

Skyline  
House

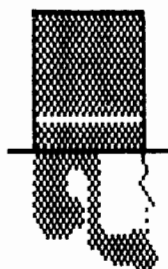
The

# House Special

VOLUME VII

FEBRUARY 1987

NO. 2



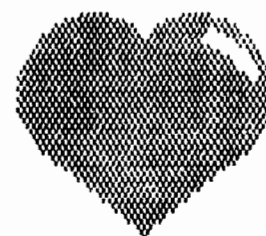
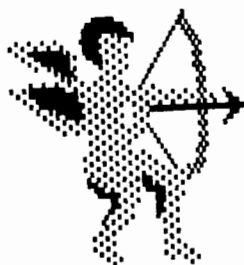
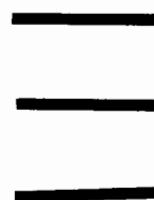
PICK ONE



HAPPY BIRTHDAY



ABE  
GEORGE  
VALENTINE



# From the Board



WYNFRED JOSHUA, VICE PRESIDENT

The first session of 1987 started with President Stolarun reporting that he had been in touch with the office of the County Supervisor about placing Skyline House on the list for free checking for radon gas by the County. The 2-year program, however, is already over-subscribed and Skyline House has been put on the waiting list. Mr. Stolarun now plans to follow up his action with a letter to County Supervisor, Tom Davis.

Ed Stolarun noted that with some revisions the letter to owners requesting approval for purchase of the present telephone switchboard system would go out shortly. Ken Grant urged to set up a panel of Board and Physical Plant Committee members to respond to queries of owners. Board members countered that the issue had been discussed at a special meeting and various Board sessions. In line with the recommendation of the Physical Plant Committee, the Board decided to send out the letter first; if a lot of questions came in, a panel could as yet be established to explain the Board's recommendation in more detail.

This year's effort of the Employee Holiday Fund Committee resulted in having 227 contributors with \$6,506 compared to last year when 238 contributors gave \$6,459. The President thanked co-chairman Jerry Schumaker and Joe Strahs for their work on behalf of our employees.

The Property Manager reported that Media General had fully reached agreement with Fairfax County on the installation of cable TV in highrises. The general installation will be through the stairwells and halls where cables will be covered with a moulding. Skyline House will have essentially the same mode of installation as Skyline Plaza. Entrance to an individual unit will only be required if the owner wants to subscribe to cable TV.

The Board concurred with the Property Manager's recommendation to paint the lobby ceiling. Contract was awarded to Palmer Brothers who with a \$1,423 bid came in markedly lower than other companies.

The Property Manager distributed to the Board a Smith Company booklet with tips for security that could be made available to residents. He was directed to provide the booklet to the Security Committee for a recommendation to the Board.

The Board approved the renewal of the management contract. The original contract was for one year with the option to renew it twice for another year against an increase equal to the cost of living increase. Fee for this year was 3.2% higher for a total of \$68,464.

(continued on page 4)



THE HOUSE SPECIAL



ACTING Editor: Tony DiSalvo

Art Consultant: Nancy DiSalvo

Advertising: Tony DiSalvo, 502E

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Published monthly

LETTERS TO THE EDITOR: THE HOUSE SPECIAL welcomes brief comments from readers. Please limit your letters to 250 words. Of course, the Condominium Association Board reserves the right to refrain from publishing incorrect or improper statements.

ADVERTISING. If there are service and/or trades people with whom you have dealt successfully with, why not let Tony DiSalvo know so that he can pursue them as future advertisers.

Advertisements appearing in THE HOUSE SPECIAL do not constitute endorsement nor reflect approval thereof by the Skyline House Condominium Association.

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announces the opening of his office  
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Falls Church, Virginia 22041

Telephone (703) 931-3400



Arlene Burbank, Board Liaison with the Covenants Committee, presented for approval the final draft of the residents' complaint form. With some modifications the Board endorsed the Resident's Action Request/Compliment Report. The new forms will be available shortly from the reception desk. Residents seeking to lodge a complaint or compliment are urged to use these forms which will permit us to have a record.


A proposed letter from the Community Relations Committee to realtors enlisting their help in encouraging incoming residents to take the Skyline House familiarization tour was accepted by the Board.

Gordon Frank of the Physical Plant and Operations Committee reviewed the various committee actions. Before making a recommendation to the Board, the Committee asked for additional data from the Property Manager on the issues of quieting the emergency diesel generators, the swimming pool filter system replacement, standing water in the rear of the Buildings, and the noise from the garage expansion joints. Gordon Frank commented that the Committee would like to have a calendar of contract events to enable it to determine its data requirements for every month. He will be working with the Property Manager on such a schedule.

Secretary Ken Grant concluded the session with a review of the Board's priorities for 1986. He noted that the Board had met or made progress on most priority items, including the question of the telephone switchboard, cable TV, insurance, establishment of personnel policy guidelines, welcoming letter to newcomers, etc. Still requiring progress were among others the beautification of the embankment and increased participation in the committees.



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
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**LOCATED IN THE SKYLINE COURT TOWNHOUSES**  
(across from Skyline Mall)

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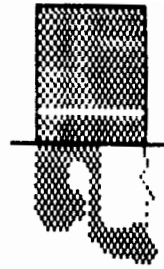


**578-4221**



# Committee Communiqués



## COVENANTS COMMITTEE

The Covenants Committee met on Thursday evening, January 22nd, the day of our big snow storm.

Two major items of Business the Committee covered included review of the complaints occurring since the December meeting and planning for the Annual Meeting and Board Election in March.

### Complaints:

A brief summary of complaints and Management action are as follows:

- Complaint -- a bad odor near the mail boxes in the East Building.
- Action -- Management has written two warning letters to the offending party and also sent copies of the correspondence to the absentee owner. If the problem is not corrected, Covenants Committee action is indicated.
- Complaint -- continuous noise -- apparently from the apartment above.
- Action -- The suspected offender was contacted, but denied making noise. The complainant was requested to call the Switchboard the next time the noise is heard and someone will be sent up to try to identify the source.
- Complaint -- garbage and eggs thrown from a balcony onto a car parked outside the West building.
- Action -- A notice is to be put in the House Special warning residents about such improper conduct. Anyone witnessing such an incident should notify Management or the front desk for immediate follow up action.
- Complaint -- loud noise -- children running and jumping in apartment above.
- Action -- The apartment was called and children answered the phone saying they were alone. Management followed up with a written complaint to the resident and requested that they discuss the matter with the managers. A second letter was sent about three weeks later because of a similar complaint. Further reports may indicate action by the Covenants Committee.





- Complaint -- Flammable materials and junk in the storage room.
- Action -- Management stated that they would inspect all storage bin areas to check for flammable materials. As of January 15, 1987, all residents who were in violation have been notified to remove potentially hazardous materials, such as pants, rags, junks, etc. from storage bins.
- Complaint -- Someone walking on a car in garage denting hood during the Christmas holiday period.
- Action -- Security guards have been asked to check the garage area more frequently, especially during the holiday seasons.
- Complaint -- East Building hall carpeting not vacuumed during a three day period.
- Action -- The complainant was notified that cleaning crews got behind during the holidays because only partial crews were on some days. Management will try to keep up with cleaning the common areas in the future.
- Complaint -- Noise -- yelling at 3:00 a.m., apparently from news boys.
- Action -- Security checked, but failed to find offenders. However, the Washington Post was called and they said they would notify the route supervisor to insure that this does not happen again.

### General

Residents are urged to use the complaint form, when appropriate. If the offense is a continuing one, documenting each incident will help the Management/Covenants Committee to take proper corrective action, including a hearing, if necessary.

### Annual Meeting and Board Election

See this special notice elsewhere in this addition of the House Special.

The meeting is on March 31, 1987. If you are going to be away during that period, please make arrangements with Management to have a proxy note notarized.

### All Committee Chairpersons

You are reminded that a written Annual Report is due for the Annual Meeting. A copy will be sent to all owners, along with Board election results and other Annual Meeting information.

Anyone interested in servicing on either the Nominating Committee or the Election Committee, please contact the Acting Covenants Committee Chairperson, Larry T. Ingels (606-E, (H) 845-8993/(W) 841-8454).

The next Covenants Committee meeting is scheduled for Thursday, February 19, 1987.



ELECTION TO THE BOARD OF DIRECTORS

SKYLINE HOUSE - 1987

ON TUESDAY, MARCH 31, 1987, AN ELECTION WILL BE HELD TO ELECT TWO UNIT OWNERS FOR THREE YEAR TERMS, EXPIRING IN MARCH, 1990, AS MEMBERS OF THE BOARD OF DIRECTORS OF THE SKYLINE HOUSE UNIT OWNERS' ASSOCIATION, INC.

THE NOMINATIONS COMMITTEE IS ENCOURAGING RESIDENTS WHO ARE INTERESTED TO SUBMIT AN APPLICATION FOR NOMINATION TO THE BOARD OF DIRECTORS. APPLICATIONS ARE AVAILABLE AT THE FRONT DESK.

IF YOU PLAN ON RUNNING FOR THE BOARD, OR IF YOU KNOW SOMEONE WHO IS INTERESTED, PLEASE MAKE SURE THAT THE APPLICATIONS ARE SUBMITTED PROMPTLY. (NO LATER THAN FEBRUARY 23, 1987)

IF YOU HAVE ANY QUESTIONS CONCERNING THE NOMINATION PROCESS, PLEASE FEEL FREE TO CALL:

LARRY INGELS, ACTING CHAIRMAN COVENANTS COMMITTEE

UNIT 606-E      PHONE: 845-8993

IMPORTANT: PLEASE MAKE SURE THAT YOU SUBMIT A BLACK AND WHITE PASSPORT PHOTO WITH YOUR APPLICATION.

# Committee Communiqués



## PHYSICAL PLANT AND OPERATIONS COMMITTEE

Gordon Frank

Thirteen people attended the P.P.O.C. meeting on January 8, 1987. It was an excellent turnout. As always the Committee welcomes any who are interested in the operation of the physical plant. As the Bartles and James commercial says, "We welcome your support!"

After approving the minutes of its September, October and December meetings, the Committee turned to the remaining eight agenda items. First was the matter of quieting the emergency diesel generators. Although the Committee favors this action, it moved to request the Board have the Property Manager provide additional information on costs and other aspects of the alteration. Once this information has been received, the P.P.O.C. will forward its recommendation to the Board.

The P.P.O.C. was unable to provide recommendations for awarding contracts to replace the swimming pool filter systems or to correct the standing water behind the East Building. In each case the contractors' proposals differ significantly in the scope of work contemplated. Without a clear description of the need it is difficult to determine which proposal is the best value for the Association. The Committee, therefore, moved to request the Board have the Property Manager analyze the proposals and submit his recommendation to the P.P.O.C. for its further review. In the coming months, the Committee hopes to institutionalize a system of reviewing the specifications contained in the Association's requests for proposals so that contractor's bids can be compared with written requirements. The objective is to improve the procedures by which bids are evaluated and contracts awarded.

After considering the information that will be furnished to each unit owner regarding the proposed purchase of the telephone switchboard, the P.P.O.C. agreed that a town meeting to discuss the matter was not necessary. The Committee also approved a motion to request the Board to ask the Association's attorney whether or not repairs could be undertaken to the garage expansion joints without jeopardizing our lawsuit. Cars passing over the loose metal plates cause considerable noise which is bothersome to many East building residents.

The P.P.O.C. began its work to be undertaken in cooperation with the Property Manager on the development of a complete list of capital reserve items. Each item will be catalogued and indentified. Once that is finished, the work to review the capital equipment reserves can start so that it will be completed in time for the preparation of the 1988 budget.

After completing its agenda, the P.P.O.C. adjourned at 9:20 P.M. The early adjournment is close to a record. We hope it is the start of a collegial and productive relationship throughout 1987.



# Committee Communiqués



## SECURITY AND SAFETY COMMITTEE

ROB SHERRER

Nine residents, including Board members Winfred Joshua and Arlene Burbank, attended the Security and Safety Committee meeting of January 13th. Items discussed included the following:

- An incident reported elsewhere in this newsletter -- eggs and garbage twice were thrown, presumably from a balcony, onto the car of a resident of the West building.
- Someone apparently walked/jumped on the entire length of an east resident's car in the garage, leaving footprints and dents. Parking garage guard patrols were increased for a period after the incident.
- Anytime either of the two garage doors is not working properly and remains open it is Skyline House policy to post a guard at the door to prevent unauthorized entry. Residents are urged to report any malfunction of the garage doors to the front desk or Management so that a guard can be posted promptly.
- While we have been fortunate so far with relatively little ice buildup on the driveway, when snow and ice do come pedestrians moving to or from the lobby on the front driveway (and indeed walking on any part of the driveway including the steep grade behind the West building) can find it treacherous both because of the poor footing and the cars having poor traction. So be careful!

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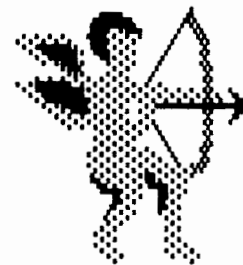
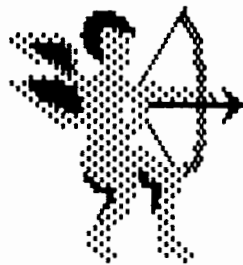
- SKIN C
- SCALP A
- HAIR R
- HAIR E

**Skyline Court Townhouses**

3608 Forest Drive, Alexandria, VA 22302



**Valentine  
T.G.I.F.  
6 February 87  
6:30 pm WPR**






**Bring drinks &  
refreshments  
and let's have fun!**

Sponsored by SKYLINE HOUSE RECREATION COMMITTEE



# February 1987

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Bridge ECR 7:30 p.m.	3 Community Relations ECR 7:30 p.m.	4	5	6 T.G.I.F. WPR 6:30 p.m.	7
8	9 Bridge ECR 7:30 p.m.	10 Security Committee WCR 7:30 p.m.	11 Coffee Klatsch WCR 10:30 a.m. Recreation Committee WCR 7:30 p.m.	12 Physical Plant ECR 8:00 p.m.  LINCOLN'S BIRTHDAY	13	14  VALENTINE'S DAY
15	16  Bridge ECR 7:30 p.m. WASHINGTON'S BIRTHDAY (Observed)	17 Board of Directors WPR 7:30 p.m. Card and Games WCR 11:30am-3:30pm	18	19 Covenants Committee WCR 7:30 p.m.	20	21
22	23 Bridge ECR 7:30 p.m.	24	25	26	27	28
				<div><div>JANUARY 1987</div><div>S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31</div></div> <div><div>MARCH 1987</div><div>S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31</div></div>		

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# Committee Communiqués



## RECREATION COMMITTEE

CARROLL THOMPSON

The Recreation Committee met on January 14 in the East Card Room.

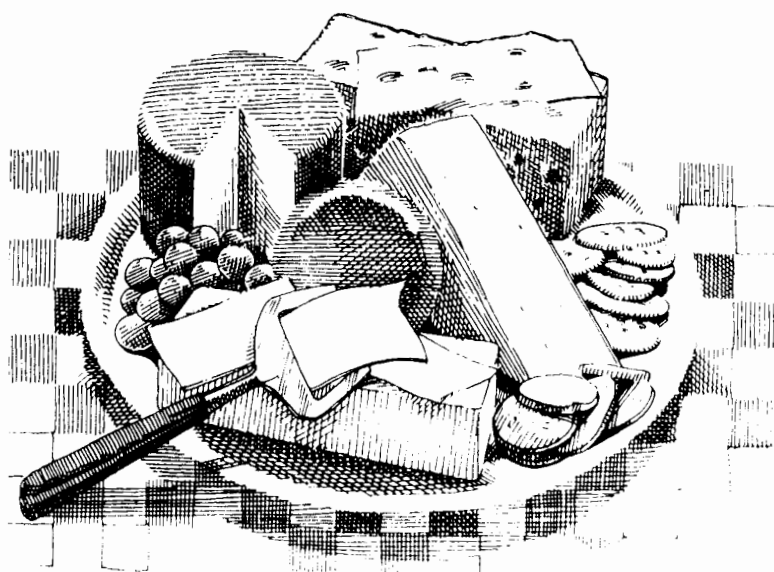
We will continue our cards and games in the West Card Room. New players are welcome.

The date for Italian Nite is scheduled for March 19. Remember seating in the party room is limited and the number who can attend will be limited to a smaller number than attended last year. A flyer with specific details will appear in the March Newsletter.

The Recreation Committee would be happy to have you join us and bring fresh ideas and talent for new activities.

### Activity dates:

Feb 6	TGIF	West Party Room
Feb 11	Recreation Committee meets	West Card Room
Feb 17	Cards and Games	West Card Room
March 6	TGIF	East Party Room
March 11	Recreation Committee meets	East Card Room
March 19	Italian Nite	East Party Room
April 2	TGIF	West Party Room
April 8	Recreation Committee meets	West Card Room
Apr 24	Pot Luck	East Party Room
May	Atlantic City	



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### EMPLOYEES' HOLIDAY FUND



Two hundred twenty-seven residents responded to the 1986 Holiday Fund Campaign. The total amount collected was \$6506.00 which is slightly more than the amount collected last year.

This made it possible to present each of the 25 members of the staff with an expression of our appreciation for his or her efforts toward the well-being of the residents of Skyline House. Any contributor who so desires may inquire as to the distribution of the funds by contacting Jerry Schumaker (820-8898).

Again many thanks to each person who contributed to the Holiday Fund.

Jerry Schumaker



### SNOW TGIF A SMASHING SUCCESS

On Thursday, January 23, 1987, the great snow came to Skyline and that was the excuse that the Chairman of the Recreation Committee chose to call for a party. (The previous emergency was in 1983.)

Telephone calls were made by the Committee, the residents, TGIF signs posted and lo and behold what a great turnout. Residents who had not been to a TGIF in years were present. We hope that they continue to attend. Again as usual, there was more than enough food for everyone.

Thanks to all those attended. See you on Friday, February 6.



## APPLICATION FOR COMMITTEE PARTICIPATION

I am interested in obtaining information on becoming involved with committee functions, and would like to attend the next meeting of the following committee(s).

1. COMMUNITY RELATIONS

(Conducts Newcomer Program; Monitors area development; Establishes cooperative relations with other condominium Associations)

2. COVENANTS

(Establishes and monitors rules and regulations)

3. FINANCIAL MANAGEMENT & ADMINISTRATION

(Advises on: Annual Budget/Monthly cash-flow, Reserves, Investments)

4. PHYSICAL PLANT & OPERATIONS

(Monitors Common-area structural matters; Makes periodic inspection of property)

5. RECREATION

(Plans and conducts activities for fellowship among residents)

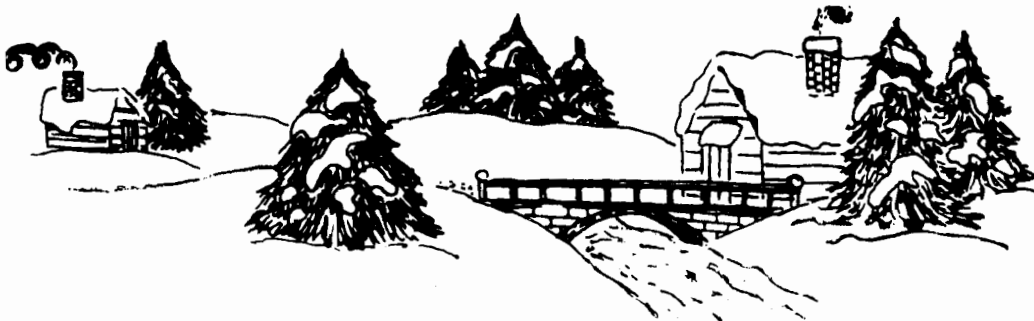
6. SECURITY/FIRE SAFETY

(Conducts Resident-Watch program; Monitors Incident Book; Advises on security procedures)

NAME \_\_\_\_\_


UNIT \_\_\_\_\_

PLEASE RETURN THIS FORM TO THE MANAGEMENT OFFICE ONCE IT IS COMPLETED.  
A MEMBER OF THE COMMITTEE(S) OF YOUR INTEREST WILL CONTACT YOU ABOUT THE NEXT MEETING. SKYLINE HOUSE NEEDS THE TIME AND TALENTS OF ITS RESIDENTS.



REPORT OF THE FAIRFAX COUNTY FEDERATION OF CITIZENS  
ASSOCIATIONS MEETING (FCFCA)



1. The latest meeting of the Fairfax County Federation of Citizens Associations (FCFCA) took place at the Woodburn Elementary School on Thursday, January 15, 1987. It began at 7:30 p.m. and I departed at 10:00 p.m.
2. Elizabeth, I am providing this memorandum as a means of letting you know that I attended subject meeting. It ended up being a lengthy session which extended beyond 10:00 p.m. It was necessary for me to leave, so I departed at that time. It seems there are some public-minded citizens who are able to spend their entire evenings embroiled in parliamentary maneuvers and procedure. I cannot always take the time to see such actions to their conclusion. If there is any concern on your part about my departure, please let me know, and we can discuss it. Perhaps an extract of this memo can be used as input for an item for the House Special.
3. The program portion of the meeting consisted of a presentation on Fairfax County's proposed FY-88 school budget. The presentation was made by Dr. Spillane, the Fairfax County Superintendent of schools.
4. The business portion of the program consisted of the following items.
  - A. Consideration of the Proposed FY-88 County School Budget: After Dr. Spillane's presentation, the proposed budget was discussed at length. I do not believe that any substantive changes were made to the proposed budget, but I did not stay until the vote. It was necessary for me to depart at 10:00 p.m. Another amendment was being offered at that time. An executive summary of the proposed budget was provided after the presentation. Copies of the speaker's slides were also provided. I am forwarding them to you. They contain interesting information which you might want to make available to your committee members and/or the owners and residents of Skyline House. The executive summary brochure was professionally designed and assembled and is worth reviewing. The proposed school operating budget is an impressive \$665.00 million. The total budget which includes additional funds for construction, debt service, food services, retirement, and subtracts interfund transfers is almost \$1 billion, or \$808,426,409 to be exact. The largest part of the increase in the operating budget is due to a new "Pay for Performance" initiative. The new program impressed me as being well received. It is also notable in that the Fairfax County Teachers' Association has approved of it.
-  If the program flies, it will be quite an accomplishment for the superintendent and will be a model program within the United States. Only time and subsequent evaluation will determine how effective the program turns out to be in practice.
- B. Recommendations on the 1987 General Assembly Session Legislative Program: Given the lateness of the hour and my need to depart, I was not present for discussions on the resolution which was prepared on this topic. A copy of the resolution without any amendments which might have been made is found in the FCFCA bulletin covering the January 15th meeting.

# Committee Communiqués



## COMMUNITY RELATIONS COMMITTEE

Elizabeth Grant/Ed Berman

### COFFEE KLATCH

The January get-together featured the Nutritionist from Jefferson Memorial Hospital, speaking on a healthy diet combined with exercise for persons over fifty years of age. Not too many of our residents took advantage of the opportunity to get good advice and ask questions. Those who DID attend must have taken what they heard to heart since it was reported that coffee was drunk but none of the cookies were eaten! Our thanks to Jeanne Levy and Nancy DiSalvo who acted as hostesses for the occasion.

This month on Wednesday, the 11th, 10:30 - noon, there will be another opportunity to have a cup of coffee and chat with your neighbors in the West Party Room (Have you seen the splendid "daytime-view from there?"). For those interested in textiles, embroidery --- and the like, there will be a modest exhibition of articles from China, Guatemala and Chile. Come, have a look at some handwork which may provide ideas for next year's Christmas gift for "Aunt Sophie" --- or, simply, different designs and techniques to inspire a new project for the winter weeks ahead.

### WINTER OUTDOOR ACTIVITIES IN FAIRFAX COUNTY

The "Weekly Agenda" sent out from the Fairfax County Board of Supervisors to any resident who requests it, is a valuable resource. Not only does it give information on the actions and proposed actions of the Board and Planning Commission, but it also may mention activities and matters of interest to County residents. In the January 15th edition, there was a listing of outdoor activities available in County Parks this winter. So, if you are desirous of going sledding, cross-country skiing or ice skating and do not regularly receive "The Agenda", check the bulletin board in either of the buildings where the listings can be found.

### VOLUNTEER OPPORTUNITIES

The Voluntary Action Center which coordinates needs for volunteers from non-profit agencies, has sent out a memorandum with the stimulating title, "Beat the Winter Blahs ... Volunteer to Help Others". One of the suggestions for community service is to help kids with their homework in the Baileys Crossroads area ... and I quote:

"With many families working outside of the home, many kids come home to an empty house. To help fill this gap and provide some positive help with school work and other learning problems, Northern Virginia Family Services is looking for individuals interested in providing some positive support to kids from 4th to 6th grades. Late afternoon hours, two days a week and some evening hours are possible. Bilingual volunteers are also needed. For more information, call the Voluntary Action Center at 691-3460."



## HOUSEHOLD HINTS

This item is in the way of being an experiment and, if any interest is shown, may be repeated from time to time:

1. Your cheese souffle will stay up high, light and handsome if you use quick-cooking tapioca instead of flour to thicken the milk base. Take three tablespoons of tapioca to one cup milk for a three-egg souffle.
2. You can easily prevent vegetables and greens from spoiling in the refrigerator drawer by lining the bottom with paper towels. This absorbs the excess moisture which accumulates.
3. Get more juice out of lemons and oranges by leaving them in hot water for several minutes before squeezing. This does not injure the vitamin content, yet gives you more juice. Rolling an orange, lemon or grapefruit a few times before squeezing will also help to provide more juice.
4. When spots appear on suede shoes or bags that ordinary brushing won't remove, try this: Lightly rub over each spot with an emery board and then hold over the steam of a boiling kettle.

The above hints were taken from a publication entitled "1003 Household Hints and Work Savers", edited by Michael Gore. So, if the demand is great enough .....



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# From Management



## FREE EXTERMINATING SERVICES

The services of an exterminator are available to all residents at no cost. Arrangements must be made at the front desk. The exterminator comes to our buildings every 1st and 3rd Monday of each month. Please feel free to make use of this service. Management strongly recommends to all owners of rental units and tenants/co-owners that they schedule a spraying of their unit as soon as it is vacated.

## DAMAGE TO AUTOMOBILE

In December and January, a gentleman from the West Building reported garbage thrown on his car. It appears to have come from a resident's balcony.

We hope that all of you will advise all residents including children or guests of the danger in throwing any object from the balcony. Serious injury will someday occur if residents continue to throw objects from their balconies.

## HANDICAPPED LIST

Management is updating their list of elderly or handicapped residents who might need help in an emergency. If you think you should be on the list, please notify the Management Office.

### DUPLICATE BRIDGE WINNERS FOR THE MONTH OF JANUARY

January 5	
Helen & Bob Lambert	1st
Eleanor & Ed Sajeski	2nd
January 12	
Nancy & Glenn Petersen	1st
Elci Lechley & Toni Croach	2nd
January 19	
Juanita Mayer & Lucy Troxell	1st
Babs & Guy Ullman	2nd
January 26	
Midge Easter & Lucy Troxell	1st
Jerry Schumaker & Gil Gelenter	2nd

### CHAIRMAN NEEDED

The Board of Directors is currently seeking candidates for the position of Chairman, Covenants Committee. Due to the nature of the duties and responsibilities of the committee, this position must be restricted to a co-owner. If you would like to be considered for this important post, please leave a note at the front desk containing your name, unit number and phone number; address your note to Arlene Burbank (Board of Directors liaison to the Covenants Committee)-Unit #708W.