



The

# House Special

VOLUME VIII

MARCH 1988

No. 3

ANNUAL ELECTIONS  
MARCH 29, 1988  
7:00 P.M.  
MAIN LOBBY

This is an important ANNUAL MEETING for all co-owners to elect three people to the Board. Be sure to mark the date, March 29 on your calendar.

Seven candidates are interested in running for the three vacancies for the Board of Directors.

Your ballot may be picked up after 7:15 p.m. in the Main Lobby on that day when you register. The actual voting will begin after a quorum has been reached. Without a quorum, the election is not legal. So be a good citizen and be present or leave your proxy.

# From the Board



## NOTES FROM THE BOARD

Wynfred Joshua, Vice President

President Bob Lowry's report at the February Board meeting included the following items:

- The introduction of Bert Calvert, the new Vice President of Community Association Management of the Charles E. Smith Company.
- The Board's expression of appreciation to Pat Junk for her services as Chairperson of the Employees Holiday Fund.
- County Supervisor Tom Davis' request to the Virginia Department of Transportation to provide better snow removal services for the George Mason Drive section in front of Skyline House.

Mr. Lowry exhorted owners to meet their responsibilities by participating in Skyline House government, including service on the Board or identifying owners for such service. Mr. Lowry outlined the consequences of the possibility of having no candidates to run for the upcoming Board vacancies.

The Board then took the following actions:

- Accepted the property manager's proposal for the 8-day holiday schedule for 1988 for Skyline employees.
- Instructed management to place Radon gas testing devices in rooms where employees congregate for eating, changing of clothes, and working, including units of the staff, and to offer first floor residents to participate in the test program.
- Approved the management proposed guidelines for personnel responsibilities.

-- Awarded to Palmer Brothers a \$21,204 contract for painting hallway ceilings.

-- Referred the proposed lease and lease addendum to the Covenants Committee for checking.

-- Approved the \$16,740 bid of Tom Payne to extend his landscaping services for another year.

-- Authorized management to order two more lighting poles and to submit at the next Board meeting in March a plan for installation of the additional poles as well as the three recently arrived poles.

-- Authorized management to install floodlights at the exit of the garage to lighten the exit driveway as recommended by the Security and Fire Safety Committee.

-- Decided to convene a special session of the Board, Committee Chairpersons and the Property Manager to determine which routine contracts were to be submitted directly to the Board for approval and which procurement bids responding to invitations for quotations should also be submitted to the appropriate committees.

-- Decided to maintain the current investment policy for Skyline House Association funds which calls for investing in federal or federally-insured bonds, notes, bills or certificates for periods not to exceed three years.



## THE HOUSE SPECIAL

ACTING Editor: Tony DiSalvo

Art Consultant: Nancy DiSalvo

Advertising: Tony DiSalvo,  
502E, 824-1958

Copy Due Date: 20th of each  
month

Published monthly

LETTERS TO THE EDITOR: THE HOUSE SPECIAL welcomes brief comments from readers. Please limit your letters to 250 words. Of course, the Condominium Association Board reserves the right to refrain from publishing incorrect or improper statements.

ADVERTISING: If there are services and/or trades people with whom you have dealt successfully with, why not let Tony DiSalvo know so that he can pursue them as future advertisers.

Advertisements appearing in THE HOUSE SPECIAL do not constitute endorsement nor reflect approval thereof by the Skyline House Condominium Association.

PUBLISHED BY: SKYLINE HOUSE Condominium Association.  
3709-13 S. George Mason Dr. Falls Church, VA 22041,  
578-4855.

PRINTED BY: Curry Printing, Falls Church, Virginia

## ADVERTISING

A number of residents are under the impression that there is no cost to those who advertise in The House Special. Income from advertisers helps to defray the cost of the Newsletter.

Committee Chairpersons are reminded that the deadline for the Newsletter is the 20th of each month. In the event that the committee meets after that date, we will wait several days for the report.

**SUPPORT THE HOUSE SPECIAL BY  
PATRONIZING THE ADVERTISERS  
IN THE HOUSE SPECIAL.**

## DUPLICATE BRIDGE



Duplicate bridge is played every Monday evening at 7:30 p.m. in the East Card Room. All bridge players are invited and we welcome newcomers to Skyline House. Duplicate bridge is sponsored by the Skyline House Recreation Committee.

## DUPLICATE BRIDGE WINNERS FOR THE MONTH OF JAN/FEBRUARY

January 25

Rob Keller & Les Cuzzivoglio	1st
Jill & Jerry Schumaker	2nd

February 1

Lina Moyer & Tony DiSalvo	1st
Rob Keller & Les Cuzzivoglio	2nd

February 8

Lina Moyer & Tony DiSalvo	1st
Vera Church & Elcy Leshley	2nd
Bette Foreman & Evelyn Burke	2nd

February 15

Lina Moyer & Tony DiSalvo	1st
Jill & Jerry Schumaker	1st

February 22

Jill & Jerry Schumaker	1st
Eleanor & Ed Sajewski	1st

## PROXY...PROXY...PROXY...PROXY

If you are a unit owner and will be out of town at the time of the Annual Meeting elections of the Skyline House Association, PROXY FORMS are available in the Management Office. The Resident Manager will notarize your proxy. If you need any other information regarding the proxy form or a notary, contact the Management Office. Your vote is vital for a valid election.

# ITALIAN NITE DINNER



Thursday, March 17, 1988

Cocktails: 6:30 p.m. (BYOB)

Dinner: 7:00 p.m.

EAST PARTY ROOM

\$7.00 Per person.

Residents and guests welcome

Checks must be received no later  
than THURSDAY, MARCH 10, 1988

## CARTA

Insalata Verde  
Rigatoni al forno con  
Ragu alla Napolitan  
Pane  
Spumoni  
Cafe

## MENU

Green Salad  
Baked Rigatoni with Neapolitan  
Meat Sauce  
Bread  
Ice Cream  
Coffee

SPONSORED BY THE SKYLINE HOUSE RECREATION COMMITTEE

-----  
Make non-refundable checks payable to: Skyline House Recreation  
Committee

Name(s) \_\_\_\_\_

Guest(s) \_\_\_\_\_

Unit # \_\_\_\_\_ Phone # \_\_\_\_\_ No. in party \_\_\_\_\_

My check is enclosed for \$\_\_\_\_\_ (\$7.00 per person)

A rectangular table will seat ten, a round table 6. If possible,  
reserve a table for \_\_\_\_\_ persons.

Place reservation slip & check at front desk for Tony or Nancy  
DiSalvo, 502E. Any questions, 824-1958

# Committee Communiqués



PHYSICAL PLANT AND OPERATIONS COMMITTEE

Gordon Frank

Approximately twenty members and visitors attended the February meeting of the PPOC. The first item of business was a presentation explaining the implications of the purchase by the Skyline House Unit Owners' Association of its own satellite television system. (NOTE: The PPOC does NOT yet know whether a purchase would be in the best interest of the Association; it is simply evaluating the alternatives. Your opinion would be most welcome. We are told by knowledgeable realtors that a condominium purchaser - or one who seeks to rent a condominium - will investigate the type of television service available before deciding upon a location. It is, therefore, necessary to offer amenities that are equivalent to other locations if we are to protect property values and a market for Skyline House units.)

Mr. Rick Johnson of Davis Antenna and Mr. Michael Carnahan of Horison Communications provided a comprehensive overview of some of the costs and administrative procedures involved if the Association were to purchase and operate its own system. The least expensive procedure may be to purchase the necessary equipment to provide "bulk service" to our residents for which everyone would pay a nominal monthly charge. Prior to considering whether it will develop a recommendation to the Board of Directors, the Committee will continue to gather the needed information regarding technical, legal, operational and administrative matters and the exact costs of the various alternative programming choices and mixes available to the residents. If the Association is interested in purchasing a system, Mr. Carnahan volunteered to assist in surveying the residents concerning programming choices. A copy of the information furnished by Davis Antenna is available in the Resident Manager's office. Residents wishing a copy may stop by the front office and request one from Kay Kelly.

During the discussion of the need to replace washer and heat pump hoses, a letter from the Association's attorney was reviewed. Basically, Hyatt and Rhodes, P.C. in its February 4, 1988 letter to the Property Manager advises the Board and the Association to refrain from any direct involvement in a maintenance program for unit hoses. Citing Article VII, Section 3(a), the Attorney states maintenance of unit equipment shall be at the expense of the owner of the unit. (NOTE: However, the PPOC believes it may still be possible for the Association to arrange a bulk replacement on behalf of, and to be paid for, by each unit owner who chooses to participate.)

During 1988, the PPOC plans to request the Board to reconsider previous decisions concerning the Committee's recommendations. Among the items to be revisited are draining of the standing water behind the East Building and abating the nuisances from the emergency generators. The PPOC will also continue its work with the Property Manager to develop a formal procedure for residents to notify the Resident Manager of needed maintenance actions, to develop a procurement policy and annual schedule of oversight activities for contract solicitations and awards, and improving the Replacement Reserve Schedule.

With the concurrence of the Committee, the Chair has appointed several Project Officers to improve the operation of the PPOC. Unless countermanded by the Board, those appointed will act on behalf of the Chair in those matters for which they are responsible. Joining Carroll

(continued on page 8)

# Committee Communiqués



## RECREATION COMMITTEE

Carroll Thompson, Chairman



The Recreation Committee met on February 10 in the West Card Room.

The Pot Luck Dinner held on February 27 in the West Party Room was an outstanding success. Thanks to Bernice Kaminsky who chaired the event and was assisted by hubby Milton and the many members of the Recreation Committee. Thanks to all who assisted in making this event a success.

Italian Nite is scheduled for March 17. Make your reservation EARLY so that you won't miss out on this dinner. Details will be found elsewhere in the Newsletter.

WEST END DINNER THEATRE. Details on the April 8 trip to the West End Dinner Theatre "West Side Story" will be found elsewhere in the Newsletter.

A discussion was held on the possibility of having a Flea Market (garage sale) on a Saturday morning. It has been several years since the last one was held. More discussion in March.

The next meeting will be held March 9 in the East Card room.

The Recreation Committee schedule of activities will be found elsewhere in the Newsletter.



## PHYSICAL PLANT & OPERATIONS COMMITTEE (continued)

Thompson, Sub-Committee Chairman for Architectural Control matters and Gerry Lagace, Sub-Committee Chairman for the Replacement Reserve Schedule are Dave Harvey who will be Project Officer for all matters relating to Subscription and Regular Television; Bill McClellan, Property Maintenance Project Officer and Brian Le Bert-Francis, who will be Project Officer for Management Support. Included in Brian's initial assignments will be RADON testing, procurement policy and abating the nuisances from the emergency generators. Additional Project Officers may be named as needed.

The Chair reported that the Association's Attorney had been requested to respond to the letter in the January issue of The House Special regarding the warranty situation. However, the promised response has not been received.

The Chair closed the meeting with a plea for some of the very articulate and knowledgeable PPOC members to volunteer to stand for election as members of the Board of Directors.

PPOC meetings are lively, informative, interesting and - we hope - useful and productive. We welcome any resident or owner to come join us the second Thursday of each month. Your views are always welcome. And, if you are interested in what we do, attend consistently and become a PPOC member.

## COMMITTEE MEETINGS & OTHER ACTIVITIES

- Duplicate Bridge, every  
Monday, ECR, 7:30 pm
- Mar 4 TGIF  
East Party Room, 6:30 pm
- Mar 8 Financial Mgmt. Committee  
West Card Room, 7:30 pm
- Mar 8 Security Committee  
East Card Room, 7:30 pm
- Mar 9 Recreation Committee  
East Card Room, 7:30 pm
- Mar 10 Physical Plant Committee  
West Card Room, 8:00 pm
- Mar 11 Community Relations  
East Card Room, 7:30 pm

## SPECIAL EVENTS

- Mar 14 Meet the Candidates  
West Party Room, 7:30 pm
- Mar 15 Board of Directors  
West Card Room, 7:30 pm
- Mar 17 Italian Nite  
East Party Room, 7:30 pm
- Mar 29 Annual Meeting-Elections  
Main Lobby, 7:00 pm

## WEST SIDE STORY

The Recreation Committee is sponsoring a trip to the West End Dinner Theatre on Friday, April 8.

The story line of "West Side Story" is the show's mesmerizing triumph of love and hate, destruction and redemption race about each other on stage, entwining the characters into confusion about themselves and their reason for being.

The director of "West Side" has assembled a talented, committed cast of young actors (who are excellent singers and dancers) whose talent is quite obvious from the first, electric beat. Don't miss this fascinating musical production.

## TELEPHONE DIRECTORIES

THE C & P Virginia white and yellow pages are available.

All residents are requested to pick up their telephone directories at the front desk.

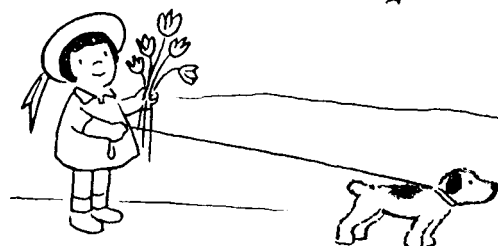
## CLEANLINESS

Residents when you use the elevator or walk about the two buildings, do you stop and pick up bits of papers that a careless resident has dropped on the floor. If each resident did his share, can you imagine how much nicer our two buildings would look. Management does their share. Do you do yours.

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REMBEMBER  
TO VOTE  
MARCH 29

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# ANNUAL MEETING ELECTIONS

MARCH 29

7:00 P.M.

MAIN LOBBY

## RECREATION COMMITTEE COMING EVENTS

March	4	TGIF	East Party Room
March	9	Recreation Com. Mtg.	East Card Room
March	17	ITALIAN NITE	East Party Room
April	1	No TGIF	
April	8	West Side Story	West End Dinner Theatre
April	13	Recreation Com. Mtg	West Card Room
May	6	TGIF	West Party Room







# MARCH

## 1988



SUN

MON


















TUE

WED

THU

FRI

SAT

		1 	2	3 	4 T.G.I.F. EPR, 6:30 PM 	5 
6 	7 BRIDGE ECR, 7:30 PM	8 FINANCIAL COM. WCR, 7:30 PM SECURITY COM. ECR, 7:30 PM	9 RECREATION COM. ECR, 7:30 PM 	10 PHYSICAL PLANT WCR, 8:00 PM	11 COMMUNITY REL. ECR, 7:30 PM	12
13	14 BRIDGE ECR, 7:30 PM  MEET THE CANDIDATES WPR, 7:30 PM	15 BOARD OF DIRECTORS WCR, 7:30 PM	16	17 ITALIAN NITE EPR, 6:30 PM 	18	19 
20  1ST DAY OF SPRING	21 BRIDGE ECR, 7:30 PM	22	23 	24	25 	26 
27  PALM SUNDAY	28 BRIDGE ECR, 7:30 PM 	29 BOARD ELECTIONS MAIN LOBBY VOTE	30	31 	 HAPPY ST. PATRICK'S DAY	



# MEET THE CANDIDATES NIGHT

MONDAY

WEST PARTY ROOM

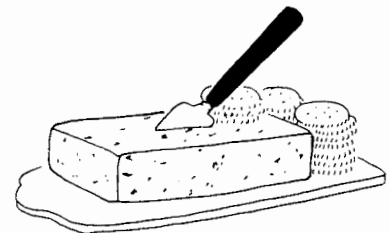
MARCH 14, 1988

7:30 P.M.



\* TALK WITH CANDIDATES FOR  
SKYLINE HOUSE BOARD

\* ENJOY WINE, PUNCH  
CHEESE AND CRACKERS



\* GET YOUR PROXY NOTARIZED  
FREE OF CHARGE

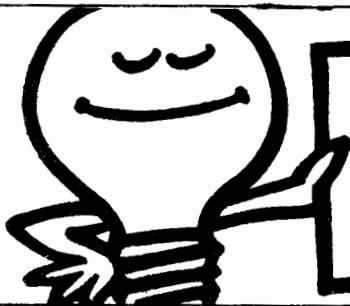
## MEET THE CANDIDATES NIGHT

You are cordially invited to meet the candidates for the 1988-1989 Skyline House Board of Directors.

The following Skyline House residents have indicated their intention to run for election to the Board of Directors:

Pamela A. Leturmy, 1213W; Michael F. Halasz, 1104E; Michael L. Moore, 1213E; David T. Harvey, Jr., 1605E; Edgar M. Bisgyer, 408W; Daniel Tilson, 805W and Raymond L. Lum, 1702W.

A Wine and Cheese Party will be held on Monday, March 14th, at 7:30 p.m. in the West Party Room. There will be the opportunity to ask questions of the candidates regarding their perceptions of the Board's responsibilities and the priorities for consideration during the coming year.



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Not valid with any other offer. Prices may vary. Tax not included in advertisement price. Limited delivery area. Our drivers carry less than \$20.00.  
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## VOTE ON MARCH 29



CONGRATULATIONS!

WORLD CHAMPIONS

### NEWCOMERS ORIENTATION

New residents that have moved into Skyline House and have not availed themselves of the Community Relations Newcomers Orientation Tour that encompasses their unit and other facilities of Skyline House and desire to do so, please leave your phone and unit # for Tony DiSalvo (502E) at the Reception Desk. You will be contacted and arrangements for an orientation will be made.

### DUPLICATE BRIDGE



Duplicate bridge is played every Monday evening at 7:30 p.m. in the East Card Room. All bridge players are invited and we welcome newcomers. If you are a newcomer and do not have a partner, contact Tony DiSalvo (824-1958, unit 502E) and he will see what he can do. Duplicate bridge is sponsored by the Skyline House Recreation Committee.

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# WEST END DINNER THEATRE

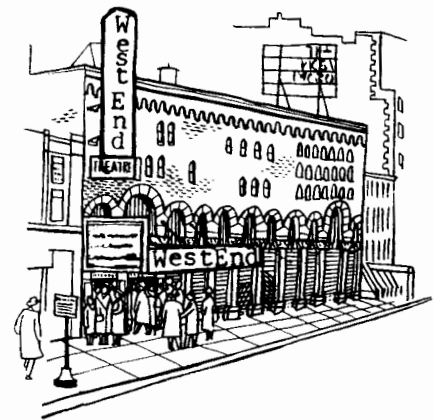
The Skyline House Recreation Committee is sponsoring an outing to West End Dinner Theatre in Alexandria to see the outstanding show, "West Side Story."

DATE: Friday, April 8, 1988

DINNER: Served from 6:00 to 8:00 p.m.

SHOW TIME: 8:00 P.M.

COST: \$22.50 per person. This includes dinner and show. This is a group rate and we must have at least 20 reservations. In the event that 20 persons have not made reservations, we will cancel the event and return the checks.



DEADLINE: March 24, 1988

The West End Dinner theatre is located at the Foxchase Shopping Plaza, 4615 Duke Street, Alexandria.

We would like to meet in the Skyline House Lobby at 6:00 p.m. and leave in a group. This is, of course, optional. If you prefer to arrive at an earlier or later time, please indicate this at time of reservation. We will be seated in a group at the Dinner Theatre.

SPONSORED BY THE SKYLINE HOUSE RECREATION COMMITTEE

WEST END DINNER THEATRE

Make non-refundable checks payable to: Skyline House Recreation Committee.

Name(s) \_\_\_\_\_

Guest(s) \_\_\_\_\_

Unit # \_\_\_\_\_ Phone # \_\_\_\_\_ No. in party \_\_\_\_\_

My check is enclosed for \$\_\_\_\_\_ (\$22.50 per person)

Place reservation slip and check at front desk for Liza Ruiz, 1002W.  
Any questions call 998-5282.

# Committee Communiqués



## COVENANTS COMMITTEE

Howie McClellan, Chairman



The committee met on February 11 in the West Card Room.

As a result of an Executive Session of the Board of Directors, a letter was sent to all owners alerting them to the potential crisis the Skyline House Condominium is facing. The chairman stressed the seriousness of the lack of candidates for the three vacancies on the Board to be filled at the March Annual Meeting.

A unit owner, has asked for a hearing due to an apparent continuing noise problem with the apartment above him.

While on the subject of noise, a committee member complained about day and night-time "bowling-ball" noise which he perceives as emanating from a unit above him.

The chairman reported that the PPOC is working up a form for requesting maintenance action; once this is "in place," house-keeping complaints will no longer come to this committee.

During the past month, four complaints were registered with Management: Unpleasant cooking odors; a 2:30 a.m. call to the Front Desk asking if a vacuum cleaner was being used; an "Open House" sign found on Skyline House property put there by a Merrill-Lynch agent; a car parked in a loading-zone overnight...a dangerous breach of Fire Department regulations.

For the second consecutive month no cars have been towed.

The chairman indicated that there had been a response from our lawyer in the form of a possible standard lease to be offered for use to owners who are renting their apartments. Suggestions previously requested of this committee by the Property Manager were included. All members of this committee will be given a copy of the proposed lease before the next meeting so that it can be an agenda item.

It was suggested that this committee keep a file of Rule and Regulations changes which have been approved by the Board since the 1985 publication...and that this file should be up-dated as future changes occur.

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## JEFFERSON HOSPITAL Fairfax Hospital System



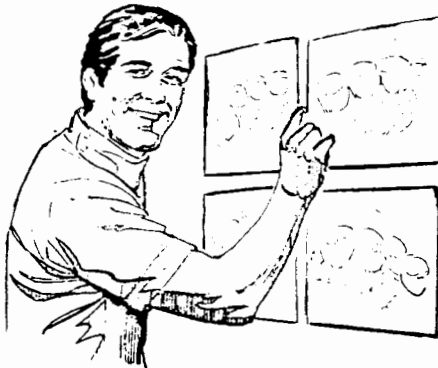
### VOLUNTEER PROGRAM

The people at Jefferson Hospital thank us for assisting them in getting their volunteer program underway. They have received over 20 responses from our residents and they are still requesting volunteers. Questionnaires have been sent to those who have expressed interest in this program.

Anyone interested in participating are requested to contact Peggy Weiland at 998-4987 for details.



# FAMILY DENTIST



## DR. JEROME W. SPECHLER

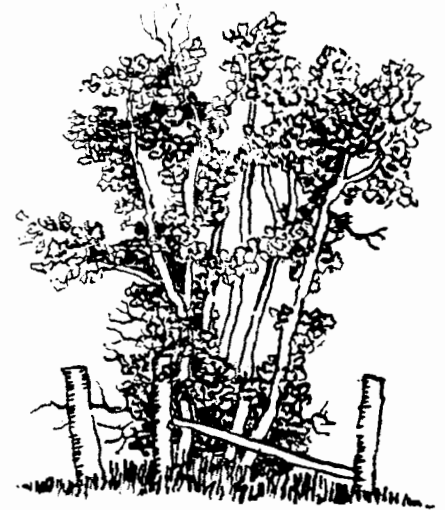
- Cosmetic Dentistry •Children's Dental Care
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# VOTE ON MARCH 29

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# From Management

## TRASH DISPOSAL

All garbage and trash, including newspapers, must be bagged or tied, and placed in the trash chute in the disposal room of each floor. No garbage or trash shall be placed on the floor of the disposal room.

Empty boxes or other items too large to go into the chute are to be taken by the resident, using the service elevator, to the loading dock on the ground floor.

## STORAGE ROOMS

Items that have been stored on top or left outside bins - have been removed from the storage rooms.

Anyone interested in claiming affects, please contact the engineers by the 31st of March. Unclaimed items will be disposed.

## OFFICE CHANGES

Lori Pruitt of Skyline House has been promoted to Assistant Manager.

Ivonne Salinas has resigned as Assistant Manager of Skyline House. Ivonne has made a career change and accepted a position as an office manager of a large apartment community.

## FIRE EXTINGUISHERS

Ace Fire Extinguisher Co. will be at Skyline House the week of March 7, 1988 to check and tag fire extinguishers for unit owners. The charge for testing is \$3.00 plus the cost of recharging if necessary.

Additional information will be posted on the bulletin boards - as soon as definite arrangements have been made.

**VOTE**  
**MARCH 29**

## PROXY...PROXY...PROXY...PROXY

If you are a unit owner and not able to attend the Annual Meeting of the Skyline House Association, PLEASE get a proxy form signed and notarized by the Resident Manager. If you need any information regarding the form or a notary, contact the Management Office. Your vote is vital for a valid election.

## SAFETY

Management has received several calls to check to see if appliances were left on. All residents are urged to make sure their appliances are off before leaving their unit. This is a serious matter that could result in problems.

**VOTE ON MARCH 29**