new occupancy, prior to occupancy and in the case of renewal, prior to the effective date of renewal, in accordance with Article X, Section 2 of the By-Laws of the Association."

This change to the Rules and Regulations was adopted by the Board of Directors at its May 1991 meeting.

Please convey your comments or suggestions to Frances Blumberg, 305E, prior to the June 18 meeting of the Covenants Committee.

MAGIC CHEF
WHIRLPOOL
HOTPOINT
SUB-ZERO
KENMORE

WESTINGHOUSE
MODERN MAID
THERMADOR
KITCHEN AID
WASTE KING

JENN-AIR
CALORIC
MAYTAG
AMANA
GE

APPLIANCE REPAIR
DON CAUTHEN 703-243-0726

HEAT PUMPS
MICROWAVES
COMPACTORS
DISHWASHERS

DEHUMIDIFIERS
REFRIGERATORS
AIR CONDITIONING
WASHERS & DRYERS

RANGES
ZONE LINE
FREEZERS
DISPOSALS



RELIEVE STRESS!

"Give Yourself Or Someone You Know An Hour Of Total Relaxation!"

AROMA THERAPY TREATMENTS FOR:

SKIN

—Biostetique Facials & Products

SCALP

—Diagnosis & Corrective Approach

BODY

—Massage/Reflexology

FREE

CONSULTATION

By Appointment Only
With Coupon Only



Member BBB



ALSO PERMANENT HAIR REMOVAL THROUGH ELECTROLYSIS

- Manicures • Pedicures • Sculptured Nails
- Non Surgical Facelift For Skin Rejuvenation
- Make-up Consultation & Lessons
- Waxing • Eyelash Tinting

• Skyline Court Townhouses

• 3608 Forest Drive • Alexandria, VA



*La Beauté
Naturelle*

998-0003/4



MANAGEMENT QUIPS

○ This column is in need of a new name. A contest seems to be in order. Please leave your entries in the suggestion box at the front desk. We will select the winner next month. He/she will receive a \$25.00 certificate towards IN-UNIT MAINTENANCE. Remember your entry must be printable and the decision of the judges is final.

○ The 1991 pool season started as scheduled on May 25, 1991 at 11:00 AM. Our contractor is NOVA POOL SERVICE INC. of Springfield, VA. Normal operating hours are from 11 AM to 8 PM daily, on Tuesday and Thursday from 5:00 pm till closing the pool is reserved for residents/guest 16 years and older. Pool passes are available for each resident up to the authorized maximum occupancy of the unit. {Skyline House Rules & Regulations: rule 24, section B} Validity of these passes is subject to the financial good standing with the Association. Passes must be presented to the lifeguard before entering the pool. All persons are required by County code to take a shower and foot bath prior to entering the pool deck area. We would like to see more of you use the pool this year and the large area adjacent to the pool deck which is available for sunbathing, etc. The first day 67 people used the pool.

○ The hot weather has descended with vengeance. One way to lower your utility bill, especially for those on the NOVA-sunny side of the building, is to lower your blinds and close your curtains and drapes during the daytime. The amount of heat generated by the summer sun is substantial. You will realize a lowering of utility costs, more comfortable unit surroundings and present a lesser demand on the central cooling loop, resulting in lower Association utility bills.

○ We have had several reports of plugged condensate returns. Please check that your condensate drain is clear and draining, if not, clean it out. An additive of 1/2 water & 1/2 vinegar will help most drains. We will have single applications of a commercial condensate cleaner available shortly. This should be poured into the drain opening located behind the condenser coil in your heat pump. If you are unsure of what to do call RESIDENT SERVICES @ 998-0056 for assistance. If an emergency, occurs after hours call the front desk for assistance. Your downstairs neighbor(s) thanks you.

○ In line with the problems of plugged drains and water leaks, etc, next month we will have a comprehensive article compliments of our insurance broker, Morgan & Cheves. Mr Stephen Dickerson recently held a seminar for Skyline House in regards to our coverage. The Association maintains a Master Insurance Policy which covers certain parts of the units and common areas. If you incur damage you may be covered by this policy. For information please call Mr. Dickerson at (703)683-5880 in Alexandria. Please notify management of any potential claims.

○ The East building restoration is underway and is almost in full swing. Updates are posted as they are received on the Special Events Bulletin Board in the East Mail Lobby. Major changes are delivered to the affected units when applicable. It is apparent that the noise from the East building is much less than the West mainly due to the method used in coring the balcony railings.

○ Media General is expected to have an announcement of service inauguration shortly. No other word at this time.

○ Balcony inspection procedures for the West building will be published June 3rd. Application forms for balcony covering will be available also.

SECURITY AND SAFETY COMMITTEE

Rob Sherrer, Chair

The Security and Safety Committee meets on the second Thursday of each month. Nine residents attended the meeting of May 9.

Management, through contract, checked and fixed, as necessary, all fire extinguishers in the East and West Buildings. All the extinguishers in the West Building were hydrostatically tested. Those in the East Building are scheduled for such comprehensive testing next

year. Management is working on arranging for one day each month during which residents could leave their personal fire extinguisher for testing by the contractor. The extinguisher would be returned within 1-2 days.

All elevators passed inspection. A contractor will conduct "full load" tests on the elevators in the near future.

The following service notice was issued by C&P Telephone Company with its February 1991 billing:

CALL TRACE CAN HELP YOU WITH THREATENING AND HARASSING PHONE CALLS.

With Call Trace, you can have threatening or serious harassing phone calls traced if they come from an area equipped with C&P's new IQ services. When you use Call Trace, you won't get the number of the person who called. The number will be recorded at C&P. For action to be taken, you must call your local C&P Business Office. Traced telephone numbers are released only to authorized law enforcement personnel. Call Trace costs \$1 for each call that can be traced. It is billed on your C&P phone bill. You won't be billed if you try Call Trace and the number can't be traced. To Use Call Trace:

- Hang up on the call you want to trace.
- Pick up the phone again BEFORE you get another call.
- Listen for dial tone, then:
 - Push *57 if you have a push button touch tone phone.
 - Dial 1157 if you have a rotary or pulse dial phone.
- Wait for the message telling you if the call was traced.

REMEMBER: You can only trace the last call you receive. If you get another call or a Call Waiting tone before you use Call Trace, you'll trace the wrong call.



STATE FARM INSURANCE COMPANIES
HOME OFFICES: BLOOMINGTON, ILLINOIS

LYNN K. VAUGHAN
Agent

4900 Leesburg Pike, Suite 207
Alexandria, Virginia 22302

Bus.: (703) 845-1092

***** SPRINGTIME IS HERE *****

Time to get the Grime off your
WINDOWS (1bdr \$20/2bdr \$25) Fix
those leaky faucets/paint your
walls/get your lights repaired
serviced/move your furniture
around and spring clean/all those
PESKY JOBS @@@\$12. per hr/or
estimate entire job--LOWEST PRICE
BEST QUALITY---Hurry call today!!!

DUYANE YOUNG 379-0588/751-8848
