



The *House Special*

VOLUME IV

NOVEMBER 1983

ISSUE 13



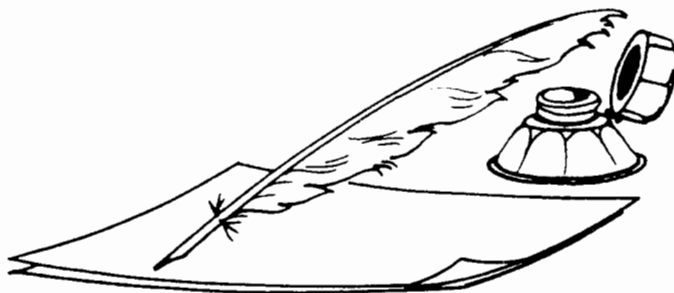
From the Board

Gordon Frank, Secretary

The Board and an audience of 18, including two representatives from the Charles E. Smith Company, our management agent, listened to the auditor's report. Mr. Goldklang stated that the Association is in a "healthy financial condition." Of the three major areas, he found: (1) delinquencies especially low, (2) our capital reserve program reasonable, though replacement reserves perhaps lower than they should be, and (3) an excess of operating funds. He recommends strengthening our reserve program and making improvements in two areas of our accrual basis accounting system.

The President reported that a contract had been signed with a volunteer Unit Owner and that the penetration of an interior wall could begin as soon as arrangements can be completed. He also reported that a majority of the Board had agreed to a location of the wheelchair ramp and that steps were being taken to hire a carpet consultant to report on the gallery carpet.

Discussion of the Board/Committee Relationships paper has been deferred to the December meeting when all interested parties are expected to be present. The Secretary announced that 31 votes had been cast in the survey. To the question, "Individuals should be limited to voting on one



committee," 17 agreed, 14 disagreed. To the question, "Units should be limited to one vote per committee," 19 agreed, 12 disagreed. Those who wish to make their preference known are reminded that a coupon is contained in the October issue of The HOUSE SPECIAL which may be returned to me after completion.

The Board approved an action to request an opinion from the Association's attorney regarding our liability and appropriate action for trespassers on Skyline House property. Most are on their way to or from the adjoining Northern Virginia Community College.

Negotiations with the Developer regarding warranty matters continue. At a meeting on October 12, the Developer agreed to reinspect several controversial items and provide by November 1 an action plan for correcting all items for which it accepts responsibility. Warranty items range from important items such as waterproofing garage expansion joints to cosmetic matters such as cracked bricks.

The Board will schedule Executive Sessions to listen to proposals from insurance companies seeking to offer insurance coverage to the Association. Our present policy expires on Nov. 15.

The Association is negotiating with our insurance company regarding the damage to the West gallery carpet from spilled chemicals, perhaps household bleach.

The Board approved a plan to schedule an Association "town meeting" on January 11, 1984. Possible agenda
(continued on next page)

Items include a vote on a proposal to install a single electric meter for both buildings in order to save approximately \$20,000 a year in utility charges. Installation will cost approximately \$40,000 and may require an affirmative vote by a majority of the Unit Owners. Other topics could include a repeat of a previous presentation on maintenance of individual units, a Fairfax County Police presentation on personal security, and encouragement of Unit Owners to stand for election to the Board of Directors.

The discussion of Committee-Contractor relationships was

deferred to November. The Board, however, did approve a request by a Unit Owner to install a tile floor on the balcony and approved a motion to develop an orientation procedure for new residents.

During a discussion of security matters as the final agenda item, residents were again reminded to call Fairfax County police themselves on any matter requiring police assistance rather than to request front desk personnel to do it. The delays inherent in a second-person action, who may need to request permission from the Resident Manager, makes it far more expeditious for the Unit Owner to call personally.

D I S C L A I M E R

In his letter of September 19th, published in the October issue of The HOUSE SPECIAL, Gordon Frank correctly associated my name with the so-called "White Paper" on reorganization of Board/Committee relationship. Unfortunately, it has come to my attention that an association has been made in the minds of many Skyline House residents with the additions subsequently suggested, and on which additions an opinion poll was requested, i.e., that:

(a) a resident may only vote on one committee, and

(b) a Unit may have only one vote on a committee, regardless of the number of residents in said Unit.

I wish to state, unequivocally, that I have not participated in those suggested changes and completely disagree with them.

It is my hope that others will also see the injustice of these proposed restrictions on resident participation in their Association and make their feelings known to the Board of Directors.

Elizabeth Grant, 1408-W

LETTERS TO THE EDITOR . . .

In the October issue of *The HOUSE SPECIAL*, your readers were asked to respond to a survey on a Board-initiated proposal to limit participation in Association committees. Of course the proponents of those limitations did not present them as such. Rather, they would have us believe that they are interested only in broadening the opportunities for participation. But, they are careful not to explain how they propose to achieve that goal while seeking to discourage those already involved, or who might be interested in working on one or more committees.

How would repeal of the democratic principle of "one person one vote" (in each election and/or assembly) discourage participation? The only reward for voluntary work on a committee is the opportunity to take part as an equal in its deliberations. Denial of the right to vote is a denial of equality and thus a limit on the right to participate. Those denied the right to vote are unlikely to be motivated to contribute to a process in which they have no effective say.

The principal argument advanced for adopting the limitations is to "limit the influence a few owners could wield." But, if effectuated, the proposed limitations would have just the opposite result. Shrinking the qualified voting membership would expose the Association to the danger of being run by a cabal. The best, and only, way to eliminate the possibility of control by a few is to have faith in democracy and expand committee membership. The more people who are actively involved, the less will be the influence of any one or two individuals. In this connection your readers should take note of the fact that in two committees in which this issue was openly and fairly debated, the proposed limitations were overwhelmingly rejected.

The success of this community, which is like a small town, depends largely on the voluntary contribution to its governance of the time and talents of as many of its members as can be persuaded to become involved. (Emphasis supplied by the Editor.) Accordingly, the chances for the success of Skyline House are diminished by any action that deters volunteers or denies residents the opportunity for meaningful participation in its government. I therefore urge your readers, in their individual and collective interests:

. TO DISAGREE when next they are asked, as they will be, to vote for the repeal of their present right to serve and vote as they choose, and

. TO GET INVOLVED as the best means of ensuring the preservation of their right of self-government.

Sincerely yours,
Brian Le Bert-Francis, 102-W

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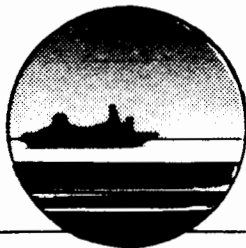
LETTERS TO THE EDITOR (cont'd.)

Sometime between Thursday, September 29, 1983, and Sunday, October 2, 1983, three items were stolen from my bicycle stored in the West Building Bicycle Room. Missing were the speedometer head, rear view mirror and red rear reflector. The matter was immediately reported to Skyline House management and the Fairfax County Police. The speedometer head and mirror were engraved with my driver's license, beginning "Va 023-...-...". If anyone knows the present location of these items, I would appreciate your notifying me, the Resident Manager or the Fairfax County Police.

Incidentally, some time ago I resisted the attempt to install Medeco locks on the common areas of our buildings. My position was the result of advice from the Fairfax County Police and knowledgeable residents of our Association who advised that these locks on common areas would provide no additional protection over what we then had. Despite my opposition, the Association spent, I am told, approximately \$7,000 for Medeco locks. I derive no comfort from the fact the items were stolen from a room "secured" by Medeco locks and that events are already beginning to demonstrate that my support of the opinions of the security professionals was not misguided.

Gordon A. Frank, 1111-W

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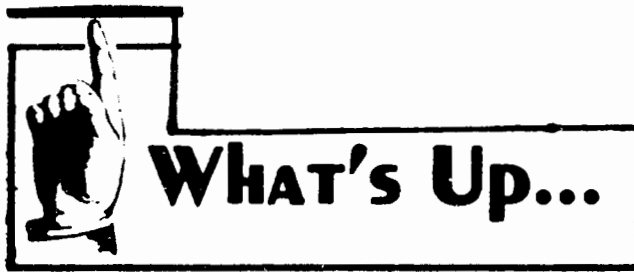
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COVENANTS COMMITTEE REPORT

Howie McClennan, Chairman

Our September meeting was not as well attended as usual due to the fact that the Financial Committee was meeting the same night to discuss the subject of the Budget, a very interesting and important item.

The Chairman reported to the Committee that we had submitted our budget request for the year 1984 which will take care of such upcoming activities as the election, "Meet the Candidates" night, annual Town Meeting, etc.

It was reported to the Committee that the final draft of the Rules and Regulations was complete and being typed for submission to the Board of Directors for approval.

The Committee took up the subject of a change in the fiscal year and debated the pros and cons. It was voted to send to the Financial Committee a request for a change in the fiscal year, but due to the fact that we knew the 1984 Budget was in its final stages, a request for a change for next year would create a hardship. Therefore, it was requested that consideration be given to the request for 1985.

The Committee then took up the problem of the distribution of The HOUSE SPECIAL. It was brought to our attention that numerous copies remained uncollected from

Unit boxes at the front desk each month, and that this led to uninformed Unit Owners and residents. The HOUSE SPECIAL carries all of the activities of the various committees, as well as a summary of the monthly Board meeting, thus letting everyone know what's going on and probably more importantly carrying a lot of information that would certainly make living at Skyline House a lot more pleasant. It was voted to send a letter to the President of the Board requesting that consideration be given to the delivery of the paper to each unit.

There was no report of violations of Rules and Regulations due to the absence of Col. Murrill, the sub-Chairman of that Committee. The October meeting will have the report for the months of July, August and September.

The Chairman announced that we still do not have a Secretary for our Committee. Once again, we appeal to all Unit Owners and residents. We sure would appreciate someone coming forward and helping us out.

The last item on our agenda was to request the Board of Directors to design a uniform notice of committee meetings to provide a so-called "eye grabber" or a logo that would conform to our policy of posting the agendas of the various committees. Maybe, just maybe, we might pick up more members for each committee.

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In closing, how about taking a couple of hours off one night and showing up at one of the committees you think you might enjoy working with. Come and be a part of the team. It is rewarding. TRY IT. YOU'LL LIKE IT. . . . Get the fever.

See you at the next meeting of the Covenants Committee on Thursday, November 17, at 7:30 p.m. in the East Card Room. We welcome your participation.

#



*See you at our
Craft Fair
.....*

Holiday 'Candies'

Blintz Bubble Ring

2 (3-oz.) packages cream cheese
2 packages refrigerated biscuits
(20 biscuits)
 $\frac{1}{2}$ cup sugar
1 tsp ground cinnamon
3 tbs butter or margerine, melted
 $\frac{1}{2}$ cup (or more) chopped pecans

Cut cream cheese into 20 pieces; shape each piece into a ball. Roll each refrigerated biscuit to about 3 inches in diameter. Combine sugar and cinnamon. Place one cheese ball and 1 tsp cinnamon mixture on each biscuit; bring up edges of dough and pinch to seal. Pour melted butter or margerine into bottom of 5-cup ring mold. Sprinkle half the chopped pecans and half of the remaining cinnamon mixture into mold. Place half the filled biscuits atop mixture; seam side up; repeat layers. Bake at 375 degrees till golden, about 20 minutes. Pour mixture in pan; invert onto plate. Makes 1 coffee cake. ENJOY.

'Heirloom' Brownies (Sinfully delicious)

3 eggs
 $\frac{3}{4}$ cup flour
 $1\frac{1}{2}$ cups sugar
 $1\frac{1}{2}$ sticks butter
3 squares of chocolate
 $1\frac{1}{2}$ tsp almond flavor
 $\frac{3}{8}$ tsp salt
 $\frac{3}{4}$ tsp baking powder

Melt the chocolate and butter. In a separate bowl, blend all other ingredients. Slowly add the chocolate/butter mixture to the other ingredients. Pour batter into a greased 2" square pan. Bake at 350 degrees for 30 minutes or until a toothpick comes out clean. Serve plain or with a scoop of vanilla ice cream.

These are a favorite with kids of all ages, anytime of year.



COMMUNITY RELATIONS COMMITTEE

Elizabeth Grant, Chairman

ELECTION DAY

This year there are people up for election who directly affect the affairs of our area: (1) a State Senator, (2) a Representative to the House of Delegates from the 38th District, (3) Chairman of the Fairfax County Board of Supervisors, (4) a Supervisor for Mason District, and (5) Clerk of the County Court. They are as follows:

State Senator

Emilie Miller (Dem.)
John W. Russell (Rep.)

House of Delegates

Nora A. Squyres (Dem.)
Gwendalyn Cody (Rep.)
Chairman, Fairfax County
Board of Supervisors

Pat Watt (Dem.)
Jack Herrity (Rep.)

Mason District Supervisor

John W. Purdy (Dem.)
Tom Davis (Rep.)

Clerk of the Court

James E. Hoofnagle (Dem.)
Warren E. Barry (Rep.)

The polling place could not be more convenient: the Skyline Shopping

Mall. Last year our 38th District had the highest turn-out of registered voters in the County. Let the message to elected officials go out again this year: that here are concerned citizens, interested in good government . . . a group with political clout!

DANGEROUS INTERSECTIONS

Those wishing to report a dangerous intersection in the metropolitan area may do so by writing to: AAA Potomac, Dangerous Intersections, 8111 Gatehouse Road, Falls Church, VA 22047. Your concerns will be communicated to the appropriate highway officials.

S...O...S S...O...S

The work of the Community Relations Committee is in imminent danger of coming to a standstill. Help is needed to fulfill the responsibilities and functions assigned to it by the Board of Directors.

The following are, essentially,
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the five areas into which the
Committee has divided its work.

(1) Community and Other Skyline Organizations. This includes, for example, attendance at meetings of the Mason District Council of Civic Organizations and establishing cooperative relationships with the Plaza, Towers and Square.

(2) Programs. This entails bringing to Skyline House knowledgeable speakers from the "Greater Community" on matters of interest and/or concern.

(3) Bulletin Boards and "Community Notes". This involves submitting events and other items of interest to residents . . . or writing about them for The HOUSE SPECIAL.

(4) Orientation of New Owners and Renters. The mechanism for making contact with newcomers has yet to be satisfactorily resolved; it could be a valuable tool in maintaining the high quality of life we enjoy in our condominium.

(5) Projects. This means, among other things, taking opinion polls; serving as "eyes and ears" of the Board with respect to conditions and situations of significance to us in the Northern Virginia community; making suggestions to the Board based on the concerns of residents.

Past experience has shown that these areas cannot be given the attention which we are finding to be necessary if this Committee is to

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////////////////////////////////////
Lloyd R. Vakay, D.D.S.
Daniel Y. Sullivan, D.D.S.
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fulfill adequately its mandate as we endeavor to provide interesting and effective community service.

Please take a moment to consider whether you possess the expertise or, simply, the interest to participate in one or the other aspect of the

Committee's work. It could lead you to lending us a must-needed helping hand.

Our next meeting will be held on November 1st, 7:30 p.m., in the East Card Room. See you there!

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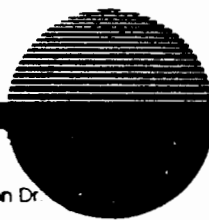
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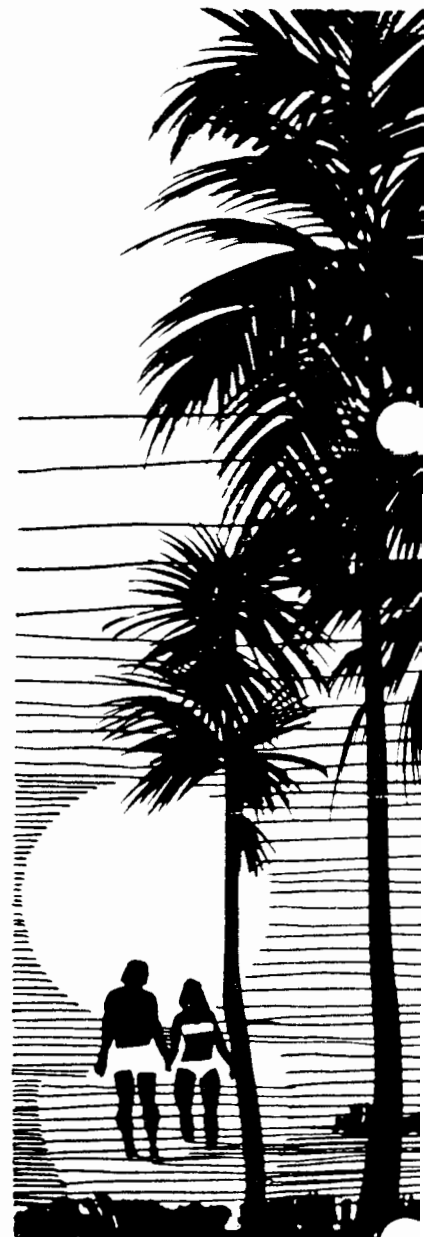
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Bodies

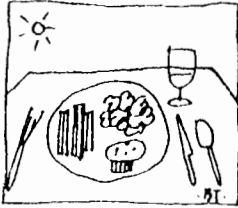
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RECREATION COMMITTEE

Ann Ricci, Chairman



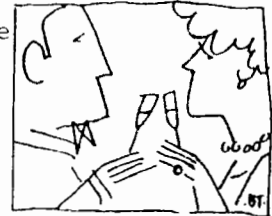
Skyline House's semi-annual "Omelet King" brunch held on September 25 was another fantastic event, with Babs DeYoung as Chair-person for this event planning every detail for the enjoyment of all. Another job well done. Thank you, Babs!!!!

Oktoberfest, our first annual, held on October 9, was carefully planned and executed by J. T. Satterwhite and his committee for this event. Betty S. is busy putting together a collage of photos from the day (by R. Batelman). Look for yourself in the lobby soon. Perhaps one of the best events yet, we hope everyone enjoyed themselves. Special thanks to J.T.; trying an event for the first time is always the hardest.

B-I-N-G-O, the third Thursday of every month, is scheduled for November 17, 7:30 p.m., West Party Room. Don Kerlin reports October's jackpot was \$50. We have had guests attend from the Plaza and Towers. Don will be with us for November and December. We will need someone to take over for him in January. If you are interested, please let me know.

Reserve Friday, November 18, for our Flea Mart/Craft Fair, in the East Party Room, 7:30 p.m. We will have a book in the lobby in the next two weeks to sign up for table reservations. If you want a table for selling your holiday crafts or other items, be sure to sign up at the front desk.

Remember to come to the Harvest TGIF, November 4, E. Party Room at 6:30 p.m. Carroll Thompson is planning his second



annual Swing into the Holidays TGIF already. The committee for the special holiday party is now being formed. If you are interested in participating, please contact Carroll Thompson, 1108-W.

BACKUP NOTES

Bridge Lessons were cancelled. There were not enough people for the teacher to give the class.

Our new Aerobics teacher, Becky Boyce, is great. The first eight-week session will be over soon. Sign-up sheets for the new session will be in the lobby. Get in shape . . . stay in shape . . . give it a go.

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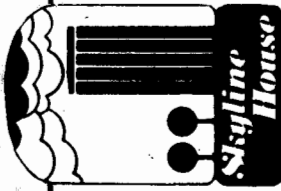
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B.W.I. \$45.00

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NOVEMBER

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SECURITY & FIRE/SAFETY COMMITTEE

Iles Boykin, Chairman

If YOU looked out your windows and saw a group of a dozen or so obviously rowdy young teenagers milling noisily around our property, sitting on guest cars or on our walls, what would YOU do??

- (a) Double-lock your door and put the chain on.
- (b) Call the police.
- (c) Call the front desk.
- (d) Go out and personally drive them off.
- (e) None of the above.

You can bet the mortgage payment that (e) was the almost unanimous choice of residents who observed this scenario on Saturday and Sunday early evenings, October 1st and 2nd. This gang eventually entered the building behind a resident. Fortunately, there was no known damage. On Sunday evening they did threaten to kill our Manager's husband.

The correct answer to the above quiz is (b) call the police on 911*-- and do it yourself without worrying about the dispatcher thinking you are overreacting. You need not wait until a car or other property is damaged or someone is hurt. Call immediately upon sensing a potential threatening situation!

Remember that when you call 911, they will answer quickly. "They" are the civilian operators in the Emergency Operations Center at the

* In addition to fire and rescue or medical emergencies, the 911 Emergency number is to report apparent crimes in progress or recently committed or threatening situations, even though one cannot always be certain what one sees. If in doubt, report it.

Massey Building in Fairfax City (or, in some cases, in Alexandria City depending on your telephone exchange). They are not police officers. You should briefly and clearly state the facts since they must decide quickly whether, in the context of several almost simultaneous emergencies and resources available, your appears to rate top priority status, or even emergency status. If they decide it is not an emergency, they will request you to call back on the non-emergency number 691-2131. It is their decision, and there is no appeal. That is not to say they are always right.

When you give your address, be precise. Recently, a caller simply gave the operator the address as "Skyline House" and was a little upset when the operator didn't know where it was. Our fame has not reached everyone yet.

Returning to the gang incident. Saturday evening is a very busy time for police. 911 was called at 8 p.m. by the front desk; the officer received the broadcast at 8:09 p.m. and arrived at Skyline House at 8:22 p.m. That's not really too bad for Saturday evening when one considers that the complaint was labeled by the dispatcher as "suspicious persons" because that's all it was at the time to her knowledge. Later that night, about 12:30 a.m., one of our residents called the non-emergency number to report another noisy teen gang on George Mason in front of the building. He has advised that the police did not respond at all to his call and he so

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advised the Mason District Supervisor, Tom Davis.

On Sunday night at 7:02 p.m., our front desk called 911 concerning the same gang returning. This time the dispatcher labeled the complaint "trespassers." The police did not arrive until 38 minutes later, though only 7 minutes after he had received the broadcast. We have complained to Captain King, particularly about this delayed response, through our Community Relations officers. The officers did suggest that where we have a repeat incident like this one, we should emphasize that fact when calling 911, and it will (or should) raise the priority of the call.

Fire response has always impressed me as being exceedingly prompt in our area. Police response may be more complicated, with priorities playing a far greater role. Here we had a gang which hadn't (yet) done much harm, but was intimidating to any residents who had to pass by. However, from a dispatcher's perspective, this type of call cannot compare with those involving a homicide, rape, robbery, assault, arson or riot.

Some of you may ask, "What about calling the front desk and letting them handle the matter?" The answer is NO. You should first call the police and then the desk so that they will be aware of the problem. The front desk can then call the Manager and the Security Guard or whoever needs to know. However, neither the Manager nor the

Security Guard is expected to confront criminals or gangs, nor are they equipped to confront them. So don't waste time calling the front desk for police emergency matters. There are two very important reasons for this:

(1) Calls from residents to the switchboard rank 5th out of five priorities for desk personnel action.

(2) When you give information to the desk to pass on to the police, it may not be relayed exactly as you would have stated the situation. You are the original (and best) source of information regarding the incident; you alone can answer follow-up questions accurately. The dispatcher will make better informed decisions from first-hand information.

* * *

In view of the described gang incidents, the Security Committee has recommended to the Board of Directors that until next Spring, when the evenings get light again, that one Security Guard be on duty from 6 p.m. rather than from 8 p.m. on weekends. This does not involve additional cost. The Board approved this measure at its meeting on October 18th.

Finally, we want to thank the Tsempales (George and Roberta) in the West building and Damon Manton in the East building for reporting these incidents. And last but certainly not least, we thank our courageous Manager, Sandy, and her even more courageous husband, Larry, for dealing
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N O T I C E: Advertisements appearing in this Newsletter do not constitute endorsement nor reflect approval thereof by Skyline House Condominium Association or its Board of Directors.

with the problem head on when the police response was delayed on Sunday, October 2nd.

On a note of optimism, you should be informed that the County

has recently assigned a talented officer to deal with gangs and, hopefully, to channel their energies away from criminal activities.

#

EDITORIAL NOTE: For those who may have missed it in the paper, Paul L. Grier, Sr., 52, was found shot to death in his condominium apartment at 3705 S. George Mason Drive. His body was found by the resident manager after several friends had been unsuccessful in reaching Mr. Grier by telephone. Someone must have heard the shot, but the article did not disclose whether anyone had reported a disturbance. Think about that the next time you passively allow a stranger into the building behind you. Medeco locks or not, your security and the security of your neighbors relies on your willingness to be a responsible member of this community.



Take note

This is to alert all residents of Skyline House to the fact that our annual Christmas fund campaign designed to reward the employees of Skyline House, who have served us efficiently and faithfully during the past year, will open late in November.

PHYSICAL PLANT & OPERATIONS COMMITTEE

Diets Gerstner, Chairman

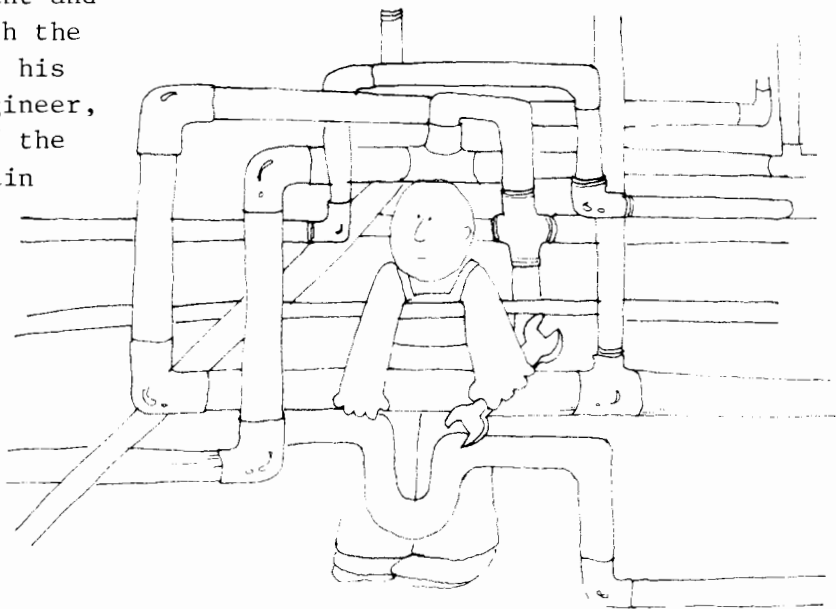
The Physical Plant and Operations Committee held its regular monthly meeting on October 13 at 8 p.m. in the East Card Room. Six members were present. Also present were two Board members: Gordon Frank, who is conducting the warranty negotiations with the Developer, and Bob Lowry, who is the Board liaison to the Physical Plant and Operations Committee.

On October 12, 1983, Gordon Frank, Bob Lowry, Bill Marr (the Association's lawyer) and the Chairman of the Physical Plant and Operations Committee met with the Developer, Leonard Abel, and his supervisory construction engineer, G. Kirstein. The purpose of the meeting was to clarify certain warranty items on which the Developer was misinformed and to press our claims on those items for which we thought the Developer had clear responsibility. The Developer agreed that by November 1, 1983, he would give a definite yes or no on each item, based on the discussions held.

At the Committee's meeting on October 13, 1983, some broad guidelines were formulated which the Committee members could use in making recommendations to the Board on possible actions to take on each of the warranty claims against the Developer. To aid the Committee in coming up with its recommendations, the Chairman agreed

to itemize the warranty items according to cost and importance. This itemized list was sent to Committee members on October 16, 1983. At the Committee's next regular meeting on November 10, 1983, it will draw up alternative courses of action on warranty items for the Board's consideration.

In regard to the monthly lists of repair items that the Committee submits to the Resident Manager for corrective action, progress continues to be very good. As of October 1,



fourteen monthly lists had been submitted. They contained a total of 253 items that needed repair. Of this total, 240 had been repaired, and 13 were scheduled for repair.

The next regular meeting of the Physical Plant and Operations Committee will be held on November 10 at 8 p.m. in the West Card Room.



FINANCIAL MANAGEMENT AND ADMINISTRATION COMMITTEE

Bill Miller, Chairman

The Financial Management and Administration Committee met on October 4 for a regular committee meeting with the Chairman, ten members and two guests present. We hope that Jill and Jerry Schumaker will attend more of our meetings and consider becoming regular Committee members.

The proposed budget for 1984 was discussed by the Committee members prior to submission to the Planning and Analysis Subcommittee for an item-by-item review. As further explanation of the estimated increases in a number of accounts was desired, a special meeting was held on October 10th with Clint Hall, Property Manager, who provided explanations of the management's proposed budget for 1984. The budget has been reviewed by the Planning and Analysis Subcommittee and will be reviewed and finalized by the full Committee at our November 1st meeting which will be held at 7:30 p.m. in the West Card Room. Committee recommendations will be forwarded to the Board of Directors.

The change in Fiscal Year proposal submitted by the Covenants Committee was discussed and action on the proposal postponed until a later date. The pending business before the Committee and the shortage of time to make such a change prior to 1984, necessitated postponing the review. The Committee recommended that such a review be scheduled for the 1985 Fiscal Year.

Another item discussed at the October meeting was the renewal of the Association's insurance contracts. Proposals provided the Committee by the Property Manager were given to the Planning and Analysis Subcommittee for evaluation and recommendations. The results of the Subcommittee findings were available for the October Board meeting but did not specifically recommend one proposal without reservations. Committee members will meet with Board members in interviews with agents recommended by the Board.

In the "Notes From The Board" in the October HOUSE SPECIAL, a statement was included to the effect that the Financial Management and Administration Committee or its members had exceeded authority and authorized the expenditure of funds by a contractor in excess of that authorized by the Board of Directors. Since publication of this statement, the Chairman of the Financial Management and Administration Committee has provided each member of the Board with a letter covering the dealings with the contractor at Committee meetings and disclosing the fact that at no time was the contractor authorized by the Committee or any of its members to proceed with services that would require extra funding above and beyond that authorized by the Board without submission to the Board for approval for such services prior to any such services being performed.

WATER STAINS ON FURNITURE

WHAT KIND OF MEMBER ARE YOU?

Sometimes the stain is only in the build up of polish. When this happens, just clean off the layers of old polish and repolish the furniture.

If the stain is in the wood, remove the shell from a pecan or walnut and break the nutmeat in half. Rub the spot several times with the broken side of the nutmeat.

If this doesn't work, put some vegetable oil or mayonnaise on the spot and then add cigar or cigarette ashes and rub. Take caution when doing this.

With either method, you have to rub the nutmeat oil and ashes into the spot with your finger tips. Rub briskly until your fingers become warm. Then you can polish the table.

FAULTY PLUMBING?

How much do you know about Leaky Toilets? Here are some facts to ponder:

(1) One leaky toilet can waste 78,000 gallons of water a year.

(2) That's enough water to produce a steak, a bushel of wheat, and a ton of steel.

(3) Such leakage is not always noticeable.

(4) A "tuned up" toilet can save as much as \$120 a year.

So, save us all some money and report any leakages (this goes for leaky faucets, too).

The Token Member: You go to meetings, you vote with the majority. You rarely have anything to say.

The Absent Member: You don't contribute to the group. You don't even attend the group's meetings.

The Punch Maker: You don't participate in the group except maybe to make sure the group has refreshments. The Punch Maker also may be known as the Coffee Maker.

The Non-Learner: You've been on the committee for months or perhaps years. If anyone were to ask you what the group hopes to accomplish in the months to come, you would not know.

The Quiet Member: The quiet member may be very smart and very dedicated. But the Quiet Member cannot bring herself or himself to speak.

The Good Member: The Good Member isn't afraid to disagree. The Good Member has the foresight to see how the accomplishments of the group will affect members of the community. The Good Member is a Propeller. The Good Member keeps the group going forward.

All of us are Good Members, aren't we? If we aren't, all we have to do is to remember what everyone's mother always said, "There's no time like the present to change."

Editorial Comment: The above were submitted by concerned/involved Unit Owners. If you have any announcements or helpful hints that you think may be of interest to everyone in the House, please submit them to me, T-4E.

From Management



WELCOME ABOARD

Charlie Gillispie, our new doorman, retired from the U. S. Navy and comes to us from the Goodwin House. He works Monday through Friday from 1:00 PM to 9:00 PM. Some of you may have already met Charlie - he is the dapper looking gentleman in the grey uniform greeting you at the lobby entrance.

WATER USAGE INCREASE

We are experiencing an increase in water usage that is causing great concern. All common area piping has been observed and does not indicate any leaks.

A major cause for increased water usage is the overflow of toilet tanks. These should be checked by lifting the lid and sprinkling a small amount of powder into the water; if there is an overflow, the powder will quickly disappear. If this occurs, then the ball cock needs to be adjusted. A toilet tank that overflows continuously for 24 hours a day creates a great water loss. Please help conserve money and energy by checking your toilets for overflows.

VOLUNTEERS NEEDED

The Community Relations Committee has suggested, as a gesture of hospitality and to assist in maintaining a high quality of living at Skyline House, that new residents be scheduled the day after moving in for a welcoming tour to introduce them to Skyline House and its facilities. Therefore, we request volunteers to conduct these tours for new residents to areas such as trash rooms and garage entrance and exit and to demonstrate the operation of kitchen fans, secretarial phone and fire equipment. Persons interested in volunteering their time are requested to contact the Management Office or Mrs. Grant, 1408-West, Chairperson of the Community Relations Committee.

WOODEN COAT HANGERS

Since cold weather is approaching us again, we need to provide more wooden coat hangers for the party rooms. If you have wooden coat hangers which you no longer use, please bring them to the Management Office.

ARE YOU OPERATING A BUSINESS FROM YOUR UNIT?

It has been brought to the attention of Management, that there are residents conducting business from their condominium units. This is a violation of Article X, Section 1, Residential Use, of the Skyline House Unit Owners', Inc. By-Laws, which states:

"Except for any Units created within that convertible space designated for professional or commercial purposes in Exhibit C to the Declaration, all Units shall be used for private residential purposes exclusively (except for such temporary non-residential uses as may be permitted by the Board of Directors from time to time.)"

Anyone found conducting business from their unit will be notified of the violation and requested to cease immediately. If the violation continues, the matter will be referred to the Association's legal counsel.

EXTERMINATOR SERVICE

Did you know that we have exterminator service which is available to all residents at no additional charge? This service is included in the condominium fee. If you see any type of insect in your unit, we urge you to use this service so they may be exterminated before reaching other units. If you see bugs in the corridors or trash rooms, please advise the management so we can have those areas sprayed. The exterminator comes to Skyline House on the 1st and 3rd Mondays of each month. Please sign up at the front desk. If you will not be home, you must leave an admit slip and key for the exterminator.



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