



The House Special

VOLUME X

JANUARY 1990

No. 1

SECURITY AND SAFETY COMMITTEE Rob Sherrer, Chairman

As we residents of Skyline House head into the kickoff month of the leadoff year of a new decade, we look forward to continuing our enjoyable lifestyle with the many amenities available here. The Committee thanks those who attended our meetings in the past, as well as those countless residents who supported the community-wide effort that is needed to assure that the House, our home, is a safe and secure place to live. We hope this year will bring all the best to you and those who are so very special to you.

With snowy, icy driving conditions likely to hang around for another two or three months, residents are reminded to drive especially careful while entering and exiting the parking garage and negotiating the roadway to the main lobby. With only a few exceptions in our treacherous December weather, drivers were observed being very attentive to their own safety and the safety of pedestrians, as well. Nice going!

Four vehicle incidents were reported recently: 1) a car parked on the bottom floor, west side -- hub caps taken, hole punched in muffler, scratches on car; 2) window smashed

in car parked in same general location; 3) side window smashed on car parked on top level, east side, and 4) a recreational vehicle parked near the top of the garage entrance drive was struck in a hit and run incident for the third time in a year.

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HAPPY NEW YEAR!



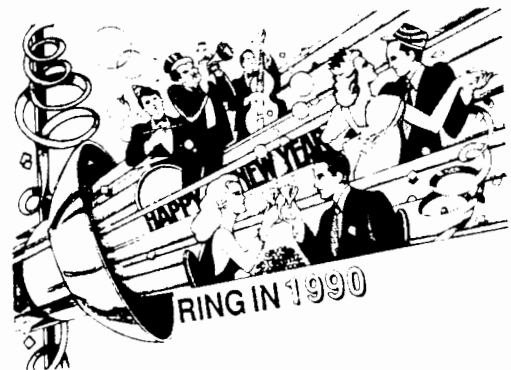
SECURITY COMMITTEE (continued)

The Board hired the services of Sting Security for another year. The Committee reviewed the performance of Sting and its proposal for providing continued services and provided a written recommendation to the Board that it renew the company's services. The Committee recommended that the Sting guards check for illegal parking. This action has been incorporated in the list of guard duties. These checks will be in addition to routine periodic checks that have been made in the past on illegal parking around the circle, in handicapped areas, and behind both buildings in the freight loading area.

On November 28, the Mason District Police hosted the 10th Anniversary Celebration of Neighborhood Watch. Several dignitaries, including Congressman Wolf and County Board Chairman Moore addressed the assembly. With respect to our neighborhood watch program, the Committee will be working with program coordinator, Les Boykin, to attempt to increase participation. Several new ideas are being considered.

The Fairfax County Police Department is now offering a driver improvement program addressing the special factors affecting the mature driver for persons who are age 55 and older. The objective of the program is to acquaint mature drivers with the effects of the normal aging process as they relate to a driver's performance and behavior in vehicle operations. The program consists of eight classroom hours spread over a two-day period. The programs will be presented at locations throughout the county. Each individual completing the program is awarded a certificate entitling that person to a state-mandated auto insurance

premium discount. To defray administrative and material costs, a fee of \$5.00 per person is charged for the program. Fairfax County Auxiliary Police Officers George Gurick, Frank Dutton, and Robert Gruenler have been trained as state-certified driver improvement instructors and are conducting the courses. For program scheduling and further information, call the Fairfax County Police Traffic Division at 280 0569 on Monday, Wednesday, or Friday from 9:30 a.m. to 12 noon.



SOMETHING NEEDS TO BE REPAIRED.
SOMETHING NEEDS TO BE CLEANED.

If you notice anything around the condominium that needs to be fixed or cleaned, please report it in the MAINTENANCE LOG BOOK at the front desk.

The log book is available at all times. Residents have reported burnt out light bulbs, broken door locks, trash, dirty walls, and damage to our common property. This helps us make the necessary repairs quickly to maintain our condominium. Please help by reporting maintenance problems when you see them.

A reminder from your Physical Plant Operations Committee.

THE HOUSE SPECIAL

Editor: Tony DiSalvo

Asst. Editor: Nancy DiSalvo

Advertising: Tony DiSalvo, 502-E
824-1958

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LETTERS TO THE EDITOR: THE HOUSE SPECIAL welcomes brief comments from readers. Please limit your letters to 250 words. The letter shall be signed and contain the unit number. The Condominium Association Board reserves the right to refrain from publishing incorrect or improper statements.

ADVERTISING. If there are service and/or trades people with whom you have dealt successfully with, why not let Tony DiSalvo know so that he can pursue them as advertisers.

Advertisements appearing in THE HOUSE SPECIAL do not constitute endorsement nor reflect approval thereof by the Skyline House Condominium Association.

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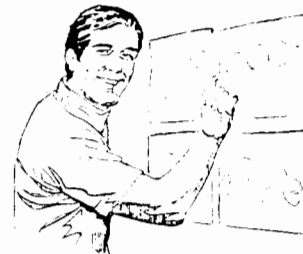
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PHYSICAL PLANT &
OPERATIONS COMMITTEE
Ed Eng, Chairman

The December meeting of the Physical Plant and Operations Committee (PPOC) was held on Thursday, December 7. It was called to order by Gordon Frank, who served as the acting chairman for this meeting. There were 17 people present. No one from the Board of Directors was present because of another meeting being held at the same time.

The acting chairman recommended that future PPOC agendas include the meeting starting time, since the PPOC is one of the few committees which start at 8:00 p.m. rather than 7:30.

The PPOC representative to the Board presented actions taken by the Board at its November meeting. The Board had taken no direct action on PPOC recommendations. Board members did comment on the possible negative effect of news articles on the balcony repairs, and on our long pending law suit against Charles E. Smith Company. The Board President also stated that no decision had been made as yet on possible changes to our Management arrangement. It was reported that the findings and recommendations of the special Management committee appointed to explore Management alternatives will report its findings to the Board at its December meeting. Then there was a discussion on recommendations that PPOC has made to the Board but on which there has been no action. The acting chairman agreed to list them for the chairman to pursue with the Board.

There was a lengthy discussion on the revised draft of the Front Desk Clerk Manual which had been received by the Board and then referred to PPOC for review. Many general and specific changes made by the PPOC

and approved by the Board were not included in this version. A motion was made wherein the PPOC decried Management's lack of compliance with Board instructions, and urged that the Board again direct Management to draft the manual in conformance with the changes/additions contained in PPOC's general and specific comments.

There followed a comprehensive report on the proposed contract with Media General to provide cable service; and on the contract and work to be considered on the master antenna. The Property Manager had informed us that she had contacted five possible candidates for master antenna work, but then sent us only one offer. This eliminated our opportunity to choose among several contractors. Since no member of the PPOC volunteered to write specification for such a contract, a motion was approved requesting that the Board require Management to call upon its technical resources to review and/or develop an appropriate set of choices from which this Committee can make meaningful recommendations.

Media General's lack of specificity on its plan to install cable was discussed at length. It was reported that cable installed by Media General in another Condo was unsightly. No detailed plan by Media General has been given to the PPOC. Several important issues must be clarified, including ownership and disposal of installed property when/if our contract with Media General is terminated. A motion was approved that the Board be provided with, and approve blueprints and a plan for installation of cable prior to awarding a contract.



(continued on page 6)

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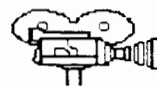
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- * Discovery Channel - documentaries
- * A & E and BRAVO - performing arts.

BRAVO often sells for \$8 as a pay service.

NO special wiring. We use existing wiring inside the walls.

WASHINGTON CABLE

646-1600



PHYSICAL PLANT (continued)



The acting chairman agreed to present to the Board at its December meeting, the Committee's views on the issue of child safety on balconies with rails six inches apart, even though this had previously been brought to the Board's attention.

There was a report on actions related to the maintenance log which is kept at the front desk. Some long-pending actions still have not been completed, including Braille plates on some elevators. A motion was passed that more information should be disseminated to residents on this valuable method for them to provide assistance to Management. The chairman will have an article about this placed in the monthly newsletter.



Because of Comments in the maintenance log, a motion was passed asking the Board to ensure that Management have the snow removal contractor be more responsive than he was during the snow storm of November 23/24. There was no plowing and sand/salt was not spread until the evening of the day after the snowfall. Skyline House workers were to be complimented on their prompt clearing of walkways and sidewalks.



There was a discussion on the revision of budgeting procedures for capital equipment and adequate replacement reserve, which the Board had adopted without notice. A detailed discussion followed with participation by the Financial Management and Administration Committee chairman. Details of this matter are in a letter from the PPOC and Finance Committees to the President of the Board. This matter will be presented to the Board, and a position paper provided to the PPOC.

The Chairman, who was not chairing this meeting due to late arrival, voiced concern that Management practices continue to impede our fulfilling our responsibilities to the Board in contract review. Contracts are sent to the PPOC without alternatives or technical advice or recommendations, without evaluation, and often after action has been taken by the Board. The last being demonstrated by the contracts on security, rug cleaning and steam room repair, all of which this Committee was asked to review, only to learn by accident that events had overtaken procedures. The Chairman will bring this deficiency to the Board's attention in an attempt to facilitate oversight procedures for the committees and the Board, and to ensure adequate response from Mgmt. on technical matters.



On the matter of small children riding alone in elevators who are sometimes not able to reach emergency telephones, it was noted that red emergency buttons at the bottom of the control panels are accessible to even small children, and can be used in an emergency in lieu of the telephones. Notice to this effect is to be publicized.



It was also noted that another Condo, the Rotunda, is taking action against the law firm of Hyatt & Rhoads for malpractice in its handling of that condo's suit against its developer. This is the same law firm which was, until recently representing Skyline House in its six year old law suit against the Smith Company (NOTE: At its December 19th meeting the Board announced that Hyatt & Rhoads had been replaced as the attorney for Skyline House). Finally, it was noted that Metro bridge columns are cracking and deteriorating. The builder of our garage used the same type of construction, and evidence of deterioration is now appearing there.

LETTERS TO THE EDITOR

Dear Editor:

A majority of unit owners, representing 293 units, have signed petitions. A copy of the petition was delivered to the Secretary of the Board at the meeting on December 19, 1989. In a letter to the President, dated December 15, 1989 we requested that the following motion be approved:

In the event the Board of Directors wishes to deviate from our present type of management by an established and well-known professional management firm, the Board will place its proposal on the agenda to be put to a written vote of the unit owners at an Annual Meeting of the Skyline House Unit Owners Assoc. Further, that any such Board proposal and support information including opposing views of other interested groups such as the Group of Former Board Members be sent to the unit owners in the same mailing as are the election materials.

We are hopeful that this motion will be acted upon favorably by the Board at the January meeting.

Robert Lowry, 705E
for the Group of Former Board Members



RECREATION COMMITTEE Carroll Thompson, Chairman



The Recreation Committee met on Wednesday, December 13.

Happy New Year...Happy new decade of the 1990s...Congratulations on making it through the 1980s. Best wishes for the next year and the nine years that follow taking us to the 21st Century.

The annual holiday party was another success. We did have a great time. About 75 to 90 persons attended. There were those who felt this one was the best but every year there are residents who express those same sentiments. Contributions by the committee members and various residents made the party a happy occasion. Particular thanks are extended to the management office for their cooperation. Also to Mimi Frank, Maria Boykin, Elsa Paez, Tony and Nancy DiSalvo, Joan Collins and Edna St. Peter.

On January 20, 1990 the Committee is sponsoring a Pot Luck Dinner being hosted by Lisa Ruiz and Chris Bicksler. Pot luck dinners give the gourmet cooks an opportunity to express their epicurean talents. Be prepared to share your secret recipes. Details will be shown on flyers available at the front desk and in the Newsletter.

The next TGIF is January 6 in the East Party Room.

Again we request that anyone interested in the plans and activities of this committee please join us the second Wednesday of each month at 7:30 p.m.

Winter

A COVERED DISH PARTY

SATURDAY, JANUARY 20, 1990

COCKTAILS: 6:30 P.M.
DINNER: 7:00 P.M.



COCKTAILS: At 6:30 p.m.
Bring your own liquor and set-ups.
Ice and glasses will be furnished.

DINNER: At 7:00 p.m.
Bring either a main entree, vegetable dish,
or dessert.

COUPLES bring enough food for EIGHT persons.
SINGLES bring enough food for FOUR persons.

If you bring a guest(s), please bring
sufficient food according to the number.
Tossed salad, rolls, coffee and tea will be
provided.

THERE IS NO CHARGE, BUT PLEASE SIGN UP AT FRONT DESK.
CLOSING DATE IS JANUARY 15.

COME JOIN YOUR FRIENDS AND NEIGHBORS.



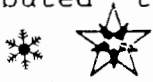
PRESENTED BY
SKYLINE HOUSE RECREATION COMMITTEE

WEST PARTY ROOM

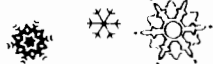
EMPLOYEE HOLIDAY FUND



The Chairperson would like to thank all the residents of Skyline who contributed to the 1989 Holiday Fund.



Two Hundred seventeen residents responded to the 1989 Holiday Fund campaign. This was 5 less than last year. The total amount collected was \$6,635, which was \$264 less than last year. This was an average of \$31 per person, with the median contribution being \$25.

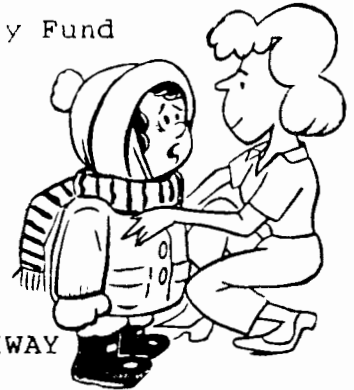


Twenty-five members of our staff shared an expression of our appreciation for his or her efforts towards the well-being of Skyline House and its residents. The formula for distribution is based strictly on the hours worked this year plus credit for prior years of service. Salary rates are not considered. The bonuses ran from \$6 to \$490, with the average being \$265.

Many thanks again to all who contributed to the Holiday fund.

Millie Foley
Chairperson, Holiday Fund

"How are all these clothes going to keep my nose from running?"



FROM MANAGEMENT

THE PEDESTRIAN WALKWAY

The pedestrian walkway across George Mason Drive is NOT the property of Skyline House or any of its associates. It is NOT the responsibility of Skyline House or any of its associates. If you have any questions, comments or complaints regarding the crosswalk please direct any and all communication to the Virginia Dept. of Transportation.



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- *Color coordinated mirror in dining room
- *Color coordinated tile on balcony
- *Custom made draperies
- *Gold vertical blinds in third bedroom
- *Crown molding and chair rail
- *Upgraded light fixtures
- *Heat lamps in both bathrooms
- *Wallpapered ceiling in hallway bath
- NOTE: Shower curtain does not convey
- *Tile ceiling in masterbath shower stall
- *Cedar closet in laundry room
- *Adjoining shelving in master bedroom closets
- *Wood shelving in master bedroom
- *Entryway to master bedroom is pocket door
- *Shelving unit in third bedroom closet
- *Wide shelves in linen closet
- *Microwave oven
- *Refrigerator in laundry room conveys
- NOTE: Refrigerator in kitchen is negotiable
- *Light over kitchen sink
- *Dual Heating System
- *Unit less than 3 years old
- *Buyer Home Warranty Program
- *Two Parking spaces



ELECTION TO THE BOARD OF DIRECTORS

SKYLINE HOUSE - 1990

ON TUESDAY, MARCH 27, 1990, AN ELECTION WILL BE HELD TO ELECT TWO UNIT OWNERS FOR THREE YEAR TERMS, EXPIRING IN MARCH, 1993, AS MEMBERS OF THE BOARD OF DIRECTORS OF THE SKYLINE HOUSE UNIT OWNERS' ASSOCIATION, INC.

THE NOMINATIONS COMMITTEE IS ENCOURAGING RESIDENTS WHO ARE INTERESTED TO SUBMIT AN APPLICATION FOR NOMINATION TO THE BOARD OF DIRECTORS. APPLICATIONS ARE AVAILABLE AT THE FRONT DESK.

IF YOU PLAN ON RUNNING FOR THE BOARD, OR IF YOU KNOW SOMEONE WHO IS INTERESTED, PLEASE MAKE SURE THAT THE APPLICATIONS ARE SUBMITTED PROMPTLY. (NO LATER THAN FEBRUARY 20, 1990)

IF YOU HAVE ANY QUESTIONS CONCERNING THE NOMINATION PROCESS, PLEASE FEEL FREE TO CALL:

HOWIE McCLENNAN, CHAIRMAN COVENANTS COMMITTEE

UNIT 414-W PHONE: 379-4223

IMPORTANT: PLEASE MAKE SURE THAT YOU SUBMIT A BLACK AND WHITE PASSPORT PHOTO WITH YOUR APPLICATION.

COVENANTS COMMITTEE

Howie McClennan, Chairman

The meeting was held on November 16 with 15 members present.

One car was towed during October. Illegally parked car: Subject was referred to the Security and Safety Committee.

Five complaints during the period: Three vehicles were parked in the circle for six hours one day in November. They were Secret Service and police vehicles that were here because a foreign dignitary was visiting a relative in one of our buildings. These cars were legally waiting, with drivers, throughout the dignitary's visit. Garage speeding: The individual's tag number was recorded and Management wrote an appropriate letter. A question was raised about a record of tag numbers kept. Vehicle in circle fire lane: Two persons refused to move their vehicle despite the desk clerk's insistence. A unit owner assisted the desk clerk in conveying our rules to these persons. Trash: Trash has been left on the floor of the 8th floor disposal room. Noise: Follow-up complaint concerning noisy neighbors. The neighbors had been reported for noise on at least one previous occasion. The neighbor has indicated that he may not always follow rules and that his noise is not that bad. Management has asked this Committee to discuss this matter, as the noise is in the middle of the night and the noise maker has ignored letters from Management.

Due Process Procedures. Management has raised the question because many complaint letters from Management to the offender are ignored and often these letters contain a statement that the matter will be referred to the Covenants Committee if

Have a healthy, happy, & prosperous New Year!

corrective action is not initiated. This procedure is being studied for possible enactment. The following items will be taken up with the Resident Manager.

Update of Rules and Regulations: The Chairman will discuss republication of the Rules and Regulations with the Resident Manager and will request that an update be prepared by Management and submitted to this Committee in time for consideration at the February meeting.

Red Jaguar convertible has been parked in our guest parking for several weeks; the car owner is a resident. This car should be reported and then towed. Chairman will discuss this subject with the Resident Manager.

Paint cans/flammable materials: These articles have been in two storage spaces (362 and 692, storeroom 1) for at least four months despite this being reported to the management office. The Chairman stated that he had been told that these articles had been removed. In addition, a parking space on the B level also contains flammable materials. The Chairman will check with management concerning this problem.

A member stated that the postman had asked that the rolladex at the front desk be updated. The Chairman will discuss this with the Resident Manager.

Letter from unit owner concerning trash being thrown/dumped by a 10th tier resident in the East Building: This long existing problem has been traced to the 10th tier and the trash has been determined to be dumped sometime during the evening hours. This subject is being studied and is

(continued next page)

COVENANTS COMMITTEE (continued)

being referred to the Security and Safety Committee for further action. A motion was made requesting the Committee Chairman to meet with the Resident Manager to determine a course of action to eradicate this problem.

Trash: On weekends the trash disposal room on the G level of the West Building is often full and it is difficult for the residents living on the G level to dispose of their trash.

Miscellaneous correspondence or requests:

Letters from unit owner concerning "Dolly" use: This individual believes that persons returning from the grocery store should not be allowed to use a dolly to transport groceries to their units.

Requests for names/unit numbers/and phone numbers: The Board has requested that this Committee discuss the subject. Various members gave their views. A member explained that originally this topic was for release of names and unit numbers for the purpose of petitions or condominium business. A member questioned why the boxes at the desk could not be used; the response was that over 50% of the boxes are not checked on even a monthly basis.

The following motions were voted on:

Except in emergencies, the telephone number of any unit resident should not be given. (Vote was 6-3 defeated)

Under no circumstances should Management give out resident telephone numbers. (7-2, carried)

Names and addresses of residents and absentee owners of the condominium

be given only to other residents or owners in order to conduct condominium business. (10-0, carried)

Telephone number of key management personnel will not be given out. (carried by voice vote)

October Election: The Committee was praised for its actions on election night. All who contributed their time and efforts were thanked for the job well done.

Don Fenton will be the new Board Liaison to the Covenants Committee.

RECREATION COMMITTEE COMING EVENTS

Jan 6	TGIF 6:30 p.m. East Party Room
Jan 10	Recreation Com. Meeting 7:30 p.m., East Card Room
Jan 20	Pot Luck Dinner 6:30 p.m. West Party Room



COMMUNITY RELATIONS COMMITTEE

IT HAS BEEN A LONG TIME SINCE THE COMMUNITY RELATIONS COMMITTEE HAS MET. Why.

Once again the position of Chairperson, Community Relations Committee is vacant. Your reward will be an important contribution to one of SKYLINE HOUSE activities. If you are interested, please leave a message at the front desk for E Berman, (past Committee Chairman) 1706E for additional information.

FROM MANAGEMENT

THANK YOU



The Employees of Skyline House wish to thank all of the residents who contributed to the Employee Holiday Fund. The gifts of money we received certainly are appreciated. Your contributions made our holiday even more enjoyable.

Our Christmas party was held at H. I. Ribster. The food was great and we all enjoyed the opportunity to spend sometime together.

We wish you all a very prosperous and Happy New Year.



"The mailman's busy season

is over and now it's the trashman's"

DISPOSAL OF CHRISTMAS TREES, WREATHS OR DECORATIONS

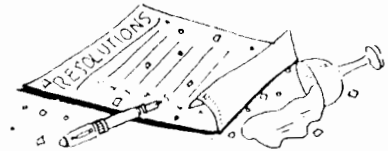
Please do not throw any of the above items in the trash rooms, halls, stairwells or grounds. Since all these items are combustible, special care must be exercised in their disposal.



Please call the front desk to arrange for disposal of these items. Porters will be available December 27, 28, January 4 and 5 from 8:00 a.m. to 3:30 p.m. and on Sat., Dec. 31 and January 7 from 8:00 a.m. to 11:00 a.m. to remove your live decorations. There must be someone at home in order for the building personnel to enter your unit.

If you choose to dispose of your own tree or other Christmas decorations, please use the service elevator and take them to the dumpster behind the West Building, near the loading dock. The dumpster will be there until January 31, 1990.

THANK YOU



STORAGE BINS

Just a note to remind residents that any items left outside the confines of the assigned storage bin will be considered abandoned and will be disposed of. All bins should have a padlock. For fire safety gasoline or vapor producing flammable material should not be kept in storage bins. This includes plants.

Items found outside storage bins will be removed after January 30, 1990.



MANAGEMENT OFFICE

Management Office will be closed Monday, January 1, 1990 for the Holiday.

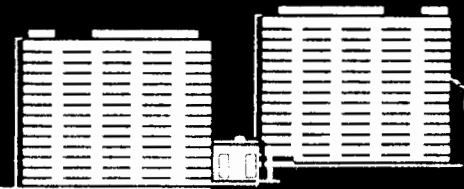


GARAGE DRIVING MANNERS

Some have forgotten garage driving manners:

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NOT YIELDING RIGHT OF WAY
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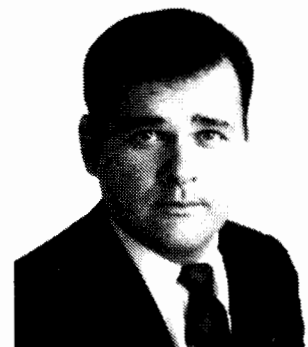
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