

SKYLINE HOUSE NEWS

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NOVEMBER, 1980

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NEEDED: An interested, capable person to assist in establishing a format for the SKYLINE HOUSE NEWSLETTER to be published monthly. Previous experience would be helpful. If you are that person - please volunteer. Your talents are needed. Become involved.

INVOLVEMENT BRINGS JOY!

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Committee Summary Reports:

RECREATION - Bernice Kaminsky, Chairperson

Due to lack of response, the proposed tour to the Pennsylvania Dutch Country was postponed to a possible Spring date.

There are enough responses to warrant two exercise classes per week-- one in the morning and one for evening. Yet to be resolved is how to move the furniture to the sides of the Party Room without incurring labor charges or injuries. That is being studied.

A request for purchase of 100 folding chairs and sufficient tables for use in social events is still pending.

RECREATION - Nina Brolin

Rich, Healthy, and Fun... that's how many Skyline residents see their future-- if we are to judge by responses to the Recreation Subcommittee survey of favorite activities.

Residents responded enthusiastically to the questionnaire, many volunteering to help with activities, to share talents, and giving lots of comments and suggestions.

The big winner for favorite activity was "fitness and exercise", with parties, particularly "happy hour", a close second. Theatre, bridge, investments, and cooking followed in that order. Also popular were "singles activities", movies, book clubs, antiques, painting, dancing, crochet, and knitting, bowling and weight control.

The majority of the respondents were in the 50 to 65 age bracket and the next largest group was between 36 and 50.

There was overwhelming sentiment in favor of sharing activities with Skyline Plaza and a Skyline House Directory was favored three to one.

If you missed the survey deadline, The Recreation Committee would still value your input (there are forms at the front desk).

## RECREATION - Pat Denny

WEST TO MEET EAST - The Recreation Subcommittee plans to hold cocktail parties once a month on Friday evenings. These parties will be like our first T.G.I.F. (Thank Goodness It's Friday) happy hour which was held on September 26. The schedule for the next three months is: November 14, December 5 and January 2. All residents are invited. You may bring guests. There will be no charge and no reservations are required. The fun begins at 6:30 p.m. in the West Penthouse Party Room. Bring your own drinks, mixes and snacks. Come join us.

Bridge, which began in September, will be held the last Tuesday of each month. Those residents interested in playing should either call Erma Leatherwood (931-1799), or present themselves on that night in the West Card Room at 7:30 p.m.

The Recreation Subcommittee meetings are held on the first Thursday of each month at 7:30 p.m. in the West Card Room. All residents are welcome.

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Join in the recreation,  
Mingle with the flock,  
Just don't sit at home & criticize & knock.

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## ENERGY - Gordon Frank, Chairperson

The Energy Subcommittee met recently with representatives from Charles E. Smith Company and VEPCO to discuss possible ways to conserve energy and reduce electrical bills.

The major electrical energy equipment was identified. Suggestions for opportunities to reduce both the peak amount of energy used in any one month, as well as the total amount of energy consumed were offered.

Among action items suggested were:

1. Shut off air handlers late at night.
2. Shut off heat to Penthouse and other occupied areas to some minimum temperature.
3. Shut off unnecessary lights, particularly in the daytime, in areas such as the Penthouse, concourse, etc.

### ENERGY SAVING TIPS:

1. Let the sun shine in. The venetian blinds up and drapes open during the day will help heat your rooms.
2. To save electric power, operate the dishwasher only when it is full. Select the shortest cycle that will remove the soil from the load. See Dishwasher Use & Care Book, page 3.
3. Open the refrigerator door as few times as possible to save energy. Leave the Energy Safety Switch in normal position. Keep the freezer full. Read owner's pamphlet, Refrigerator Use & Care.

4. Change your furnace filters periodically. These are available through Management for \$1.00 each.
5. Set the water heater thermostat at 140 degrees or lower. Ask the building engineer how to do this safely.

BUDGET & FINANCE - Brian LeBert-Francis, Chairperson

This committee strongly protested the recent raise in the condominium fee that was effective September, 1980. Based on actual expense data, the committee had a supportable case to oppose the increase. The Management said the increase would remain in effect because we have no historical experience.

This chairman plans a short presentation on the budget process at the November Owner Involvement Committee meeting.

ARCHITECTURAL CONTROL - Pat Collins, Chairperson

Items under consideration:

1. An awning over the entrance of 3713.
  2. Seating in the 3713 foyer.
- These additions, if approved, will be at the expense of the co-owners.
3. Much has been said about aeriels and appurtenances projecting from the balconys. Also various devices to enclose the balconies. Except for displaying the Flag of the United States, the rules of the condominium book should be enforced.

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SPEAK OUT: Committee Chairmen welcome your suggestions. Put suggestions in writing and submit to the proper chairman. It's an easy way to have your say.

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FROM THE MANAGEMENT:

FILTERS -

For your convenience, management has in stock furnace filters and bathroom seed filters for sale. Furnace filters are \$1.00 and bathroom seed filters are \$2.00 each payable to the condominium.

PARKING POLICY -

Unit owners are reminded that they are responsible for their guests, and that neither unit owners or guests should be abusive to the desk personnel or to any other employee enforcing the guest parking policy. If you have a complaint, please see management or attend a Board meeting.

## KEY PROCEDURES -

The following is the current management procedure for the use of keys given to management and entry into your unit:

### EMERGENCY ENTRY

1. Keys are locked in the lock-box under special codes behind the reception desk.
2. Access to these keys is restricted to the manager, assistant manager, engineer and assistant engineer.
3. Keys will be used only in the following instances:
  - A. Emergency - plumbing leak, fire, incidents affecting other units and personal health.
  - B. Lock-out - See Condominium Owner Information Guide Book for charges.
4. These keys will not be used to admit workmen, guests or delivery personnel.
5. The above rules also apply to use of the pass key as noted in number 2.
6. Any time a key from the lock-box is used, an entry will be made in the key log kept at the front desk.

### OTHER GENERAL PURPOSE ENTRY

1. Admittance to your unit for service calls, deliveries, work to be performed, guests, etc. will only be permitted if you leave an admit slip and a key to your unit at the front desk. Keys kept in the lock-box will not be used for this purpose.
2. The person named on your admit slip will sign for the key in the log at the front desk. Receipt of the key when returned will be acknowledged by the desk clerk.
3. Management will not be responsible for any keys left at the front desk. You should remove the key from the desk message box after work has been performed.
4. Management personnel will not accompany any person to your unit.
5. Please remember, management must be furnished with a key for the lock-box if you have changed your lock or installed an additional one.

## DISPOSITION OF CARD BOARD BOXES -

Co-owners must use the freight elevator for disposition of large card board boxes. Stacking boxes in the freight elevator alcove is a definite fire hazard. Each owner is responsible for disposing of large boxes at the loading dock.

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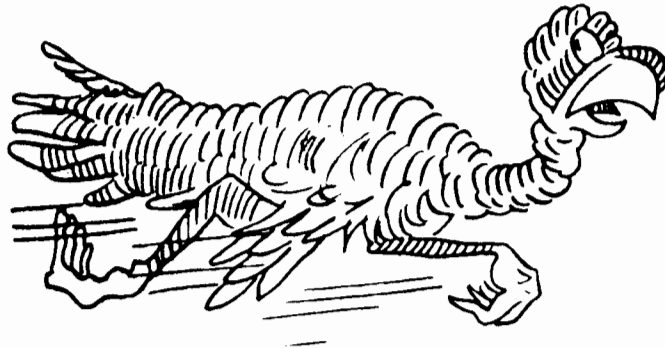
SPECIAL NOTE: A special invitation and welcome is extended to the co-owners just moving into the East Building. Your involvement in our social events and committee will give us an opportunity to meet and know each other better.  
PLEASE ATTEND:

BOUQUETS TO: Pat Denny for her informative Calendar of Events.

Bernice Kaminsky for the many hours spent initiating recreational activities for us all.

Kim Rendall for typing this newsletter.

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SKYLINE HOUSE CONDOMINIUM  
UNIT OWNERS ASSOCIATION

welcome to new condo owners in the East Building!

COMMITTEE MEETINGS

(Open to interested condo owners.)

Ad Hoc Advisory Board - Meets  
3rd Tuesday of each month.  
Nov. 18, 8:00 p.m. West  
Card Room.

Architectural Control - Usually meets  
1st Thursday of each month.  
Nov. meeting: Wednesday, Nov 5,  
8:00 p.m. West Card Room.

Budget/Finance - To be announced.

Covenants - Meets 3rd Wednesday each  
month. Nov. 19, 8:00 p.m. West  
Card Room.

Operations - Meets 3rd Thursday each  
month. Nov. 20, 8:00 p.m.  
West Card Room.  
- Includes Fire Safety, Energy Con-  
servation, Insurance, Security  
and Contracts.

Owner Involvement - Meets 2nd Tuesday  
of each month. Nov. 11, 8:00 p.m.  
West Card Room.  
- Includes Recreation, Community Rela-  
tions, Newsletter.

Physical Plant - To be announced.

Recreation Subcommittee - Meets 1st  
Thursday each month. Nov 6, 7:30  
p.m. West Card Room.

SOCIAL EVENTS

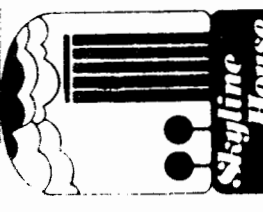

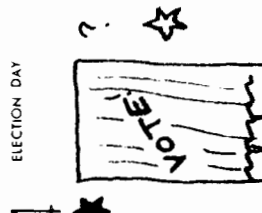
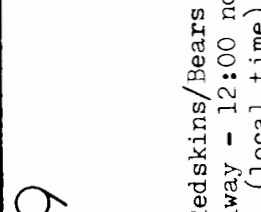
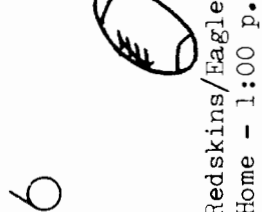
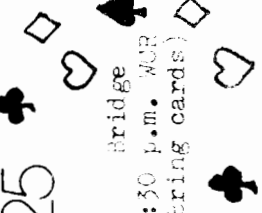
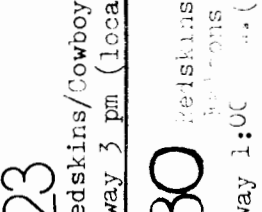
Cocktail Party - Nov. 14, 6:30 p.m. West Party Room. Everyone's invited -  
couples, singles, and guests of both. No charge. No reservations  
required. Bring your own drinks, mixes and snacks. Casual dress.

Bridge - Bring your own cards, please. Nov. 25, 7:30 p.m. West Card Room.

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Please provide calendar editor (P. Denny 712W) with Dec. activities by Nov. 21.

SUNDAY CONTINUED

	<p>December 1980</p> <table border="1"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	T	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				<p>WPR = West Party Room WCR = West Card Room</p>	<p>Coming Event: Dec 5 - Cocktail Party</p>			
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<p>3</p>  <p>Redskins/Vikings Home - 4:00 p.m.</p>	<p>4</p>  <p>ELECTION DAY</p>	<p>5</p> <p>Architectural Control Committee 8:00 p.m. WCR</p>	<p>6</p> <p>Reading, Pa. Shopping Trip Recreation Subcommittee 7:30 p.m. WCR</p>	<p>7</p>	<p>8</p>																																											
<p>9</p> <p>Redskins/Bears Away - 12:00 noon (local time)</p>	<p>10</p>	<p>11</p> <p>VETERANS DAY</p> <p>Owner Involvement Committee 8:00 p.m. WCR</p>	<p>12</p>	<p>13</p>	<p>14</p>  <p>Cocktail Party 6:30 p.m. WPR</p>	<p>15</p>																																										
<p>16</p>  <p>Redskins/Eagles Home - 1:00 p.m.</p>	<p>17</p>	<p>18</p> <p>Ad Hoc Advisory Board 8:00 p.m. WCR</p>	<p>19</p> <p>Covenants Committee 8:00 p.m. WCR</p>	<p>20</p>	<p>21</p>	<p>22</p>																																										
<p>23</p> <p>Redskins/Cowboys Away 3 pm (local)</p>	<p>24</p>	<p>25</p>  <p>Bridge 7:30 p.m. WCR (bring cards)</p>	<p>26</p>	<p>27</p>  <p>THANKSGIVING DAY</p>	<p>28</p>	<p>29</p>																																										