



The *House Special*

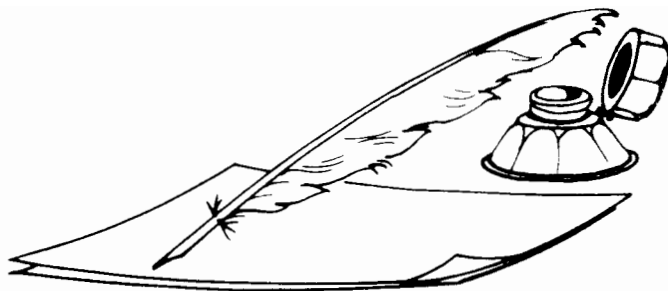
Volume V

July 1985

Issue 6



From the Board



Wynfred Joshua, Vice President

The June session of the Board of Directors commenced with the President's report on several items:

-- Insurance rates are increasing markedly. We should expect a higher bill when our contract comes up for renewal.

-- Two Owners have submitted written protests to the Board in regard to the possible installation of speed bumps in the garage.

-- One Owner wrote a letter of commendation for the excellent support extended by Assistant Engineer Russell one day during the absence of the lifeguards. With Russell pitching in, it was possible to open the pool that day.

-- Skyline Plaza is investigating the installation of improved lighting at its southern border. The Board has asked the Physical Plant Committee to confer with the Plaza with the view of coordinating our efforts to improve the lighting at the rear of the East building adjoining the Plaza property.

-- As to the lawsuit brought by an Owner against the Developer and our Association due to noise from the airhandler on the Lobby roof, the Developer has refused to provide a solution which is acceptable to the Board. The case is being handled by our attorney.

The Board then discussed the issue of the lighting at the rear of the East building. The committee

involved recommended that a light be installed above the rear pedestrian entrance door of the East building, as well as at the end of the East building on the wall and at the east end of the garage to shine on the parking area. The Board asked the Manager to work with the Physical Plant Committee and to submit quotes at the next Board meeting.

The Board then accepted the form of a draft letter to poll Owners to determine whether or not they had picked up a copy of the new House Rules and Regulations. This measure is being taken as a safeguard to the Association in the event of future violations of the Rules.

The Property Manager reported that Water/Sewer costs had risen, which means an increase of approximately \$4,000 for the balance of the year.

The Board accepted the Manager's recommendation, endorsed by the Fire/Safety Committee, to renew the Wells Fargo contract for security guard services. The hourly rate was increased from \$7 to \$7.38 with the hope of insuring a minimum turnover and to keep our two key guards.

[continued on next page¹

The Board awarded a contract to DeSouza Construction Company to repair the concrete sidewalk at the side entrance and the curb and gutter at the front entrance. Repair to the sundeck (the cost of which was not provided for in this year's budget) was postponed to next year. The Board was assured that postponement will not cause any further deterioration. The Board took note of the recommendation of the Physical Plant Committee that the repairs be done with a stone/mortar mix which would hold up better.

The Board next discussed the acceleration of payment of the condo fee for delinquent Owners. The Board has the right to levy the condo fee in advance to insure payment. The decision was made to notify an Owner who is delinquent for more than two months that the Board demands accelerated payment and intends to file a lien against the Owner for nonpayment of the condo fee. In addition, the Board is requesting advice from our attorney in regard to posting the names of delinquent Owners on the bulletin board.

#


The final topic on the agenda involved recommendations made by various committee chairpersons at the joint meeting of committees and the Board held on June 4:

-- Mr. Lew Cardwell of the Financial Management Committee was asked to propose a date for the second joint meeting this year (sometime in October).

-- Rather than accepting the recommendation of the Chairmen of the Physical Plant and the Financial Management Committee to let management handle routine contracts provided for in the budget, Mr. Cardwell was asked to propose a procurement policy.

-- The Board rejected the proposal to issue an annual report of Skyline House activities.

-- The Board also declined to release the specific voting results of the annual election.



FREE CONSULTATION

- Skin, Scalp & Hair Care
The Exclusive Biosthetique Method From Paris
- Body Care ■ Make Up
Cellulite, Body Wrapping Francine Fantin
- Computerized Electrolysis
The only Permanent way of Hair Removal
- Massage Therapy & Color Analysis

998-0003/4


La Beauté Naturelle


Skyline Court Townhouses, 3608 Forest Drive
Alexandria, VA 22302

From Seminary Rd. take George Mason Dr. to Route 7, make left the immediate right

FREE CONSULTATION
(reg. \$15.00)


by Appointment Only
offer expires 7-30-85
with this coupon





LICENSED
Member of BBB

HOURS: M-F 10-8, Sat. 9:30-4



Committee Communiqués

COVENANTS COMMITTEE REPORT

Howie McLennan, Chairman

SPECIAL NOTICE

Is everyone aware that a new procedure has been introduced at Skyline House? We now have a mechanism for registering complaints, observations or requests for information.

This new procedure involves the filling out of a simple form which will provide a formal record of the nature of the complaint/violation/request. In addition, a response will be forthcoming, stating the action taken or contemplated.

This procedure has been carefully thought out by your Covenants Committee and approved by the Board of Directors. The hope is that by taking a few minutes of time to complete the form, feelings of frustration and tension may be lessened in the vital partnership between those who live here and those who strive to maintain the high caliber of that home.

The new procedure was passed unanimously at our June 20th meeting. Details will be posted on the bulletin board, as well as being carried in The HOUSE SPECIAL.

#

#

#

#

#

COMMUNICATIONS

The memory still lingers of the splendid meeting in which Ed Barstow gave the audience tips on how to maintain the various appliances and equipment in our

units in good working order. At a recent seminar on communications in condominiums, one of the handouts contained the following anecdote which originally appeared in a newsletter put out by the Warner
[continued on next page]

What's Up . . .

Plumbing Company. We hope you will see the connection:

Sometimes what seems so obvious to us is not so obvious to the other guy. This results in a communications breakdown. Take these, for example

A long-time customer calls the office. "I don't have any heat," she says. The mechanic, thinking the thermostat might be dirty, advises her, "Just move the thermostat up and down a few times and let me know what happens." The mechanic waits on the line for about four minutes until the frustrated customer finally comes back on the line. "I tried to move it up and down like you said, but I think it's nailed to the wall."

The mechanic learned a lesson from that, so when another customer called with the same problem, he was careful to say, "Move the little temperature setting indicator back and forth -- from cold to hot settings -- a few times, and let me know what happens." She did just that, and when she picked up the phone again, she was delighted. "The heat came back on," she said. The mechanic responded, "We'll come out and check it next week. You probably have dirty points." "DIRTY POINTS?! No one keeps her house cleaner than I do."

Well, the mechanic learned another lesson, but his course wasn't finished yet. Just a few days later another customer got on the line to complain the thermostat couldn't be working properly because the house was

overheated. Our intrepid mechanic advised, "Go over to the thermostat and tell me what it says." Two minutes later he had the information he had asked for. "Honeywell," came the reply.

Just change the word "mechanic" to "engineer"!

#

NOTE

Jeanne Levy would like to thank the many people who drove her to her chemo-therapy treatments.

#



Purveyor of Fine Foods

Delicatessen & Salads
Custom Meats
European Baking
Fresh Seafood
Take-Me-Home Meals
Imported Wines
Elegant Catering

Coming Soon!

**When was the last time
you treated yourself
to the
best of anything?**

703/824-8022

4656 King Street
Alexandria, Virginia 22302
(1/2 mile west of I-395)

N O T I C E: Advertisements appearing in this Newsletter do not constitute endorsement nor reflect approval thereof by Skyline House Condominium Association or its Board of Directors.

JULY 1985

S M T W T F S

	1 Bridge 7:30 p.m. ECR	2 Community Relations 7:30 p.m. ECR	3 Slimnastics 6:30 p.m. EPR	4 Independence Day	5 T.G.I.F. 6:30 p.m. EPR	6
7	8 Bridge 7:30 p.m. ECR	9 Finance Cmte. 7:30 p.m. WCR	10 Slimnastics 6:30 p.m. EPR	11 Physical Plant 8:00 p.m. WCR	12	13
14	15 Bridge 7:30 p.m. ECR	16 Board of Directors 7:30 p.m. EPR	17 Slimnastics 6:30 p.m. EPR	18	19	20 Barbecue In The Park
21	22 Bridge 7:30 p.m. ECR	23 Security 8:00 p.m. ECR	24 Slimnastics 6:30 p.m. EPR	25	26	27
28	29 Bridge 7:30 p.m. ECR	30	31 Slimnastics 6:30 p.m. EPR			

From Management

SWIMMING POOL

Reminder of a few very important rules for your safety and convenience in using the pool.

- 1) Always use the "G" level to go to and from the pool in bathing attire.
- 2) No persons in bathing suits are allowed in lobby without complete cover-up.
- 3) No glass containers of any kind allowed in pool/sun deck area.
- 4) All food and drinks must be consumed outside the fenced area on sun deck.
- 5) Shoes must be worn in the common areas at all times.

OPEN UNIT DOORS

Please do not leave your corridor unit door open. It allows cooking odors to enter the hallway which remain for some time. It may also invite an unwanted person into your unit.

FOND FARWELL TO VIRGINIA SERA

Virginia, our administration assistant has decided she no longer wants to work. She reminded us that she has not retired. She and her husband have a condo in Ocean City and she wishes to spend more time at the beach. Don't be surprised if you see her here sometimes, as we have not filled her position and Virginia has offered to help out at the beginning of the month with condo fee checks. We've found that there are not many people who are as capable as Virginia when it comes to keeping records straight. We will all miss her. Good luck Virginia.

GUEST PARKING CONCRETE REPAIRS

Many of you have asked what was going on in the front of our building. The jack hammer awoke some of you and kept others from taking a nap. We're sorry for the disturbance, but Richmarr Construction, 11th Skyline Corporation our developer, removed the concrete curbs in order to correct the drainage problems in the two end parking places and near the entrance to the West Building. Hopefully water will no longer stand in these parking spaces. Thank you for your indulgence in the noise during this time.