



House Special

VOLUME VII

APRIL 1987

NO. 4







SKYLINE HOUSE SPECIAL ACTIVITES

- Apr 3 TGIF, West Party Room, 6:30 p.m.
- Apr 11 Saudia-Arabia Today Festival, West Party Room, 4 to 10:00 p.m.
- Apr 15 Ladies Only Fashion Show by the Saudia Arabian Ladies of Skyline House West Party Room 10:30 a.m.
- Apr 21 Board of Directors West Party Room 7:30 p.m.
 - Apr 24 Pot Luck Dinner, West Party Room, 6:30 p.m.

COMMITTEE MEETINGS

- Apr 7 Community Relations
 East Card Room
 7:30 p.m.
- Apr 8 Recreation Committee West Card Room 7:30 p.m.
- Apr 9 Physical Plant West Card Room 7: 30 p.m.
- Apr 14 Security Committe West Card Room 7:30 p.m.
- Apr 23 Covenants Committee West Card Room 7:30 p.m.

From the Board



WYNFRED JOSHUA, VICE PRESIDENT

President Ed Stolarun convened on 4 March a special session of the Board to handle a few items of importance. Mr. Stolarum reported that about 53 percent of the ownership vote had endorsed the acquisition of the present telephone switchboard system. In Tine with this result the Board instructed the management to purchase the system for up to \$25,000, and to proceed with arranging for refurbishing the equipment and establishing an annual maintenance contract for \$10,000 and \$13,200 respectively.

The Board further awarded the landscape maintenance contract to Tom Payne Landscape Maintenance as recommended by the Property Manager and the Physical Plant and Operations Committee.

The President also announced that the Resident Manager, Mrs. Darlene Burke, had submitted her resignation to accept another managerial position. The Board regretted Mrs. Burke's departure and wishes her well in her new job. Mr. Stolarun then invited Board volunteers to serve on an ad hoc committee to interview candidates and make a recommendation to the Board. Members Burbank, Joshua and Lowry accepted.

CLARIFICATION

The "Notes from the Board" reported in the March issue of the <u>House Special</u> a misstatement by the Property Manager. The "Notes" reflected the <u>discussion</u> of the contract for the landscape maintenance in which the Property Manager erroneously reported that a particular company had been fired by Skyline Square. In fact, however, the company in question completed its performance under the contract.

WELCOME TO KAY KELLY, NEW RESIDENT MANAGER

Kay just recently relocated to Northern Virginia from St. Louis, Missouri. She has had eleven years of experience in property management with major national management companies.

Kay has two children. Son, John is attending Brown University and daughter Mary Kay will reside with her in Skyline House.



THE HOUSE SPECIAL

ACTING Editor: Tony DiSalvo

Art Consultant: Nancy DiSalvo

Advertising: Tony DiSalvo,

502E

Copy Due Date: 20th of each

month

Published monthly

LETTERS TO THE EDITOR: THE HOUSE SPECIAL welcomes brief comments from readers. Please limit your letters to 250 words. Of course, the Condominium Association Board reserves the right to refrain from publishing incorrect or improper statements.

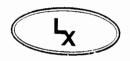
ADVERTISING. If there are service and/or trades people with whom you have dealt successfully with, why not let Tony DiSalvo know so that he can pursue them as future advertisers.

Advertisements appearing in THE HOUSE SPECIAL do not constitute endorsement nor reflect approval thereof by the Skyline House Condominium Association.

PUBLISHED BY; SKYLINE HOUSE Condominium Association. 3709-13 S. George Mason Dr. Falls Church, VA 22041, 578-4855.

PRINTED BY: Curry Printing, Falls Church, Va.





LUXMAN APPLIANCE REPAIR CO. SERVING NORTHERN VIRGINIA

SERVICING ALL BRANDS OF MAJOR APPUANCES

ALEXANDRIA, VA

922-4663

.GENERAL ELECTRIC

.WESTINGHOUSE

.FRIGIDAIRE

.MAYTAG

.WHIRLPOOL .HOT POINT

.GIBSON

.KENMORE

.SEARS

.KITCHEN-AID

.TAPPAN

. AMANA

OUR SERVICE CHARGE IS ONLY \$14.50



WANTS TO BUY IN SKYLINE HOUSE

Annandale family wants large unit in SKYLINE HOUSE to replace 6 bedroom home. While we will consider a three bedroom unit, we prefer to have a larger home with 2500-2800 sq. ft. of space. This will require combining two adjoining units. WE'RE NOT IN A RUSH. If you think you might be selling your unit in the next 18 months then contact us. Avoid the uncertainty of the market as well as the cost and effort needed to get your unit ready to sell. Get your money in your pocket so that you can negotiate from a position of financial strength and act quickly when you find the right home. We will rent back to give you time to find the home of your dreams and effect your move. We prefer the upper floors (14-17) but will consider the lower floors if the price is right. If you're in doubt, keep this ad for reference. Call Steve Wills evenings and weekends on 560-1092 or weekdays on 692-2354/0082.

COMMUNITY RELATIONS



SAUDI ARABIA TODAY FESTIVAL

The Community Relations Committee is pleased to sponsor a festival night, arranged by the Saudi Students Club for the Washington Area on Saturday, April 11th., in the West Party Room, during the hours of 4:00 p.m. and 10:00 p.m. Here is a chance for Skyline residents to drop by and experience some of the sights and sounds of the Kingdom of Saudi Arabia. There will be informational displays: posters, books, literature, video tapes and a slide show. Along with food for the mind, there will be an opportunity to sample some traditional foods. The students also hope to be able to provide a demonstration of their native music and dances. All in all, it should be an exciting occasion and a time to share in the pride our Saudi residents have in their country. Mark this date on your calendars as a "Must-See" event!

PETITION TO THE GIANT STORES

Sandra Buch of the Skyline Towers Civic Association is leading an effort to get Giant Food to fund a shuttle bus between the four residential complexes at Skyline and their store. The aim is to get as many signatures as possible by April 15th and returned to Ms. Buch for transmittal to Giant. If this idea appeals to you, please sign the paper to be found at the Lobby Desk; all that is needed is your name, not your unit number or phone.

PUBLIC TELEVISION NEEDS VOUUNTEERS

Fairfax Cable Access Corporation provides Public Acciss channels for the residents of Fairfax County to express their views, share their talents and provide community information. FCAC, located at Northern Virginia Community College in Annandale, trains volunteers to produce and develop their own television programs. At present FCAC is looking for a volunteer administrator who can help coordinate their busy studio schedule. This work can be done on evenings and weekends. If this would appeal to you, call the Voluntary Action Center: 691-3460.

COFFEE KLATCHES

There was a congenial audience of twenty-five who came to the East Party Room for the March coffee-morning. This encouraging turn-out was occasioned by the presence of two employees for the florist department of the Giant stores: Nancy Dunlap and Shirley Ofler. It was obvious they not only understood the care of plants...but loved them, it was heartening to see two people who so obviously enjoyed their work! The principal messages seemed to be: Never give up on a plant and don't over-water. There were moments when it was easy to wonder whether they were speaking about plants or children! Many of us present that morning will approach our plants with more care and understanding from now on

Connie Potter was hostess for this pleasant occasion and Ed Berman, the moderator.

(continued on page 6)

COMMUNITY RELATIONS COMMITTEE (continued)



COFFEE KLATCHES

For April we have something planned in a different vein: A "FOR WOMEN ONLY" coffee morning. The Saudi ladies of Skyline House will put on a fashion show of their traditional dress. The date is April 15th; the place is the West Party Room; the time is 10:30 a.m.. Come and enjoy your neighbors!

ANNUAL MEETING REPORT

For the first time, this year the reports made at the Annual Meeting by the Committee Chairmen and Association Officers will be printed. They will be mailed to absentee owners and available from Management to all resident-owners. It was felt that there should be a wider dispersal of information to owners who... for whatever reason...were not able to be present at the Annual Meeting.





نادي الطلبة السعوديين في منطقة واشنطن اللجنة الاعلامية

YOU ARE INVITED ... YOU ARE INVITED

TO ATTEND A FESTIVAL

SAUDI ARABIA TODAY

ARRANGED BY
THE SAUDI STUDENTS CLUB FOR
THE WASHINGTON AREA

ON
SATURDAY, APRIL 11th.
DURING THE HOURS
4:00 p.m. to 10:00 p.m.
IN THE
WEST PARTY ROOM

SEE THE COMMUNITY NOTES COLUMN FOR DETAILS

COVENANT'S COMMITTEE

RALPH BNGEL



The Committee reviewed 9 complaints received by Management during the past 30 day period - February 15 to March 16, 1987

1. COMPLAINT: The wall covering and door panel around the elevator was dirty and has finger marks. It has been dirty at least three weeks.

ACTION: Management took action to have the area cleaned.

2. COMPLAINT: Two large bags of garbage were left near the chute in the trash room on 12 West. This is a violation of Skyline House Rule 18A.

ACTION: Management investigated to find the identity of the offender, but the trash bag had already been removed. The person filing the complaint was notified in writing of action taken. Where possible management will try to identify the offender from the trash and take appropriate action.

3. COMPLAINT: One resident who rents an apartment got locked out and Management had no key. The resident then punched a hole in the wall to open the door instead of calling a locksmith.

ACTION: Strong letters have been written to the resident and to the owner about this incident. The owner will be billed for repairs to the wall. The resident was requested to provide management with a key to the unit.

4. COMPLAINT: During one night in February, the radiator grill was reported stolen from a resident's 1984 Pontiac Grand Prix from an inside parking space in the West Building.

ACTION: The report did not say whether the police was notified. It is assumed that they were. All residents shall be alert to unauthorized activities around automobiles. House Rule 17 on parking says:

"Vehicles shall not be repaired, or any lubricants or fuels changed in the parking garage, outside parking spaces or elsewhere on the premises, except for emergencies such as changing tires or starting the vehicle with a jumper cable."

If someone is seen doing more than the emergency services, management should be notified.







5. COMPLAINT: One resident reports an intolerable noise level is caused by trash disposal in East Building. The trash is very loud landing at the bottom of the chute. It is even more distressing when used during unauthorized hours. The resident was recently awakened at 2:10 a.m. Sunday morning by someone dumping trash down the chute.

ACTION: The Physical Plant and Operations Committee is reported to be reviewing the noise problem to see if anything can be done. Concerning use during unauthorized hours - all residents are reminded to adhere to the posted hours for using the trash chutes. The chutes are not to be used between 11 p.m. at night to 7 a.m. in the morning. Please be considerate of those living near the trash chutes and follow the posted instructions.

6. COMPLAINT: A terrible noise reportedly comes from above, 8th floor-East Building, seems like bowling.

ACTION: Management was unable to locate the source. Although no other written complaints were turned in, others also have complained about the mysterious noise. The front desk is to be notified whenever the noise is heard and an effort made to track down its source.

7. COMPLAINT: Boy from West Building playing ball in the lobby.

ACTION: A note was sent to the child's parents reminding them of the house rules forbidding such activity.

8. COMPLAINT: One resident parked temporarily at the loading ramp for the West Building to unload groceries. When she came back down to move the car to a parking space, a tow truck was there. The guard and the front desk personnel denied sending the tow truck there.

ACTION: The tow truck was apparently at the wrong location. When towing is necessary, the tow truck should be escorted to the proper area. No towing should be done without a signature - either the management representative - or in the case of privately owned spaces - space owner's signature.

9. COMPLAINT: Someone stood in a parking space to reserve it while the driver parked near the front door to get a permit. Another person with a parking pass was denied the space by the person standing in a parking space to reserve the space.

ACTION: A parking space should not be reserved by someone standing in it. To avoid this situation, a visitor can park in the space - then walk and get a permit. The other alternative is to get a permit and then look for a space.

Although there is no WRITTEN rule against reserving a space by standing in it - such action does cause resentment and problems - as evidenced by this complaint. The best course of action is to avoid such a situation.



SECURITY & SAFETY COMMITTEE

ROB SHERER

The Security and Safety Committee met on March 18; four residents attended, the smallest turnout of the past year.

New residents please be informed and old residents reminded that the building engineers will install high-security Medico locks after their regular working hours at a cost of \$60 (including the cost of installation and two keys). There is a charge of \$6 for each additional key. If you wish your lock to be changed, please leave a message at the front desk for the engineers. Also, if you change your lock, be sure that you provide the management office a copy of the new key.

Many cars have been observed traveling in the parking garage during the day without their lights on. Remember, the primary purpose of using headlights in the garage during daylight hours is not to illuminate the car travel lane, but rather to enhance the vehicle's conspicuity, making it more noticeable to others.

In February, the Fairfax County Police Department issued a press release on 1986 accident and crime statistics. Among the statistics reported were the following:

Record highs in both the number of fatal traffic accidents, 75 and the number of persons killed, 85.

The total number of index crimes (murder, rape, robbery, aggravated assault, burglary, larceny, and motor vehicle theft) was 24,038 compared to 23,019 in 1985, a 4.4 % increase.

Reflecting an increase in the targets of opportunity, burglaries increased for the first time since 1980, rising 8.7% from 3213 to 3492, but the count still remains significantly less than the 6380 burglaries reported in Fairfax County in 1980.

While we are never pleased about increases in any crime category, Fairfax County still has an extraordinarily low rate of crime occurrence for a jurisdiction of over 650,000 persons.

The Fairfax County Police Department provided the following informational bulletin:

TIPS FOR WOMEN DRIVING ALONE AT NIGHT.

If you are stopped by an unmarked car, DON'T get out of your car. Lock the doors and roll down the driver's window just enough to be heard. No legitimate policeman will insist that you get out of the car unless he suspects you're drunk. If you haven't been weaving, all he will ask for is your license and registration.



SECURITY & SAFETY COMMITTEE (continued)

When in doubt, ask for identification. Every legitimate policeman is wearing some and can produce more if you suspect his badge is false. In Fairfax County, policeman carry two kinds of identification. Also in Fairfax County, a plain clothes officer rarely stops an automobile unless a uniformed officer is present.

Ask for a female officer to be present before you get out of the car. Every male officer will understand why you want this, especially if it is late and you're on a lonely stretch of road.

Don't turn off your engine. If the cop turns out not to be one, you'll want to make quick getaway.

Turn on your inside car lights as soon as you're stopped. Nothing scares a policeman more than walking up to a dark car. A bullet might be waiting for him. The interior lights send the officer a message that you are to be trusted. And, if he's not an officer, they just might scare him away.

IT IS NOT THE PRACTICE OF THE FAIRFAX COUNTY POLICE DEPARTMENT FOR AN OFFICER TO BE SEATED IN THE CAR HE HAS STOPPED FOR A VIOLATION WHILE THAT CAR IS OCCUPIED.

MONA LISA VALET DRYCLEANING



845-8585 38II S. George Mason Dr. Falls Church, VA

•	Pro:	tessional	Drve	leaning :

- Silk, Leather, Suede, Fur Specialty
- Wedding Gown Preservation & Cleaning
- Drapery Cleaning
- Tailoring & Custom Design
- Alterations
- Shoe Repair
- Carpet & Rug Cleaning
- Upholstery Cleaning

Bring this card with you for a 10% discount. After 6 visits and the word "SAVING" is covered you will automatically be entered in the quarterly

ONE DAY SERVICE AVAILABLE

G

Tele.:_____



PHYSICAL PLANT AND OPERATIONS COMMITTEE

Brian Le Bert-Francis

At the March meeting Dave Harvey presented the results of his work on identifying the questions and issues to be dealt with in providing quality TV service for the residents of Skyline House. As a result, the Committee was able to specify the questions to be asked of Media General and has extended an invitation for a representative of that group to make a presentation. The day and time will be announced later - watch for it on the Committee Agenda. It was also agreed that it would be a good idea to sound out community opinion on TV service. A questionnaire is being developed and after it is approved by the Board it will be circulated, probaby some time in May. This will give you another chance to make known your opinions and concerns regarding TV service. A final note on this topic - the Committee has also requested an appraisal by the Property Manager of the present condition of our Master Antenna system.

The second major item on the March agenda was a motion offered by Edwin Ing in which he addressed the Committee's concern with the need for the expeditious and favorable resolution of the warranty lawsuit outstanding against the Developer. The objective of this action is not to criticize the past performance of the Board, but to establish a motivating mechanism for future activity. The discussion that led up to the unanimous adoption of the motion did much to clarify the history and status of the lawsuit. One result of this is that you will probably be hearing more about the non-sensitive aspects of the suit in the months ahead.

AN EVENING WITH FIRST SECRETARY MR. XU SHANG-WEI, FROM THE EMBASSY OF THE PEOPLE'S REPUBLIC OF CHINA.

An outstanding program on the economics of China and its relationships with the United States was presented on Tuesday evening, March 24. The First Secretary was well received and attended by over 65 residents of Skyline House and Skyline Plaza. The program was followed by a question and answer session that was quite successful.

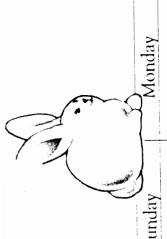
Thanks to the First Secretary and Ed Berman, co-chaiman of the Community Relations Committee. This program was sponsored by the Community Relations Committee.

ITALIAN NITE DINNER

outstanding Another presented to you by the members of the Skyline House Recreation The dinner Committee. was attended by over 80 residents and quests. It is unfortunate that all who wanted to attend could not but space limitations and primarily the logistics (food) down cuts preparations) number who are able to attend. The dinner was hosted by Tony and Nancy DiSalvo. The dinner was served by the members of the Recreation Committee.













The second secon	ल ्	A	April 1987	2		
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
MARCH 1987 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	MAV 1987 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31		-	2	3 T.G.I.F. W.P.R. 6:30 p.m.	4
5	9	Community Relations E.C.R. 7:30 p.m.	Recreation Comm W.C.R. 7:30 p.m.	Physical Plant E.C.R. 8:00 p.m.	10	Saudi-Arabia Today Festival W.P.R. 4:00p.m-10:00p.m
13 Marian	13	Security Comm W.C.R. 7:30 p.m.	Ladies Only Coffee Klatsch W.P.R. 10:30 a.m	16	17 GOOD BRIGAT	18
19	20	Soard of Directors W.P.R. 7:30 p.m.	22	Covenants Comm W.C.R. 7:30 p.m.	24 Pot Luck Dinner W.P.R. 6;30 p.m.	25
26	27	28	29	30		

SKYLINE MARKET

WE CARRY COMPLETE GROCERY LINE:

FRESH MEATS
FRESH VEGETABLES
FRESH FRUITS
AND ALSO
MIDDLE EAST CROCERIFS;
RICE
BREAD
DRINK ETC.

THIS MONTH'S SPECIAL;

PEPSI, 2 LITEP\$1.39
COKE, 2 LITER\$1.39
7-UP, 2 LITER\$1.39
COKE, 160z BOTTLE\$2.29
PEPSI, 16oz BOTTLE\$2.39
COOLER-4PAK\$3.59
OPEN 9:00A.M10:00P.M.

5. M. 5. 60M.M. 10.007.M.

C-5-S, 3705 S George Mason Dr. Falls Church, Va.

671-3705 (KIM)

* DELIVERY POSSIBLE!

TELEPHONE EQUIPMENT

As you have read elsewhere in the Newsletter, Skyline House has purchased the telephone switchboard system.

If you do not have a secretarial phone or desire to change the phone you have, there is flyer in the Resident Manager's office that will provide the necessary details.



ATTENTION: those who are buying or refinancing a home.

ANNOUNCING THE

SHORT CUT MORTGAGE

(Low Documentation)

Call For Information

We also have super competitive rates on 30 and 15 year fixed and adjustable rate mortgages.

Maryland, DC, & Virginia properties Firm lock-ins available.

CALL FOR QUOTES

Atlantic Mortgage COMPANY, INC.

Mortgage Bankers

PAUL CHADHA

Loan Officer

Vienna, VA (703) 847-8835 Home: VA (703) 455-5925





READERS CORNER

I would like to install a Jenn-Aire or similar type range in my unit. Does anyone in SKYLINE HOUSE have such a range. I would like to hear of their experience prior to installing such a range. Please contact Tony DiSalvo, 502E.



SECURITY & SAFETY COMMITTEE

ROB SHERER

The Security and Safety Committee met on March 18; four residents attended, the smallest turnout of the past year.

New residents please be informed and old residents reminded that the building engineers will install high-security Medico locks after their regular working hours at a cost of \$60 (including the cost of installation and two keys). There is a charge of \$6 for each additional key. If you wish your lock to be changed, please leave a message at the front desk for the engineers. Also, if you change your lock, be sure that you provide the management office a copy of the new key.

Many cars have been observed traveling in the parking garage during the day without their lights on. Remember, the primary purpose of using headlights in the garage during daylight hours is not to illuminate the car travel lane, but rather to enhance the vehicle's conspicuity, making it more noticeable to others.

In February, the Fairfax County Police Department issued a press release on 1986 accident and crime statistics. Among the statistics reported were the following:

Record highs in both the number of fatal traffic accidents, 75 and the number of persons killed, 85.

The total number of index crimes (murder, rape, robbery, aggravated assault, burglary, larceny, and motor vehicle theft) was 24,038 compared to 23,019 in 1985, a 4.4 % increase.

Reflecting an increase in the targets of opportunity, burglaries increased for the first time since 1980, rising 8.7% from 3213 to 3492, but the count still remains significantly less than the 6380 burglaries reported in Fairfax County in 1980.

While we are never pleased about increases in any crime category, Fairfax County still has an extraordinarily low rate of crime occurrence for a jurisdiction of over 650,000 persons.

The Fairfax County Police Department provided the following informational bulletin:

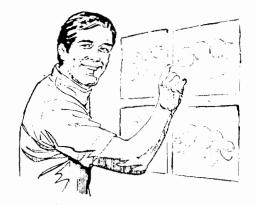
TIPS FOR WOMEN DRIVING ALONE AT NIGHT.

If you are stopped by an unmarked car, DON'T get out of your car. Lock the doors and roll down the driver's window just enough to be heard. No legitimate policeman will insist that you get out of the car unless he suspects you're drunk. If you haven't been weaving, all he will ask for is your license and registration.



FAMILY DENTIST





DR. JEROME W. SPECHLER

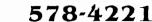
•Cosmetic Dentistry•Children's Dental Care • Dentures • Crowns • Emergency Dental Care Office hours by appointment (including Saturday)

LOCATED IN THE SKYLINE COURT TOWNHOUSES

(across from Skyline Mall)

3610 Forest Drive, Alexandria, Va. 22302











Spring Clean-up Special

Storage & Housecleaning Save Up To \$70

Make room for spring and save up to \$70.00 on this storage-clean-up special.

Just rent a \$25.00 to \$45.00/month locker at Shirlington Self Storage for all those items you seldom use but want nearby when you need them. You get one month FREE, plus a \$25.00 gift certificate towards a house cleaning by EVERCLEAN Maid Service.

At Shirlington Self Storage you're assured clean, private, secure storage. It's month to month and you have access anytime during our liberal office hours. EVERCLEAN Maid Service is the residential specialist for licensed, bonded professional cleaning. Call us today!

SHIRLINGTON SELF STORAGE

820-0090

2710 S. Nelson St. Arlington, VA 22206 EVERCLEAN MAID SERVICE

683-5999

233 Aspen Street Alexandria, VA 22305

DUPLICATE BRIDGE WINNERS FOR THE MONTH OF MARCH

March 2 Jill & Jerry Schumaker 1st Gil Gelenter & Glen 2nd Pearson March 9 Nancy & Glenn Pearson 1st Lina Moyer & Tony DiSalvo 2nd March 16 Jill & Jerry Schumaker 1st Juanita Mayer & Lucy Troxell 2nd March 23 Mary Joe Long & Bob Miller 1st Nancy & Glen Pearson 2nd





Potluck Posh:

The House Sharing



FRIDAY, APRIL 24 WEST PARTY ROOM

COCKTAILS: 6:30 P.M.

DINNER:

7:00 P.M.

COCKTAILS:

At 6:30 p.m.

Bring your own liquor and set-ups. Ice and Glasses will be furnished.

DINNER:

At 7:00 p.m.

Bring either an entree, salad (but NOT tossed), vegetable dish, or dessert.

COUPLES bring enough food for EIGHT persons. SINGLES bring enough food for FOUR persons.

If you bring a quest(s), please bring sufficient food according to the number.

Coffee and tea will be availabale.

THERE IS NO CHARGE, BUT RESERVATIONS ARE REQUIRED. PLEASE SIGN UP AT THE LOBBY DESK, INDICATING THE NUMBER IN YOUR PARTY AND THE TYPE DISH YOU WILL BRING.

IF YOU WILL BE ENTERTAINING A GROUP AND WISH TO RESERVE A TABLE PLEASE INDICATE THIS AND WE WILL TRY TO ACCOMMODATE YOU.

PRESENTED BY THE SKYLINE HOUSE RECREATION COMMITTEE

From Management



GARAGE

Some have forgotten garage driving rules:

- (1) The speed limit is 5 m.p.h.
- (2) Tail-gating is not permitted.
- (3) Yield to right of way
- (4) Put headlights on when driving in the garage.

TRASH DISPOSAL

- A. All garbage and trash, including newspapers, which should be bagged or tied, $\underline{\text{must}}$ be placed in the trash chute in the disposal room on each floor. No $\underline{\text{Garbage}}$ or trash shall be placed on the floor of the disposal room.
- B. Empty boxes or other items too large to go into the chute are to be taken by the Resident, using the service elevator, to the loading dock on the ground floor.

Please help keep our Disposal Rooms clean. Our porters clean the rooms on each floor every morning. Therefore, trash left after that will remain until the following day. Your cooperation is anticipated and appreciated.

KEYS AND LOCKS

A key must be furnished to the Management Office when a lock is changed or added to a unit door. If we do not have a key and there is an emergency, the owner will be responsible for repairs to the unit in order to gain access.

RAGS

It has become difficult to obtain good cleaning cloths at a reasonable price. We would appreciate any old terry cloth towels, cotton T-shirts, undershirts or sweatshirts. There will be a collection bag in the Management Office for this purpose.

RESIDENT VENDORS

If a vendor comes to do any repairs in your unit, make sure that they check in with the front desk and obtain a guest parking permit.

